

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**CALL TO ORDER**

President Rutledge will call the meeting to order at 4:30 p.m. on Wednesday, June 19, 2019 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute – President Rutledge**

**Opening Statement – President Rutledge**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 16, 2018.

**Roll Call – Board Secretary Hachlica**

\_\_\_ Dr. Austin  
\_\_\_ Dr. Lamonte  
\_\_\_ Mr. McDonough  
\_\_\_ Mr. Shotwell  
\_\_\_ Mr. Rutledge

**Adopt the Meeting Agenda**

**Resolution 13684-19: Adopt the Meeting Agenda**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board adopts the Meeting Agenda for the June 19, 2019 meeting as published with any addenda.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Resolution E648-19: Personnel, Negotiations and Legal Matters**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board moved into executive session at \_\_\_\_\_ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Donaldson Hearing Staff member #0868  
Exhibit: Donaldson Hearing Information
  - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**Resolution E649-19:                      Resume Regular Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board reconvened into regular session at \_\_\_\_\_ p.m.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Discussion**

- **Kathy Helewa- NJSBA**
- **PUBLIC COMMENTS - Related to Agenda Items Only**
- **COMMUNICATIONS - Included in Board Packet**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
  - Two (2) HIB incidents were reported since the May Board Meeting.
  - Zero (0) in-school suspensions and four (4) out-of-school suspension were reported since the May Board Meeting.
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

**Minutes – Regular Meeting Minutes**

**Resolution 13685-19:                      Approve Board Meeting Minutes as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 13686-19:                      Approve May 15, 2019 Regular Meeting Minutes**

**Resolution 13687-19:                      Approve May 15, 2019 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Resolution 13686-19:                      Approve May 15, 2019 Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of May 15, 2019.

**Resolution 13687-19:                      Approve May 15, 2019 Regular Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of May 15, 2019.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**FINANCE & FACILITIES**

**Resolution 13688-19:      Approve Finance & Facilities Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- |                                    |                                                                                                                                                   |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Resolution 13689-19:</u></b> | <b>Receive, Accept, and Approve May 2019 Financial Reports</b>                                                                                    |
| <b><u>Resolution 13690-19:</u></b> | <b>Board of Education's Monthly Certification of Major Account/Fund Status</b>                                                                    |
| <b><u>Resolution 13691-19:</u></b> | <b>Approve Payment of Bills for June 2019</b>                                                                                                     |
| <b><u>Resolution 13692-19:</u></b> | <b>Approve Transfers for May 2019</b>                                                                                                             |
| <b><u>Resolution 13693-19:</u></b> | <b>Accept Spring 2019 Bus Evacuation Drill Report</b>                                                                                             |
| <b><u>Resolution 13694-19:</u></b> | <b>Approve the Amendment of the District's Approved Long Range Facilities Plan</b>                                                                |
| <b><u>Resolution 13695-19:</u></b> | <b>Approve Education Facilities Lease for LPN Program</b>                                                                                         |
| <b><u>Resolution 13696-19:</u></b> | <b>Approve Transfer of Current Year Surplus to a Capital Reserve</b>                                                                              |
| <b><u>Resolution 13697-19:</u></b> | <b>Acknowledge 2018-2019 Anticipated Contracts to be Renewed, Awarded, or to Expire During the School Year as Required by – PL2015-Chapter 47</b> |
| <b><u>Resolution 13698-19:</u></b> | <b>Approve Renewal of the Services Agreement with US Omni as Third Party Administrator for 403b services</b>                                      |
| <b><u>Resolution 13699-19:</u></b> | <b>Approve Renewal of the Contract for In School Nursing Services with BAYADA</b>                                                                 |
| <b><u>Resolution 13700-19:</u></b> | <b>Approve Renewal Contract With Bollinger Specialty Group</b>                                                                                    |
| <b><u>Resolution 13701-19:</u></b> | <b>Approve Disposal of Fixed Assets</b>                                                                                                           |

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin \_\_\_\_ Lamonte \_\_\_\_ McDonough \_\_\_\_ Shotwell \_\_\_\_ Rutledge \_\_\_\_

**Resolution 13689-19:      Receive, Accept, and Approve May 2019 Financial Reports**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the May 2019 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 13690-19:      Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that May 15, 2019, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

**Resolution 13691-19:      Approve Payment of Bills for June 2019**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for June 2019 in the amount of \$1,053,660.06.

Exhibit: F2

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**Resolution 13692-19:**                    **Approve Transfers for May 2019**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the transfers of monies for the month May 2019.

Exhibit: F3

**Resolution 13693-19:**                    **Accept Spring 2019 Bus Evacuation Drill Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board accepts the spring, 2019 Bus Evacuation Drill Report per the attached Exhibit.

|                                                    |                                 |
|----------------------------------------------------|---------------------------------|
| Date of the school bus emergency evacuation drill: | 5/25/2019                       |
| Time of day the drill was conducted:               | 9:45 am                         |
| School Name                                        | Warren County Technical School  |
| Location of emergency evacuation drill             | Bus Platform                    |
| Route numbers                                      | A through N and Warren Tech Bus |
| Name of school persons overseeing the drill        | Ray Gara                        |

Exhibit: A

**Resolution 13694-19:**                    **Approve the Amendment of the District's Approved Long Range Facilities Plan**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Amendment of the District's Approved Long Range Facilities Plan in order to fulfill LRFP reporting requirements per N.J.S.A. 18A: 7G-4 (a), in which a district is required to amend its LRFP at least once every five years to update enrollment projections, building capacities and health and safety conditions.

Attachment: B

**Resolution 13695-19:**                    **Approve Education Facilities Lease for LPN Program**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Education Facilities Lease between Warren County Community College and the Warren County Technical School Board of Education for the LPN Post-Secondary Program from July 1, 2019 until June 30, 2020.

Attachment: C

**Resolution 13696-19:**                    **Approve Transfer of Current Year Surplus to a Capital Reserve**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves transfer of current year surplus to a Capital reserve;

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren County Technical School Board of Education has determined that an amount not to exceed \$1,000,000.00 is available for such purpose of transfer;

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

NOW, THEREFORE, BE IT RESOLVED by the Warren County Technical School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Resolution 13697-19:**                    **Acknowledge 2018-2019 Anticipated Contracts to be Renewed, Awarded, or to Expire During the School Year as Required by – PL2015-Chapter 47**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board Acknowledges; Pursuant to PL 2015, Chapter 47 the Warren County Technical School Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulation; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Professional Services Agreement with Nisivoccia & Company, LLP.  
Transportation Contracts with GST, Inc.  
Transportation Contracts with Snyder Bus Company  
Florio, Perrucci, Steinhardt & Fader, LLC. 0.  
Adams, Gutierrez and Lattiboudere, LLC

**Resolution 13698-19:**                    **Approve Renewal of the Services Agreement with US Omni as Third Party Administrator for 403b services**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves renewal of the services agreement with US Omni as third party administrator for 403(b) and 457 (b) accounts for the 2019-2020 school year.

**Resolution 13699-19:**                    **Approve Renewal of the Contract for In School Nursing Services with BAYADA**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves renewal of the contract for in school nursing services with BAYADA Home Health Care, Inc. and Warren County Technical School for the 2019-2020 school year.

Attachment: D

**Resolution 13700-19:**                    **Approve Renewal Contract With Bollinger Specialty Group**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves renewal of the contract for student accident insurance with Bollinger Specialty Group and Warren County Technical School for the 2019-2020 school year.

Attachment: E

**Resolution 13701-19:**                    **Approve Disposal of Fixed Assets**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves disposal of Fixed Asset Inventory for the Warren County Technical School as of June 30, 2019.

Attachment: F

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**PERSONNEL**

**Resolution 13702-19: Approve Personnel Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following personnel resolutions as listed below:

|                                    |                                                                               |
|------------------------------------|-------------------------------------------------------------------------------|
| <b><u>Resolution 13703-19:</u></b> | <b>Employ Extra Curricular Personnel for the 2019-2020 School Year</b>        |
| <b><u>Resolution 13704-19:</u></b> | <b>Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year</b> |
| <b><u>Resolution 13705-19:</u></b> | <b>Approve Hiring of Summer Custodian Help as needed</b>                      |
| <b><u>Resolution 13706-19:</u></b> | <b>Approve Teachers Having More than 4 Daily Preparation Periods</b>          |
| <b><u>Resolution 13707-19:</u></b> | <b>Approve Hiring of Shop Summer Instructors as needed</b>                    |
| <b><u>Resolution 13708-19:</u></b> | <b>Employ Computer Instructor for the 2019-2020 School Year</b>               |
| <b><u>Resolution 13709-19:</u></b> | <b>Employ Curriculum Director for the 2019-2020 School Year</b>               |
| <b><u>Resolution 13710-19:</u></b> | <b>Employ LPN Adjunct for the 2019-2020 School Year</b>                       |
| <b><u>Resolution 13711-19:</u></b> | <b>Approve Hiring of Ray Gara for Summer as needed</b>                        |
| <b><u>Resolution 13712-19:</u></b> | <b>Approve Revised Director of Curriculum and Instruction Job Description</b> |
| <b><u>Resolution 13713-19:</u></b> | <b>Authorize Edmund Zalewski, Superintendent, to Hire Staff</b>               |
| <b><u>Resolution 13714-19:</u></b> | <b>Employ English Instructor for the 2019-2020 School Year</b>                |

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin \_\_\_ Lamonte \_\_\_ McDonough \_\_\_ Shotwell \_\_\_ Rutledge \_\_\_

**Resolution 13703-19: Employ Extra Curricular Personnel for the 2019-2020 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs extra-curricular personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

| <b><u>Last</u></b> | <b><u>First</u></b> | <b><u>Extra-Curricular Personnel</u></b> | <b><u>Stipend</u></b> |
|--------------------|---------------------|------------------------------------------|-----------------------|
| Lara               | Noris               | ESEA Spanish Tutor                       | \$35/hr.              |
| Fattorusso         | Vincent             | Skills USA Advisor                       | \$1,650               |
| McGeough           | Sean                | Robotics Club Advisor                    | \$1,400               |
| Lilly              | Pat                 | Military Appreciation Club               | \$900                 |
| McCormick          | Kim                 | Junior Class Advisor                     | \$900                 |
| Van Riper          | Amanda              | Junior Class Advisor                     | \$900                 |
| Tierney            | Jeff                | Athletic Director                        | \$5,300               |
| Schubert           | MJ                  | AESOP                                    | \$900                 |
| Slowik             | Jasmine             | ESEA English Tutor                       | \$35/hr.              |
| Lilly              | Pat                 | Student Government Advisor               | \$1,400               |
| Wheatley           | Bob                 | School Security Liaison                  | \$5,850               |

**Resolution 13704-19: Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs extra-curricular personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

| <b><u>Last</u></b> | <b><u>First</u></b> | <b><u>Extra-Curricular Sports Personnel</u></b> | <b><u>Step</u></b> | <b><u>Stipend</u></b> |
|--------------------|---------------------|-------------------------------------------------|--------------------|-----------------------|
| Connolly           | Stephanie           | Volleyball Coach – JV Girls                     | 5                  | \$5,850               |
| Petonak            | Stephan             | Volleyball Coach – Varsity Girls                | 1                  | \$3,700               |

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**Resolution 13705-19:**                    **Approve Hiring of Summer Custodian Help as needed**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the hiring of Joseph Sabol and Nicholas Hufford as summer custodian help from June 13, 2019 to August 27, 2019 at an hourly rate of \$12.00.

**Resolution 13706-19:**                    **Approve Teachers Having More than 4 Daily Preparation Periods**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following staff members to have more than 4 daily preparation periods as outlined in the WTEA agreement:

| Name             | # of Preparation Periods | Amount  |
|------------------|--------------------------|---------|
| Amanda Van Riper | 5                        | \$1,250 |
| Gregory Dowling  | 5                        | \$1,250 |
| Lori Miller      | 5                        | \$1,250 |

**Resolution 13707-19:**                    **Approve Hiring of Shop Summer Instructors as needed**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the hiring of shop instructors to perform additional non instructional specialty trade work on an as needed basis during non-school hours at a rate of \$33.00 an hour effective June 17, 2019.

| Staff Member | Department  |
|--------------|-------------|
| S. Lance     | Maintenance |
| C. Feilbach  | Maintenance |

**Resolution 13708-19:**                    **Employ Computer Instructor for the 2019-2020 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves employment for Michele Vulcano Hall as a Computer Instructor for the 2019-2020 school year.

Attachment: G

**Resolution 13709-19:**                    **Employ Curriculum Director for the 2019-2020 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves employment for Diana Mai as Curriculum Director for the 2019-2020 school year.

Attachment: H

**Resolution 13710-19:**                    **Employ LPN Adjunct for the 2019-2020 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Jeanie Hubert as an LPN Adjunct for the 2019-2020 school year.

**Resolution 13711-19:**                    **Approve Hiring of Ray Gara for Summer as needed**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the hiring of Ray Gara on an as needed basis during non-school hours at a rate of 1/1715 an hour effective June 17, 2019.

**Resolution 13712-19:**                    **Approve Revised Director of Curriculum and Instruction Job Description**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the revised job description for Director of Curriculum and Instruction.

Attachment: I

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**Resolution 13713-19:                    **Authorize Edmund Zalewski, Superintendent, to Hire Staff****

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board authorize Edmund Zalewski, Superintendent, to hire staff prior to Board approval as deemed necessary. Board approval will be requested as soon as the next scheduled Board meeting.

**Resolution 13714-19:                    **Employ English Instructor for the 2019-2020 School Year****

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves employment for Meghan E. Fredericks as a English Instructor for the 2019-2020 school year.

Attachment: J

**TRAVEL**

**Resolution 13715-19:                    **Approve Travel Resolutions as Listed Below****

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following travel resolutions as listed below:

**Resolution 13716-19:                    **Approve Staff Professional Development Travel as Listed Below****

**Resolution 13717-19:                    **Approve Field Trip Resolutions as Listed Below****

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Austin \_\_\_ Lamonte \_\_\_ McDonough \_\_\_ Shotwell \_\_\_ Rutledge \_\_\_

**Resolution 13716-19:                    **Approve Field Trip Resolutions as Listed Below****

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the travel resolutions as listed below:

| Date           | Destination                   | Instructor  | Number Of Students | Purpose                                                             | Approx. Transp. Cost |
|----------------|-------------------------------|-------------|--------------------|---------------------------------------------------------------------|----------------------|
| 11/4 & 5, 2019 | Port Corden Elementary School | L. Arnold   | 13                 | Provide students an opportunity to view parent-teacher conferences. | WCTS                 |
| 10/13/2019     | Six Flags Great Adventure     | P. Seugling | 25                 | Key Club District Fall Rally                                        | WCTS                 |

**Resolution 13717-19:                    **Approve Staff Professional Development Travel as Listed Below****

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the staff professional development travel as listed below:

| Date         | Name      | Description/Reason                         | Approx. Cost    |
|--------------|-----------|--------------------------------------------|-----------------|
| 7/15-18/2019 | J. Cooper | Pine Barrens Fire Ecology, Southampton, NJ | \$800 + Mileage |

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

**POLICY**

**Resolution 13718-19: Approve on First Reading Revisions to the Board Policy Manual**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board approves on First reading revisions to the Board Policy Manual as follows:

|                    |                                  |
|--------------------|----------------------------------|
| <b>1642P&amp;R</b> | <b>Earned Sick Leave Law (M)</b> |
|--------------------|----------------------------------|

Attachment: K

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Austin \_\_\_ Lamonte \_\_\_ McDonough \_\_\_ Shotwell \_\_\_ Rutledge \_\_\_

**ADDENDUM ITEMS**

**Resolution 13719-19: Authorizes School Facility Project**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board Authorizes Proposed School Facility Project:

**WHEREAS**, the Board of Education of the Warren County Technical School District, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby), seeks to submit a school facilities project to the New Jersey Department of Education consisting of the project set forth below;

Repurpose existing 4,000 sf space previously used by the County for public library space in order to provide larger classrooms for the Childhood Development Career Academy and Health Sciences program along with various Administrative spaces. The Project will also include a more efficient and secured reconfiguration of Main Office space adjacent to the Main Building Entrance.

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF EDUCATION OF THE WARREN COUNTY TECHNICAL SCHOOL DISTRICT, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board, approves the preparation of Schematic Plans and Educational Specifications, if applicable, by DIGroupArchitecture, LLC (the “Architect”) in connection with the Project and Board further authorizes and directs the Architect to submit same to the New Jersey Department of Education and to the County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Planning Board for their review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

Section 3. In accordance with the requirements of N.J.S.A. 18A:7G-4 (a), the Board approves an amendment to the Long Range Facilities Plan, as necessary, to fulfill LRFP reporting requirements in which a district is required to amend its LRFP at least once every five years to update enrollment projections, building capacities and health and safety conditions and approves the submission of such amendment to the New Jersey Department of Education.

Section 4. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board approves the Project application, the Architect is hereby directed to submit such application to the New Jersey Department of Education.

Section 5. With respect to the Project, the Board authorizes and directs the Board President, the Superintendent, the and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, if applicable, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 6. This resolution shall take effect immediately.

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Austin \_\_\_ Lamonte \_\_\_ McDonough \_\_\_ Shotwell \_\_\_ Rutledge \_\_\_

**PUBLIC COMMENTS – Any topic not discussed earlier.**

**Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS**

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**June 19, 2019**

- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board adjourned the meeting at \_\_\_\_\_p.m.

**Upcoming Dates of Interest:**

|                 |                            |
|-----------------|----------------------------|
| July 17, 2019   | Board of Education Meeting |
| August 21, 2019 | Board of Education Meeting |