WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 19, 2025

CALL TO ORDER

President Austin will call the meeting to order at 5:00 p.m. on Wednesday, November 19, 2025, Via ZOOM.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2025.

Roll Call – Board Secretary Williams

__ Dr. Austin
__ Dr. Lamonte
__ Ms. Leahy
__ Mr. McDonough
__ Dr. Mlecz

Adopt the Meeting Agenda

Resolution 16193-25: Adopt the Meeting Agenda
On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the November 19, 2025, meeting as published with any addenda.

VOICE VOTE: Yeas:__ Nays:___ Abstain:___ Absent:__ ***Motion Carried:*** Yes / No

Resolution E761-25: Personnel, Negotiations, and Legal Matters
On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

A. The public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
   - Personnel
   - Facility

B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.

C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.

D. Action may be taken.

VOICE VOTE: Yeas:__ Nays:___ Abstain:___ Absent:__ ***Motion Carried:*** Yes / No

Resolution E762-25: Resume Regular Session
On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:__ Nays:___ Abstain:___ Absent:__ ***Motion Carried:*** Yes / No

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
  - Zero (0) HIB's since the previous Board Meeting
  - Two (2) Out of School Suspensions since the previous Board Meeting
  - Two(2) In School Suspensions since the previous Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE**
- **DISCUSS EDUCATIONAL TOPICS**
  - Nathan Calvano - Career Student of the Marking Period
  - Meghan Gardner - Academic Student of the Marking Period
- **NEW BUSINESS**

MINUTES

Resolution 16194-25: Approve Board Meeting Minutes Listed Below
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 16195-25: Approve September 17, 2025, Regular Meeting Minutes
Resolution 16196-25: Approve September 17, 2025, Regular Meeting Executive Session Minutes
Resolution 16197-25: Approve October 15, 2025, Regular Meeting Minutes
Resolution 16198-25: Approve October 15, 2025, Regular Meeting Executive Session Minutes
Resolution 16199-25: Approve November 3, 2025, Re-Organization Meeting Minutes

VOICE VOTE: Yeas:__ Nays:___ Abstain:___ Absent:__ ***Motion Carried:*** Yes / No

Resolution 16195-25: Approve September 17, 2025, Regular Meeting Minutes
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of September 17, 2025.

Resolution 16196-25: Approve September 17, 2025, Regular Meeting Executive Session Minutes
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of September 17, 2025.

Resolution 16197-25: Approve October 15, 2025, Regular Meeting Minutes
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of October 15, 2025.

Resolution 16198-25: **Approve October 15, 2025, Regular Meeting Executive Session Minutes**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of October 15, 2025.

Resolution 16199-25: **Approve November 3, 2025, Re-Organization Meeting Minutes**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of November 3, 2025.

FINANCE & FACILITIES

Resolution 16200-25: **Approve Finance & Facilities Resolutions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 16201-25: **Receive, Accept, and Approve October 2025 Financial Reports**
Resolution 16202-25: **Board of Education's Monthly Certification of Major Account/Fund Status**
Resolution 16203-25: **Approve Payment of Bills for October 2025**
Resolution 16204-25: **Approve Transfers for September 2025**
Resolution 16205-25: **Approve the disposal of the old light board in the theater**
Resolution 16206-25: **Approve the submission of the American Honda Motor Co. Inc Grant**
Resolution 16207-25: **Approve the submission of the Water Infrastructure Improvement Grant**
Resolution 16208-25: **Accept the 2024-2025 School Audit**

ROLL CALL VOTE: ***Motion Carried:*** Yes / No

Austin ___ Lamonte ___ Leahy ___McDonough ___Mlecz___

Resolution 16201-25: **Receive, Accept, and Approve October 2025 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the September 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 16202-25: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that October 2025, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The District Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 16203-25: **Approve Payment of Bills for October 2025**
On the motion of_____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October, 2025, in the amount of $949,606.29.

Exhibit: F2

Resolution 16204-25: **Approve Transfers for October 2025**
On the motion of_____, seconded by _____, RESOLVED, that this Board approves transfers for October 2025.

Exhibit: F3

Resolution 16205-25: **Approve the disposal of the old light board in the theater**
On the motion of_____, seconded by _____, RESOLVED, that this Board approves the disposal of the old light board (asset tag 02101) in the theater.

Resolution 16206-25: **Approve the submission of the American Honda Motor Co. Inc Grant**
On the motion of_____, seconded by _____, RESOLVED, that this Board approves the submission of the American Honda Motor Co. Inc Grant for an updated Hunter Alignment machine in the amount of $90,000

Resolution 16207-25: **Approve the submission of the Water Infrastructure Improvement Grant**
On the motion of_____, seconded by _____, RESOLVED, that this Board approves the submission of the Water Infrastructure Improvement Grant in the amount of $24,000.

Resolution 16208-25: **Accept the 2024-2025 School Audit**
On the motion of_____, seconded by _____, RESOLVED, that this Board accepts the 2024-2025 school audit;

WHEREAS, the Warren County Technical School Board of Education, in accordance with NJSA 18A;23-1 must have a certified External Audit of the district's accounts and financial transactions and

WHEREAS, the Warren County Technical School Board of Education received the audit performed by Nisivoccia and Company LLC and discussed said audit at its public meeting held on 11/19/2025; now

BE IT RESOLVED that the Warren County Technical School Board of Education accepts the audit for the 2024-2025 school year, fiscal year ending June 30, 2025, reflecting no audit findings/recommendations.

Exhibit: F4, F4.1

PERSONNEL

Resolution 16209-25: **Approve Personnel Resolutions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves personnel resolutions as listed below, upon the recommendation of the Superintendent:

Resolution 16210-25: **Approve Employee #0437 for FMLA**
Resolution 16211-25: **Approve Rich McGuinness as a Volunteer Basketball Instructor**
Resolution 16212-25: **Approve Retirement of John Mylecraine, Special Education Instructor**
Resolution 16213-25: **Approve Daniel John Viola as a Theater Music Technical Director**
Resolution 16214-25: **Approve The Superintendent's Goals for the 2025-2026 School Year**
Resolution 16215-25: **Approve the Following Substitute Teachers for the 2025-2026 School Year**
Resolution 16216-25: **Approve Employee #1104 for FMLA**
Resolution 16217-25: **Approve The Following Staff for the Position of Title 1 Tutor**

ROLL CALL VOTE: ***Motion Carried:*** Yes / No

Austin ___ Lamonte ___ Leahy ___McDonough ___Mlecz___

Resolution 16210-25: **Approve FMLA for Employee #0437**
On the motion of _____, seconded by _____, RESOLVED that this Board approves Employee #0437 for FMLA from 1/12/26 - 4/3/26 and a Childcare LOA from 4/8/26 - 5/22/26.

Resolution 16211-25: **Approve Rich McGuinness as a Volunteer Basketball Instructor**
On the motion of _____, seconded by _____, RESOLVED that this Board approves Rich McGuinness as a volunteer basketball instructor for the 2025-2026 season.

Resolution 16212-25: **Approve Retirement of John Mylecraine, Special Education Instructor**
On the motion of _____, seconded by _____, RESOLVED that this Board approves the retirement of John Mylecraine, Special Education Instructor on June 30, 2026.

Resolution 16213-25: **Approve Daniel John Viola as a Theater Music Technical Director**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Daniel John Viola as the Theater Music Technical Director to be paid a total of $4,700.

Resolution 16214-25: **Approve The Superintendent's Goals for the 2025-2026 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Superintendent Goals for the 2025-2026 school year.

Exhibit: A

Resolution 16215-25: **Approve the Following Substitute Teachers for the 2025-2026 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board approves the following as substitute teachers for the 2025-2026 school year, pending proper certification and fingerprinting:

Gia Vitale Alexandra Darwin

Resolution 16216-25: **Approve Employee #1104 for FMLA**
On the motion of _____, seconded by _____, RESOLVED that this Board approves Employee #1104 for FMLA from January 5, 2026 through March 30, 2026.

Resolution 16217-25: **Approve The Following Staff for the Position of Title 1 Tutor**
On the motion of _____, seconded by _____, RESOLVED that this Board approves the following staff members as a Title 1 Tutor:

Jasmine Slowik Katherine Johnson

TRAVEL

Resolution 16218-25: **Approve the Travel Resolutions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel requests as as listed below:

Resolution 16219-25: **Approve the Following Professional Development Days as Listed Below**
Resolution 16220-25: **Approve the Following Field Trips as Listed Below**

ROLL CALL VOTE: ***Motion Carried:*** Yes / No

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Resolution 16219-25: Approve the Following Professional Development Days as Listed Below
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the professional development days as listed below:

DATE	INSTRUCTOR	TRIP DETAILS	COST
12 12 2025	K. Wene	Culinary & Baking Instructors Competition Overview Workshops, Camden County Technical School	$85.70
11 19 2025	K. Wene S. Lance	Carpentry & Auto Instructions Competition Workshop, FEA Conference Center, Monroe Twp.	176.93

Resolution 16220-25: Approve Field Trips as Listed Below
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the field trips as listed below:

DATE	INSTRUCTOR	TRIP DETAILS	COST
TBD May 2026	T. Lynch	NJ State Board of Cosmetology Testing	$599.06
2 6 2026	P. Lilly A. Lazorchak	SCCC, Tour of Culinary Arts Program	$853.15
11 18 2025	B. Wheatley	National Injury Prevention Luncheon and Tour, Morris County Emergency Operation Center	$495.78

POLICY

Resolution 16221-25: Approve the Second Reading of the Policy Revisions as Listed Below
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the policy revisions as listed below:

P4340	GRIEVANCE ®
P1510	AMERICANS WITH DISABILITIES ACT (M)
P4352	SEXUAL HARASSMENT (M)

Exhibit: B, C, D

ROLL CALL VOTE: ***Motion Carried:*** Yes / No

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ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS
Section: Bylaws
Date Created: March 2000
Date Edited: October 2012
The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.
In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.
Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes in duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic has been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question the Board members individually;
5. The presiding officer may:

a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____p.m.

VOICE VOTE: Yeas:__ Nays:___ Abstain:___ Absent:___ ***Motion Carried:*** Yes / No

Upcoming Dates of Interest:

November 21, 2025	Delayed Opening for PD
November 26, 2025	Early Dismissal for Thanksgiving Break
November 27-28, 2025	School Closed for Thanksgiving Break
December 17, 2025	BOE Meeting