Warren County Technical School

Admissions Information for Transfer Students:

Class of 2030 (Incoming Sophomores)

Please refer all questions to: admissions@wctech.org

APPLICATION DUE DATE - December 15, 2026

PROGRAM AVAILABILITY & SELECTION

Transfer admission to Warren County Technical School is competitive and is **contingent upon there being available seats within specific career programs for the Class of 2030**.

Please note the following restrictions regarding program choice:

- **Single Choice:** Applicants may apply for only one career program and must remain in that program to maintain enrollment at Warren Tech. Students cannot make career changes or transfer to different programs once they begin their sophomore year.

- **Seat-Dependent Admission/Limited Openings:** Even if an applicant achieves a high score on the admissions rubric, acceptance is not guaranteed if the specific program requested has reached its maximum capacity. Not all Career and Technical Education (CTE) programs will have openings for incoming sophomores. Availability is determined by the current enrollment numbers within each individual program.

    - Prospective students are encouraged to contact the admissions office at admissions@wctech.org prior to submitting their application to confirm if their program of interest is currently accepting transfer applications.

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APPLICATION PROCESS

Visit **www.wctech.org** and complete the online application under **"Student Life" -> "Admissions."** All applications and accompanying documents must be submitted by **December 15th, 2026**. To be considered complete, the application must include:

- **Report Cards** - Last Full Year/ Current School Year to date
- **Attendance Records** -Last Full Year/ Current School Year to date
- **Conduct Records** - Last Full Year/ Current School Year to date
- **Most Recent NJSLA Scores**

Testing: Students will be assigned a date for the Admissions Test via phone and email. Tests occur in January/February.

Selection: Applications are scored based on the following rubric. Decisions are made by the Admissions Committee based on rubric scores and available seats.

ADMISSIONS RUBRIC (Incoming Sophomores)

Data Source	Maximum Points Possible
Grade Average Last Full School Year and Current School Year to date (Math, English, Science, History)	100
Admissions Test - ELA (LinkIt Benchmark)	35
Admissions Test - Math (LinkIt Benchmark)	35
NJSLA Score - ELA (Most recent available)	35
NJSLA Score - Math (Most recent available)	35
Attendance Last Full School Year and up to date Current School Year	30
Student Discipline Last Full School Year and up to date Current School Year	30
TOTAL SCORE	**300**

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SUB-SCORE DETAILS

Grade Average

Rubric scores are an average of grades from the Current School Year and the last full school year. Grades are considered for four core academic areas: English, Math, Science, and History.

(e.g., a 92% average = 92 points).

Admissions Test (ELA & Math)

As part of the application process, admissions test sessions are scheduled for prospective students. The assessments used are the LinkIt Language Arts and LinkIt Math benchmark tests, both of which are computerized. LinkIt handles the scoring and tabulation of results; Warren County Technical School does not manage or score these tests.

The admissions tests will assess knowledge based on the grade-appropriate New Jersey Student Learning Standards. Each test consists of approximately 35 questions per section, with an estimated duration of one hour for Math and one hour for ELA.

**** Students with IEPs or 504 plans will receive the necessary accommodations and modifications, provided that the admissions office has received the relevant portions of the IEP or 504 plan. It is the applicant's responsibility to follow up with their current school to ensure that these accommodations have been sent to the admissions office at least one week prior to the test date.*

Scoring Example: if a student scores 25 out of 30 in Math and 32 out of 36 in ELA. This percentage will be applied and recorded on the rubric.

The calculation to determine the score in this example would be:

(25/30)*35 = Rubric score for Math

(32/36)*35 = Rubric Score for ELA

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NJSLA Score

The student's rubric score for their NJSLA test will be as outlined below. Each applicant will receive a score for their ELA grade and their Math grade.
(If the student has not taken the NJSLA test, the admissions test score will be doubled)

NJSLA Score Range	Student Score
Level 5: Exceeded Expectations	35
Level 4: Met Expectations	30
Level 3: Approaching Expectations	21
Level 2: Partially Met Expectations	14
Level 1: Did Not Yet Meet Expectations	7

Attendance:

Attendance is assessed based on total absences and tardiness during the last full school year and the current school year. At Warren Tech, regular attendance is crucial to ensure that students accumulate the necessary practice hours to fulfill program requirements.

Total Absences & Tardies	Score
0 - 3	30
3 - 6	25
6-10	15
10-15	10
>15	5

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Discipline Points:

Career and Technical Education (CTE) programs place a strong emphasis on professional, employability-focused behavior to prepare students for the workplace. Behavioral expectations are designed to prepare students for real-world industry standards. Scores are based on incidents during the last full school year and the current school year to date.

- **Incident with a Detention:** 1 Point
- **Incident with a Suspension (ISS or OSS):** 3 Points

Total Discipline Points	Score
>= 10	0
8 - 9	4
6 - 7	12
4 - 5	19
2 - 3	25
0 -1	30

CONDITIONS FOR APPLYING

- **Grade Level:** Applicants must be in **ninth grade** at the time of application *(or transferring from another technical school and enrolling in the same or similar program)*
- **Residency:** Must be a resident of Warren County.
- **Program Availability:** Transfer admission is highly competitive and contingent upon available seats in specific career academies for the Class of 2030. Students may apply for only one program choice.

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Acceptances

Warren Tech receives more applications than available seats each year. To ensure a fair evaluation, a scoring copy of each application is created, with identifying information redacted. Members of the admissions team review the scoring copies and score them accordingly.

Students are placed in career programs based on their overall application scores in order of scores from highest score to lowest score until available seats are filled. Please note that late applications will not be considered.

Acceptance into Warren Tech is contingent upon the receipt of all required registration materials by the specified deadlines. Additionally, as appropriate, all acceptances will be subject to a joint determination by both the sending district's Child Study Team and the Warren County Technical School's Child Study Team, confirming that Warren Tech is an appropriate educational placement for the applicant.

EQUITY STATEMENT

Warren County Technical School is committed to environments for all students, employees and visitors that are free from discrimination and harassment. In accordance with State and Federal law, Warren County Technical School does not discriminate and prohibits discrimination on the basis of the following protected classes and/or characteristics, in all of its programs and activities, including but not limited to employment, promotion, admissions, and access to all career and technical programs: race; creed; color; sex; gender; pregnancy; gender identity or expression; national origin; nationality; age; ancestry; marital status, domestic partnership, or civil union status; religion; affectional or sexual orientation; atypical hereditary cellular or blood trait; genetic information; liability for military service; protected veteran status; mental or physical disability (including perceived disability, AIDS and HIV-related illnesses); harassment (related to any of the forgoing categories); retaliation for filing a complaint of, or participating in an investigation of discrimination; and any other category protected by law. If you have experienced or witnessed any form of discrimination, please report it immediately. Discrimination complaints should be directed to Mr. Bill Horn, our Affirmative Action Officer. Contact Information: Email: hornw@wctech.org

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