

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
August 19, 2020

CALL TO ORDER

President Rutledge will call the meeting to order at 5:00 p.m. on Wednesday, August 19, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Rutledge

Opening Statement – President Rutledge

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 8, 2019.

Roll Call – Board Secretary Barkman

___ Dr. Austin
___ Dr. Lamonte
___ Mr. McDonough
___ Mr. Rutledge

Adopt the Meeting Agenda

Resolution 14095-20: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the August 19, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E668-20: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E669-20: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
None Reported
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14096-20: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14097-20: Approve July 15, 2020 Regular Meeting Minutes

Resolution 14098-20: Approve July 15, 2020 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

***Motion Carried:** Yes / No*

Resolution 14097-20: Approve July 15, 2020 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of July 15, 2020.

Resolution 14098-20: Approve July 15, 2020 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 15, 2020.

FINANCE & FACILITIES

Resolution 14099-20: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14100-20: Receive, Accept, and Approve July 2020 Financial Reports

Resolution 14101-20: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 14102-20: Approve Payment of Bills for August 2020

Resolution 14103-20: Approve Tuition Reimbursement Rates for the 2020-2021 School Year

Resolution 14104-20: Establish School Lunch and Breakfast Prices for the 2020-2021 School Year

Resolution 14105-20: Approve Aflac as Provider of Supplemental Benefits for the 2020-2021 School Year

Resolution 14106-20: Accept Contracts for Transportation for the 2020-2021 School Year

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- Resolution 14107-20:** Approve Change Order #002 in The Amount of \$7,500 for The Interior Reconfigurations & Renovations Project
- Resolution 14108-20:** Approve Change Orders #003 in The Amount of \$25,000 for Interior Reconfigurations & Renovations Project
- Resolution 14109-20:** Approve Change Order #004 in The Amount of \$15,490.70 for Interior Reconfigurations & Renovations Project
- Resolution 14110-20:** Approve Submission of IDEA Application for Fiscal Year 2021 and Accepts the Grant Award for IDEA for the Fiscal Year 2021
- Resolution 14111-20:** Approve Submission of ESEA Application for Fiscal Year 2021 and Accepts the Grant Award for ESEA for the Fiscal Year 2021
- Resolution 14112-20:** Approve Submission of CARES Act Application for Fiscal Year 2021 and Accepts the Grant Award for CARES Act for the Fiscal Year 2021
- Resolution 14113-20:** Approve Submission of Digital Divide Application for Fiscal Year 2021

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Rutledge ___

- Resolution 14100-20:** Receive, Accept, and Approve July 2020 Financial Reports
On the motion of _____, seconded by _____, RESOLVED, that the July 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

- Resolution 14101-20:** Board of Education's Monthly Certification of Major Account/Fund Status
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that August 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

- Resolution 14102-20:** Approve Payment of Bills for August 2020
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August 2020 in the amount of \$900,107.33.

Exhibit: F2

- Resolution 14103-20:** Approve Tuition Reimbursement Rates for the 2020-2021 School Year
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Tuition Reimbursement Rates for the 2020-2021 School Year.

Attachment: A

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Resolution 14104-20: **Establish School Lunch and Breakfast Prices for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board establishes the school lunch and breakfast program prices for the 2020-2021 school year as follows:

Program		Program	
Student Lunch	\$3.25	Student Breakfast	\$2.00
Reduced Student Lunch	\$0.40	Reduced Student Breakfast	\$0.30
Adult Lunch	\$4.25	Adult Breakfast	\$3.25
Milk	\$0.50		

Resolution 14105-20: **Approve Aflac as Provider of Supplemental Benefits for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Aflac, located at 1932 Wynnton Road, Columbus GA, as a provider of supplemental benefits (disability, accident, cancer, dental, life, vision, hospital confinement indemnity) for the 2020-2021 school year.

Resolution 14106-20: **Accept Contracts for Transportation for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following new Contracts for transportation with the following companies for the 2020-2021 school year as listed below:

Route	2019-2020	Increase 1.7%	2020-2021
GST			
GST			
A	\$51,120.00	1.7	\$51,989.40
B	52,920.00		53,820.00
D	51,120.00		51,989.40
E	52,920.00		53,820.00
J	49,320.00		50,158.80
K	53,820.00		54,734.40
L	49,320.00		50,158.80
N	55,620.00		56,565.00
Late Bus 1	118.50		120.51
Late Bus 2	118.50		120.51
Late Bus 3	118.50		120.51
Late Bus 4	118.50		120.51
Krapf			
C	57,420.00		58,395.60
F	59,400.00		60,409.80
G	53,640.00		54,552.60
H	60,840.00		61,875.00
I	60,660.00		61,691.40
M	54,540.00		55,467.00
Sports Trips	78.00		79.33
Field Trips	70.00		71.19

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Resolution 14107-20: **Approve Change Order #002 in The Amount of \$7,500 for The Interior Reconfigurations & Renovations Project**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the below listed change order for the Interior Reconfigurations & Renovations project:

#002 Allowance for Building Permit Applications	\$7,500
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Attachment: B

Resolution 14108-20: **Approve Change Orders #003 in The Amount of \$25,000 for Interior Reconfigurations & Renovations Project**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the below listed change order for the Interior Reconfigurations & Renovations project:

WT-003 Changes above the original contract, see attachment.	\$25,000.00
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Attachment: C

Resolution 14109-20: **Approve Change Order #004 in The Amount of \$15,490.70 for Interior Reconfigurations & Renovations Project**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the below listed change order for the Interior Reconfigurations & Renovations project:

WT-004 Changes above the original contract, see attachment.	\$15,490.70
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Attachment: D

Resolution 14110-20: **Approve Submission of IDEA Application for Fiscal Year 2021 and Accepts the Grant Award for IDEA for the Fiscal Year 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the submission of the IDEA application for Fiscal Year 2021, and accepts the grant award of \$113,815 upon subsequent approval of the FY 2021 IDEA application.

Attachment: E

Resolution 14111-20: **Approve Submission of ESEA Application for Fiscal Year 2021 and Accepts the Grant Award for ESEA for the Fiscal Year 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the submission of the ESEA application for Fiscal Year 2021, and accepts the grant award of the funds upon subsequent approval of the FY 2021 ESEA application.

Title I-A	\$87,482
Title II-A	\$11,330
Title IV	\$10,000

Attachment: F

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Resolution 14112-20: **Approve Submission of CARES Act Application for Fiscal Year 2021 and Accepts the Grant Award for CARES Act for the Fiscal Year 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the submission of the CARES application for Fiscal Year 2021, and accepts the grant award of \$69,951 upon subsequent approval of the FY 2021 CARES application.

Attachment: G

Resolution 14113-20: **Approve Submission of Digital Divide Application for Fiscal Year 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the submission of the Digital Divide application in the amount of \$25,551 for Fiscal Year 2021.

Attachment: H

PERSONNEL

Resolution 14114-20: **Approve Personnel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

<u>Resolution 14115-20:</u>	Approve Professional Development Plan for the 2020-2021 School Year
<u>Resolution 14116-20:</u>	Approve Substitute Teachers for the 2020-2021 School Year
<u>Resolution 14117-20:</u>	Approve Substitute Security Guard for the 2020-2021 School Year
<u>Resolution 14118-20:</u>	Approve Substitute School Bus Drivers for the 2020-2021 School Year
<u>Resolution 14119-20:</u>	Approve Substitute Maintenance Personnel for the 2020-2021 School Year
<u>Resolution 14120-20:</u>	Acknowledge Tenure for Scott Lance, Building Technology Instructor
<u>Resolution 14121-20:</u>	Approve Reopening Plan for the 2020-2021 School Year
<u>Resolution 14122-20:</u>	Approve Aaron Delbury as Math Instructor for the 2020-2021 School Year
<u>Resolution 14123-20:</u>	Approve 2020-2021 Warren County Technical School Student Handbook
<u>Resolution 14124-20:</u>	Approve 2020-2021 Warren County Technical School Faculty Handbook
<u>Resolution 14125-20:</u>	Approve Carmen Pirotte as Science Instructor for the 2020-2021 School Year
<u>Resolution 14126-20:</u>	Approve Karen Gonzalez as Health Science Instructor for the 2020-2021 School Year
<u>Resolution 14127-20:</u>	Approve Revised Curriculum for the 2020-2021 School Year
<u>Resolution 14128-20:</u>	Approve Anthony Lusardi as Engineering Technology Instructor for the 2020-2021 School Year

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ McDonough ____ Rutledge ____

Resolution 14116-20: **Approve Professional Development Plan for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Professional Development Plan for Warren County Technical School for the 2020-2021 School Year.

Attachment: I

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Resolution 14117-20: **Approve Substitute Teachers for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following substitute teachers for the 2020-2021 School Year:

Candice Beers	Edward Biegaj
Philip Carlton	Juliann Cicco
Christine Finnegan-Menegus	Krystie Fulton
Joe Greenwood	Janine Horber
John Jacob	Crystal Read
Lisa Russo	Matteo Russo Sr.
Norman Viebrock	Denise Weiss
Patricia Wintersteen	Katie Ihrie
Joe Parkin	

Resolution 14118-20: **Approve Substitute Security Guard for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Robert Kovacs as a substitute security guard for the 2020-2021 School Year at a rate of \$25 per hour.

Resolution 14119-20: **Approve Substitute School Bus Drivers for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following as substitute bus drivers the 2020-2021 School Year at a rate of \$20 per hour:

Kathryann Natkie	Phillip Carlton
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Resolution 14120-20: **Approve Substitute Maintenance Personnel for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Alan Miers as substitute maintenance personnel for the 2020-2021 School Year at a rate of \$16.00 per hour.

Resolution 14121-20: **Acknowledge Tenure for Scott Lance, Building Technology Instructor**

On the motion of _____, seconded by _____,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held an teaching position for a period of four consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their promotional hire date and one day in the 2020-2021 school year as per N.J.S.A. 18A:17-2.

Scott Lance	Date of Hire: 01-01-2016
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Resolution 14122-20: **Approve Reopening Plan for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School Reopening Plan for the 2020-2021 School Year.

Attachment: J

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Resolution 14123-20: **Approve Aaron Delbury as a Math Instructor for the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Aaron Delbury as a Math Instructor at Step 1 BA for the 2020-2021 School Year.

Resolution 14124-20: **Approve 2020-2021 Warren County Technical School Student Handbook**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2020-2021 Warren County Technical School Student Handbook.

Attachment: K

Resolution 14125-20: **Approve 2020-2021 Warren County Technical School Faculty Handbook**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2020-2021 Warren County Technical School Faculty Handbook.

Attachment: L

Resolution 14126-20: **Approve Carmen Pirotte as Science Instructor for the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Carmen Pirotte as Science Instructor at Step 3 MA for the 2020-2021 School Year.

Resolution 14127-20: **Approve Karen Gonzalez as Health Science Instructor for the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Karen Gonzalez as Health Science Instructor at Step 22 BA for the 2020-2021 School Year.

Resolution 14128-20: **Approve Revised Curriculum for the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following revised curriculum for the 2020-2021 school year:

Introduction to Business	English 9	English 9 Honors	English 10	English 11 Honors
Geometry	Geometry Honors	English 10 Honors	English 11	

Attachment: M

Resolution 14128-20: **Approve Anthony Lusardi as Engineering Technology Instructor for the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Anthony Lusardi as Engineering Technology Instructor at Step 22 MA for the 2020-2021 School Year.

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POLICY

Resolution 14129-20: Approve Policy Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following policy revisions as listed below:

Policy 1648	Restart and Recovery Plan
Regulation 5600.1	Remote Learning Code of Conduct

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Rutledge ___

DONATIONS

Resolution 14130-20: Accept a Donation from the Lutz Family in the Amount of \$93.80

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the donation from the Lutz Family in the amount of \$93.80.

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Rutledge ___

ADDENDUM ITEMS

Resolution 14131-20: Approve Payment to NJ Department of Education, Office of Fiscal Accountability and Compliance

On the motion of _____, seconded by _____, RESOLVED, that this Board approve payment to NJ Department of Education, Office of Fiscal Accountability and Compliance in the amount of \$2,990 for unexpended federal aid (Carl D. Perkins Grant) for the school years of 7/1/15-6/30/16, 7/1/16-6/30/17, and 7/1/17-6/30/18.

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Rutledge ___

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;

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3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

September 8, 2020	First Day of School
September 16, 2020	BOE Meeting