

Warren County Technical School

Admissions Information for the Class of 2031

Please refer all questions to: admissions@wctech.org

KEY DATES

December 15th, 2026 – Application & Documents Due

January 9 or 23rd, 2027 – Admissions Testing

March 31, 2027 – Decision Letters Mailed to Students

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APPLICATION PROCESS

1. Visit: www.wctech.org and complete the online application. The application can be found under "Student Life" - > "Admissions"
2. All Applications, including all accompanying documents, are due to Warren Tech by December 15th, 2026. In order for an application to be considered complete, it must include the following:
    - Seventh and Eighth Grade Report Cards (Through first marking period of 8th Grade)
    - Complete Middle School Discipline Record (Through first marking period of 8th Grade)
    - Complete Middle School Attendance Record (Through first marking period of 8th Grade)
    - NJSLA scores from 7th grade
3. Students will be assigned a date for the Admissions Test and this information will be communicated via phone and email to all candidates.
4. Students will complete Admission Tests in January In the event of inclement weather, cancellations will be announced on the school website by 5 PM the night before the testing.
5. Student applications will be scored based on the BOE-approved rubric. Acceptance decisions will be made by the Admissions Committee based on this rubric score, the number of spaces available in a program, and on the student's first and second career choices.

Decision letters will be mailed out by March 31, 2027.

ADMISSIONS RUBRIC

All students will receive a single rubric score from 0 to 300 based on seven data points based on the following chart:

Data Source	Maximum Points Possible
Admissions Test ELA	**35**
Admissions Test Math	35
Attendance(Grade 7, Grade 8 through the end of MP1)	30
Student Discipline (Grade 7, Grade 8 through the end of MP1)	30
Grade Average (Grade 7, Grade 8 through the end of MP1)	100
NJSLA Score ELA	**35**
NJSLA Score Math	35
Total Score	300

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SUB-SCORES - Student sub-scores will be determined based on the following:

Admissions Test: ELA & Math

Students will take a LinkIt Admissions test in English Language Arts and Math. Each test is scored on a scale of 1-35. The student's raw scores will be used. (i.e. a score of 22 on the test will equal 22 in the rubric)

Attendance

The applicant's attendance score will be determined by their total number of unexcused absences and tardies in their 7th and 8th-grade years. *(8th grade through the end of Marking Period 1)*

Total Unexcused Absences and Tardies	Student Score
25 or more	0
20-24	5
15-19	10
12-14	15
8-11	20
4-7	25
0-3	30

Discipline Points

The applicant's discipline score will be determined by the number of disciplinary incidents resulting in detention or suspension during their 7th and 8th grade years. (8th grade through marking period 1)
Incident with Detention = 1 Point
Incident with Suspension (ISS or OSS)= 3 Points

Points	Rubric Score
10 or higher	0
8-9	4
6-7	12
4-5	19
2-3	25
0-1	30

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Average Grades

Applicant's rubric scores will be based on an average of grades for the student's entire 7th-grade year and 8th-grade year through the first marking period in English (Language Arts), Math, Science and Social Studies. Elective and PE grades are not considered in the grade average. Student grades will be averaged and the average score will be used in the rubric. *(For example, if a student's average grades from seventh grade and marking period 1 were an 88%, the student would receive a rubric score of 88.)*

NJSLA Score

The student's rubric score for their NJSLA test will be as outlined below. Each applicant will receive a score for their ELA grade and their Math grade.

NJSLA Score Range	Student Score
Level 5 Exceeded Expectations	35
Level 4 Met Expectations	28
Level 3 Approaching Expectations	21
Level 2 Partially Met Expectations	14
Level 1 Did Not Meet Expectations	7

Conditions for Applying to Warren County Technical School

Applicants must be in eighth grade by September of 2026. Applicants must be residents of Warren County. Homeschooled and private school students will be considered based on the available data. All applicants will be required to complete the admissions test. The overall admissions score for homeschooled students will be determined by student scores on the admissions test. The LinkIt Math test will be weighted to 35 points, the LinkIt Reading test will be weighted to 35 points, and any available grades will be weighted to 30 points. The total score will be converted to the 300 point scale. Students may apply for two career majors. They will only be accepted into their primary career major or their second choice.

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RUBRIC CATEGORY DESCRIPTIONS

Admissions Test

Admissions test sessions are scheduled as part of the application process. The tests used in admissions are the **LinkIt Language Arts** and the **LinkIt Math** tests. The tests are computerized. Link It tabulates and generates the scores. Warren County Technical School does not score or control the test.

The admissions test will cover the grade-appropriate New Jersey Student Learning Standards. The computerized test has 35 questions in each section, and should take approximately 1 hour for math and 1 hour for ELA, however, the test is not timed.

Students will need to bring identification to the test session. Rescheduling of a test will only be done in extreme circumstances (i.e., a doctor's note). If the applicant must reschedule a test session, they must send a request email to admissions@wctech.org. This does not ensure your date will be changed.

Students with IEPs and 504s will receive those test accommodations and modifications once the admissions office has received the salient portion of the IEP or 504. **It is the applicant's responsibility to follow up with their school to ensure they have sent the test accommodations to the admissions office**. Parental agreement to release the information is included in the initial application. This must be done a minimum of one week before the applicant's test date.

In the event that a child is exempt from **taking** standardized tests in his or her IEP or 504 Plan, Attendance will be weighted to 50 points, Discipline will be weighted to 50 points, and Student Grade Average will be weighted to 200 points, totaling 300 points.

Attendance Score

Career and technical programs at Warren County Technical School are rigorous and require excellent school attendance. Students will receive a score based on their school attendance in seventh and the first part of eighth grade (through the end of marking period 1). This score will be based on the total number of unexcused absences and tardies.

Discipline Score

Students will receive a score based on the number of discipline infractions resulting in detentions and suspensions during their 7th grade year and the first marking period of their 8th grade year. Incidents resulting in suspension will be viewed as more serious than incidents resulting in detentions. Other less serious incidents, such as those resulting in verbal warnings, will not count as part of the discipline score.

In the event that a child with a disability was involved in a disciplinary infraction which was later determined to be a manifestation of the child's disability, the district must provide documentation of this decision and the infraction will not count in the discipline score. **It is the applicant's responsibility to follow up with their school to ensure they have sent the documentation to the admissions office email**, admissions@wctech.org

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Applicant Grades

Students will receive a score based on their final grades for courses in seventh grade and for the first marking period of 8th grade. All grades will be averaged and students will receive a score based on this average. Honors classes are not weighted in this calculation. Not all middle schools offer honors courses and it would be unfair to penalize students who do not have access to honors-level courses. If a student's report card shows a letter grade without a numeric conversion, it will be converted into Warren Tech's grading scale before being entered into the rubric. Warren Tech's grading scale can be found in the Student Handbook on the school website under "Student Life".

NJSLA Scores

Seventh-grade NJSLA scores will be used to determine a rubric score. If students did not take the NJSLA during seventh grade, the admissions test will be doubled to determine the final rubric score. (LinkIt ELA- 70 points, LinkIt Math - 70 points, Attendance 30 points, Discipline 30 points, Grades 100 points)

In the event that a child is exempt from taking standardized tests in his or her IEP or 504 Plan, attendance will be weighted to 50 points, Discipline will be weighted to 50 points, and Student Grade Average will be weighted to 200 points, totaling 300 points. The student will not be required to take the standardized admissions test.

Overall Rubric Scores

Students will receive an overall rubric score based on all of these subscores. This score will be the primary determining factor for acceptance. This score will **NOT** be shared with applicants.

Acceptances

Warren Tech regularly receives more applications than available seats. A scoring copy of every application is created and identifying information is redacted from the application and then scored by members of the admissions team. After all scoring copies of the applications are reviewed, students are placed in career programs based on overall application scores from highest to lowest until programs and/or seats in the Class of 2030 are full. Late applications will not be considered. Any acceptances into the Class of 2031 are conditioned upon receipt of all registration materials by the deadlines. Additionally, any and all acceptances will be conditioned upon a joint determination by the sending district Child Study Team and WCTS Child Study Team that Warren County Technical School is an appropriate educational placement for the applicant.

EQUITY STATEMENT

Warren County Technical School is committed to environments for all students, employees and visitors that are free from discrimination and harassment. In accordance with State and Federal law, Warren County Technical School does not discriminate and prohibits discrimination on the basis of the following protected classes and/or characteristics, in all of its programs and activities, including but not limited to employment, promotion, admissions, and access to all career and technical programs: race; creed; color; sex; gender; pregnancy; gender identity or expression; national origin; nationality; age; ancestry; marital status, domestic partnership, or civil union status; religion; affectional or sexual orientation; atypical hereditary cellular or blood trait; genetic information; liability for military service; protected veteran status; mental or physical disability (including perceived disability, AIDS and HIV-related illnesses); harassment(related to any of the forgoing categories); retaliation for filing a complaint of, or participating in an investigation of discrimination; and any other category protected by law. If you have experienced or witnessed any form of discrimination, please report it immediately. Complaints regarding discrimination should be directed to Warren County Technical School at (908) 689-0122

Mr. Bill Horn, Title IX Officer, Affirmative Action Officer, Email: hornw@wctech.org
Mr. Joe Orchulli,, 504 Coordinator, Email: orchullij@wctech.org

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