

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
AUGUST 16, 2017

CALL TO ORDER

President Roschewsk will call the meeting to order at 5:00 p.m. on Wednesday, August 16, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 8, 2017.

Roll Call – Board Secretary Zalewski

___ Mrs. Johnson-Demeter
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 13054-17: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the August 16, 2017 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E612-17: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E613-17: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

- **STUDENT RECOGNITION**
- **PUBLIC COMMENTS - Related to Agenda Items Only**
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB incidents were reported since the July Board Meeting.
 - Zero (0) in-school suspensions and zero (0) out-of-school suspensions since the July Board Meeting.
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 13055-17: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13056-17: Approve July 19, 2017 Regular Meeting Minutes

Resolution 13057-17: Approve July 19, 2017 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13056-17: Approve July 19, 2017 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of July 19, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13057-17: Approve July 19, 2017 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 19, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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FINANCE & FACILITIES

Resolution 13058-17: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 13059-17:</u> | Receive, Accept, and Approve July 2017 Financial Reports |
| <u>Resolution 13060-17:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 13061-17:</u> | Approve Payment of Bills for July 2017 |
| <u>Resolution 13062-17:</u> | Approve Transfers for July 2017 |
| <u>Resolution 13063-17:</u> | Approve Submission of the FY18 ESEA Grant |
| <u>Resolution 13064-17:</u> | Establish 2017-2018 Tuition Reimbursement Rates |

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13059-17: Receive, Accept, and Approve July 2017 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the July 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13060-17: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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Resolution 13061-17: **Approve Payment of Bills for July 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for July 2017 in the amount of \$549,966.93.

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13062-17: **Approve Transfers for July 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of July 2017.

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13063-17: **Approve Submission of the FY18 ESEA Grant**

On the motion of _____ seconded by _____, RESOLVED, that this Board approves the submission of the ESEA Grant for the Fiscal Year of 2018 as identified below:

	NCLB FY17
Title I Part A	\$ 92,262
Title II Part A	\$ 11,821
Title IV Part A	\$ 10,000
Total	\$114,083

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13064-17: **Establish 2017-2018 Tuition Reimbursement Rates**

On the motion of _____, seconded by _____, RESOLVED, that this Board establishes the 2017-2018 tuition reimbursement rates as \$666.22 per credit for Graduate courses and \$348.65.00 per credit for Undergraduate courses effective for the period July 1, 2017 through August 31, 2018. Reimbursement rate will be based upon the start date of the course taken.

Exhibit: B

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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PERSONNEL

Resolution 13065-17: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 13066-17: Accept the Resignation of Alysa Derling-Fisher, Theater Arts Instructor, effective July 24, 2017.

Resolution 13067-17: Employ Substitute Instructors for the 2017-2018 School Year

Resolution 13068-17: Employ Substitute School Bus Drivers for Student Field Trips

Resolution 13069-17: Approve Substitute School Nurse Rate Effective September 1, 2017.

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13066-17: Accept the Resignation of Alysa Derling-Fisher, Theater Arts Instructor, effective July 24, 2017.

On the motion of _____, seconded by _____, RESOLVED that this Board accept, with regret, the resignation of Alysa Derling-Fisher, Theater Arts Instructor, effective July 24, 2017.

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13067-17: Employ Substitute Instructors for the 2017-2018 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Substitute Instructors for the 2017-2018 school year for the period from September 1, 2017 to June 30, 2018 at a salary of \$100.00 per day for each day worked as follows:

Erin M. McCormick

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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Resolution 13068-17: Employ Substitute School Bus Drivers for Student Field Trips

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Substitute School Bus Drivers to transport students for student field trips from September 1, 2017 through June 30, 2018 at the rate of \$20.00 per hour as follows:

<u>Name</u>	<u>Rate</u>	<u>Name</u>	<u>Rate</u>
Tammy Burrows	\$20.00 per hour	Kathyann Natkie	\$20.00 per hour
Joan Wilson	\$20.00 per hour	Bert Collins	\$20.00 per hour
Krista Nasuta	\$20.00 per hour	Ana Varvar	\$20.00 per hour
Frank Grosso	\$20.00 per hour	Sam Akin	Contracted hourly rate outside of school day
Sean McGeough	Contracted hourly rate outside of school day	Ray Gara	Contracted hourly rate outside of school day

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13069-17: Approve Substitute School Nurse Rate Effective September 1, 2017.

On the motion of _____ seconded by _____, RESOLVED, that this Board approves the Substitute School Nurse Rate of \$200 per day effective September 1, 2017. (Rate was previously \$125.00 per Day)

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

TRAVEL

Resolution 13070-17: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

<u>Date</u>	<u>Name</u>	<u>Description/Reason</u>	<u>Approx. Cost</u>
7-17-17	Colucci, G.	School Law Essentials for the New Administrator	\$0 + Mileage
8-16-2017	Colucci, G.	Athletic Directors Workshop	\$0 + Mileage
10-23-17/10-26-17	Zalewski, E.	NJSBA Workshop	\$815+ Mileage
10-23-17/10-26-17	Rutledge, G.	NJSBA Workshop	\$815+ Mileage

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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POLICY

Resolution 13071-17: Approve the Second Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves second reading revisions to the Board Policy Manual as follows:

P4610	Personnel Terms and Conditions
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Exhibit: P1

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____p.m.

Upcoming Dates of Interest:

August 23, 2017	Freshman Orientation
August 31, 2017	First day of school for teacher.
September 5, 2017	First day of school for students.
September 20, 2017	5:00 p.m. Executive Session 5:30 p.m. Regular Session
October 4, 2017	Back to School Night 6:30 p.m.
October 18, 2017	5:00 p.m. Executive Session 5:30 p.m. Regular Session