

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 18, 2021

CALL TO ORDER

President Austin called the meeting to order at 5:02 p.m. on Wednesday, August 18, 2021 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 18, 2020.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge (arrived 5:03)
A Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14468-21: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the August 18, 2021 meeting as published with any addenda.

VOICE VOTE: Yeas:3__ Nays: 0__ Abstain: 0__ Absent: 1

Motion Carried: Yes

Resolution E692-21: Personnel, Negotiations and Legal Matters

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - 1. Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4__ Nays: 0__ Abstain: 0__ Absent: 0

Motion Carried: Yes

Resolution E693-21: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas: __ Nays: __ Abstain: __ Absent: __

Motion Carried: Yes / No

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14469-21: Approve Board Meeting Minutes as Listed Below

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14470-21: Approve June 16, 2021 Regular Meeting Minutes

Resolution 14471-21: Approve June 16, 2021 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:2__ Nays: 0__ Abstain:2__ Absent:1__

Motion Carried: No

Resolution 14472-21: Approve July 21, 2021 Regular Meeting Minutes

Resolution 14473-21: Approve July 21, 2021 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3__ Nays: 0__ Abstain: 1__ Absent:1__

Motion Carried: Yes

Resolution 14470-21: Approve June 16, 2021 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of June 16, 2021.

Resolution 14471-21: Approve June 16, 2021 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of June 16, 2021.

Resolution 14472-21: Approve July 21, 2021 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of July 21, 2021.

Resolution 14473-21: Approve July 21, 2021 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 21, 2021.

FINANCE & FACILITIES

Resolution 14474-21: Approve Finance & Facilities Resolutions as Listed Below

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On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 14475-21:</u>	Receive, Accept, and Approve July 2021 Financial Reports
<u>Resolution 14476-21:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 14477-21:</u>	Approve Payment of Bills for August 2021
<u>Resolution 14478-21:</u>	Approve Transfers for July 2021
<u>Resolution 14479-21:</u>	Approve Disposal of the Following Items from The Graphic Arts Program
<u>Resolution 14480-21:</u>	Approve Disposal of One (1) Girls Softball Backstop
<u>Resolution 14481-21:</u>	Approve Payment #2 to Iron Mountain Mechanical

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _A_ Austin _X_

Resolution 14475-21: **Receive, Accept, and Approve July 2021 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the July 2021 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14476-21: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that August 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14477-21: **Approve Payment of Bills for August 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August 2021 in the amount of \$891,400.04.

Exhibit: F2

Resolution 14478-21: **Approve Transfers for July 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of July 2021.

Exhibit: F3

Resolution 14479-21: **Approve Disposal of the Following Items from The Graphic Arts Program**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the disposal of the following items from the Graphic Arts Program:

- Vastex Press: Tag #01160
- Expose it Screen Burner: Tag #01159
- F-1000 Flash Dryer (yellow): **Not marked as this items was probably less than \$2,200 when purchased*
- Gas Dryer: Tag #00146

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- Hydro Washing Booth: Tag #00138
- Squeegees: N/A
- Screen rack: N/A
- Blue cart: N/A
- Epson Printer: **Not marked as this items was probably less than \$2,200 when purchased*
- Cards, tape and leftover ink: N/A
- Shelving unit in wall holding ink: N/A

Resolution 14480-21: **Approve Disposal of One (1) Girls Softball Backstop**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the disposal one (1) girls softball backstop (Asset Tag #01147).

Resolution 14481-21: **Approve Payment #2 to Iron Mountain Mechanical**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves payment #2 to Iron Mountain Mechanical for RTU replacement project in the amount of \$421,079.90.

PERSONNEL

Resolution 14482-21: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 14483-21:** **Approve Jeff Tierney as HIB Coordinator for the 2021-2022 School Year**
Resolution 14484-21: **Approve Extra Curricular Appointments for the 2021-2022 School Year**
Resolution 14485-21: **Approve Marc Desrosiers as Maintenance Personnel**
Resolution 14486-21: **Approve Reginald Nonez as Maintenance Personnel**
Resolution 14487-21: **Approve Keith Wolf as Maintenance Personnel**
Resolution 14488-21: **Approve Robert Stasiulaitis as Part Time Security Personnel**
Resolution 14489-21: **Approve FMLA/Maternity Leave for Employee #1045**
Resolution 14490-21: **Approve FMLA for Employee #0235**
Resolution 14491-21: **Approve Mary Herb as Special Education Instructor for the 2021-2022 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ WarrenA Austin X_

Resolution 14483-21: **Approve Jeff Tierney as HIB Coordinator for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Jeff Tierney as the HIB Coordinator for the 2021-2022 school year.

Resolution 14484-21: **Approve Extra Curricular Appointments for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra curricular appointments for the 2021-2022 school year:

Pat Lilly	Fall Hall Monitor
Derek Schaare	JV Boys Soccer Coach

Resolution 14485-21: **Approve Marc Desrosiers as Maintenance Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Marc Desrosiers as Maintenance Personnel at Step 3 with shift differential, employment commencing August 16, 2021 to June 30, 2022.

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Resolution 14486-21: **Approve Reginald Nonez as Maintenance Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Reginald Nonez as maintenance personnel at Step 2 with shift differential, employment commencing **August 30, 2021** to June 30, 2022, pending successful completion of a criminal history background clearance.

Resolution 14487-21: **Approve Keith Wolf as Maintenance Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Keith Wolf as maintenance personnel at Step 2 with shift differential, employment commencing August 19, 2021 to June 30, 2022, pending successful completion of a criminal history background clearance.

Resolution 14488-21: **Approve Robert Stasiulaitis as Part Time Security Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Robert Stasiulaitis as Part Time Security Personnel at an hourly rate of \$16.00 per hour not to exceed 30 hours a week starting August 31, 2021 through June 30, 2021, pending successful completion of a criminal history background clearance.

Resolution 14489-21: **Approve FMLA/Maternity Leave for Employee #1045**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA/Maternity Leave for employee #1045 from October 12, 2021 through March 8, 2022.

Exhibit: A

Resolution 14490-21: **Approve FMLA for Employee #0235**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for employee #0235 from July 5, 2021 through September 24, 2021.

Resolution 14491-21: **Approve Mary Herb as Special Education Instructor for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Mary Herb as Special Education Instructor at Step BA/5, for the 2021-2022 School Year pending successful completion of a criminal history background clearance and proper certification.

EDUCATIONAL

Resolution 14492-21: **Approve Educational Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following educational resolutions as listed below:

Resolution 14493-21: **Approve the Warren County Technical School District's Mentoring Plan for the 2021-2022 School Year**

Resolution 14494-21: **Approve the Warren County Technical School District's Professional Development Plan for the 2021-2022 School Year**

Resolution 14495-21: **Approve the Warren County Technical School District's Staff Handbook for the 2021-2022 School Year**

Resolution 14496-21: **Approve the Warren County Technical School District's Student Handbook for the 2021-2022 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14493 & 14494 McDonough X Rutledge X Warren A Austin X

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Resolution 14493-21: **Approve the Warren County Technical School District's Mentoring Plan for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School District's Mentoring Plan for the 2021-2022 school year.

Exhibit: B

Resolution 14494-21: **Approve the Warren County Technical School District's Professional Development Plan for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School District's Professional Development Plan for the 2021-2022 school year.

Exhibit: C

Resolution 14495-21: **Approve the Warren County Technical School District's Staff Handbook for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School District's Staff Handbook for the 2021-2022 school year.

Exhibit: D

Resolution 14496-21: **Approve the Warren County Technical School District's Student Handbook for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School District's Student Handbook for the 2021-2022 school year.

Exhibit: E

TRAVEL

Resolution 14497-21: **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following travel resolutions as listed below:

Date	Name	Description/Reason	Approx. Cost
8/30-/2021	Diana Mai & all eligible teachers	Using High - Impact Instructional Practices to Accelerate Learning Using Data to Improve Teaching & Learning	\$2,750.00

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren A Austin X

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POLICY

Resolution 14498-21: **Approve Policy and Regulation Revisions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following policy and regulation revisions as listed below:

P3160	PHYSICAL EXAMINATION (M)
P1648.11	THE ROAD FORWARD COVID-19 HEALTH AND SAFETY

Exhibit : F

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren A Austin X

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.-None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 5:40 p.m.

Upcoming Dates of Interest:

September 15, 2021	Board of Education Meeting
August 31, 2021	First day of school for teachers