

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
June 21, 2017

CALL TO ORDER

President Roschewsk will call the meeting to order at 5:00 p.m. on Wednesday, June 21, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Roschewsk

Opening Statement –President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 8, 2017.

Roll Call – Board Secretary Zalewski

___ Mrs. Johnson-Demeter
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 12996-17: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the June 21, 2017 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E608-17: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
 - Staff Evaluations
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E609-17: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

Discussion

• **STUDENT RECOGNITION**

• **PUBLIC COMMENTS - Related to Agenda Items Only**

• **COMMUNICATIONS**

• **SUPERINTENDENT'S REPORT**

• **HIB REPORT/SUSPENSIONS**

- Two (2) HIB incidents were reported since the May Board Meeting.
- Zero (0) in-school suspensions and zero (0) out-of-school suspensions since the May Board Meeting.

• **BOARD PRESIDENT'S REPORT**

• **DISCUSS EDUCATIONAL ISSUES**

• **NEW BUSINESS**

- Ms. Schubert – Class of 2018 Senior Trip – exhibit provided.

Minutes – Regular Meeting Minutes

Resolution 12997-17: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12998-17: Approve May 16, 2017 Regular Meeting Minutes

Resolution 12999-17: Approve May 16, 2017 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

Resolution 12998-17: Approve May 16, 2017 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of May 16, 2017.

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

Resolution 12999-17: Approve May 16, 2017 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of May 16, 2017.

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

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FINANCE & FACILITIES

Resolution 13000-17: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|---|
| <u>Resolution 13001-17:</u> | Receive, Accept, and Approve May 2017 Financial Reports |
| <u>Resolution 13002-17:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 13003-17:</u> | Approve Payment of Bills for May 2017 |
| <u>Resolution 13004-17:</u> | Approve Transfers for May 2017 |
| <u>Resolution 13005-17:</u> | Approve Transfer of Current Year Surplus to a Capital Reserve |
| <u>Resolution 13006-17:</u> | Acknowledge 2017-2018 Anticipated Contracts to be Renewed, Awarded, or to Expire During the School Year as Required by – PL2015-Chapter 47 |

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13001-17: Receive, Accept, and Approve May 2017 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the May 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13002-17: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that March 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 13003-17: Approve Payment of Bills for May 2017

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2017 in the amount of \$1,203,068.34.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13004-17: Approve Transfers for May 2017

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of May 2017.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13005-17: Approve Transfer of Current Year Surplus to a Capital Reserve

On the motion of _____, seconded by _____, RESOLVED, that this Board approves transfer of current year surplus to a Capital reserve;

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren County Technical School Board of Education has determined that an amount not to exceed \$1,000,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Technical School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 13006-17: **Acknowledge 2017-2018 Anticipated Contracts to be Renewed, Awarded, or to Expire During the School Year as Required by – PL2015-Chapter 47**

On the motion of _____, seconded by _____, RESOLVED, that this Board Acknowledges; Pursuant to PL 2015, Chapter 47 the Warren County Technical School Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulation; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Approve Professional Services Agreement with Nisivoccia & Company, LLP.
Approve Professional Services Agreement with J&B Therapy, LLC.
Renew Transportation Contracts with First Student, Inc. for 2016-2017 School Year
Renew Transportation Contracts with GST, Inc. for 2016-2017 School Year
Renew Transportation Contracts with Snyder Bus Company for 2016-2017 School Year
Appoint Florio, Perrucci, Steinhardt & Fader, LLC. as Board Attorney

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

PERSONNEL

Resolution 13007-17: **Approve Personnel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 13008-17:** **Employ Extra Curricular Personnel for the 2016-2017 School Year**
Resolution 13009-17: **Employ Extra Curricular Personnel for the 2017-2018 School Year**
Resolution 13010-17: **Approve Agreement for Edmund Zalewski, Assistant Superintendent of Business, for the 2017-2018 School Year**
Resolution 13011 -17: **Accept the Resignation of Ed Yarusinsky, Social Studies Instructor, effective December 31, 2017**
Resolution 13012-17: **Accept the Resignation of Angela Galiano, Secretary, Effective June 28, 2017**
Resolution 13013-17: **Approve Teachers Having More than 4 Daily Preparation Periods**
Resolution 13014-17: **Employ Gregory Dowling as Math Instructor for the 2017-2018 School Year**
Resolution 13015-17: **Employ Substitute Instructors for the 2017-2018 School Year**
Resolution 13016-17: **Employ Ronda M. Wojcicki as a Part Time Speech Language Pathologist for the 2017-2018 School Year**
Resolution 13017-17: **Employ Extra Curricular Personnel for the 2017-2018 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 13008-17: **Employ Extra Curricular Personnel for the 2016-2017 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2016-2017 school year for the period from September 1, 2016 to June 30, 2017 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Slowik	Jasmine	Anime/Gamers Club	\$813

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13009-17: **Employ Extra Curricular Personnel for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Connolly	Stephanie	Clock Operator	\$25/hour
Slowik	Jasmine	Anime/Gamers Club	\$813

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13010-17: **Approve Agreement for Edmund Zalewski, Assistant Superintendent of Business, for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement for Edmund Zalewski, Assistant Superintendent of Business, for the term of July 1, 2017 – June 30, 2018. Contract has been approved by the Executive County Superintendent of Schools.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 13011-17: **Accept the Retirement Resignation of Ed Yarusinsky, Social Studies Instructor, effective December 31, 2017**

On the motion of _____, seconded by _____, RESOLVED that this Board accept, with regret, the retirement resignation of Ed Yarusinsky, Social Studies Instructor, effective December 31, 2017.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13012-17: **Accept the Resignation of Angela Galiano, Secretary, Effective June 28, 2017**

On the motion of _____, seconded by _____, RESOLVED that this Board accept, with regret, the resignation of Angela Galiano, Secretary, effective June 28, 2017.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13013-17: **Approve Teachers Having More than 4 Daily Preparation Periods**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following staff members to have more than 4 daily preparation periods as outlined in the WTEA agreement:

Name	# of Preparation Periods	Amount
Amanda Engel	5	\$1,250

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13014-17: **Employ Gregory Dowling as Math Instructor for the 2017-2018 School Year**

On the motion of _____ seconded by _____, RESOLVED, that this Board employs Gregory Dowling as Math Instructor, Step 5 / Column BA, for the 2017-2018 school year effective August 30, 2017 at the annual salary of \$51,525, prorated to actual start date.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13015-17: **Employ Substitute Instructors for the 2017-2018 School Year**

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On the motion of _____, seconded by _____, RESOLVED, that this Board employs Substitute Instructors for the 2017-2018 school year for the period from September 1, 2017 to June 30, 2018 at a salary of \$100.00 per day for each day worked as follows:

John C. Jacob

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13016-17: **Employ Ronda M. Wojcicki as a Part Time Speech Language Pathologist for the 2017-2018 School Year**

On the motion of _____ seconded by _____, RESOLVED, that this Board employs Ronda M. Wojcicki as a Part Time Speech Language Pathologist for the 2017-2018 school year effective June 30, 2017 at the hourly salary of \$70 per hour.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13017-17: **Employ Extra Curricular Personnel for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Schiller	Colleen	Senior Class Advisor w/ MJ Schubert	\$ 906

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

TRAVEL

Resolution 13018-17: **Approve Travel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Resolution 13019-17: **Approve Field Trip Resolutions as Listed Below**

Resolution 13020-17: **Approve Staff Professional Development Travel as Listed Below**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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Resolution 13019-17: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
*06/7-15/2017	Shippen Manor	J. Metroke	7	Community Service Project	WCTS

*** Paper work received after cutoff date for Board agenda.**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13020-17: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
*05/24/2017	Geta Vogel	Scholarship Breakfast	\$0+Mileage
7/16-21/2017	Ray Danner	North American Council of Automotive Teachers	\$1,775

***Staff members must submit travel report and mileage report to business office prior to receiving payment.**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

POLICY

Resolution 13021-17: Approve first Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves first reading revisions to the Board Policy Manual as follows:

P&R 1240	Evaluation of Superintendent (M) (Revised)
P 1511	Board of Education Website Accessibility (New)
P&R 3126	District Mentoring Program (Revised)
P&R 3221	Evaluation of Teachers (M) (Revised)
P&R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P&R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 2340	Professional Development for Teachers and School Leaders (M) (Revised)

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P&R 5610	Suspension (M) (Revised)
P 5620	Expulsion (M) (Revised)
P&R 7424	Bed Bugs (New)
P 7461	District Sustainability Policy (New)
P 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
P 8550	Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

(Recommended by the Superintendent)

Exhibit: P1

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

OTHER NEW BUSINESS

Resolution 13022-17: Accept Spring 2017 Bus Evacuation Drill Report

On the motion of _____ seconded by _____, RESOLVED, that this Board accepts the spring, 2017 Bus Evacuation Drill Report per the attached Exhibit.

Date of the school bus emergency evacuation drill:	06/9/2017
Time of day the drill was conducted:	7:45 am
School Name	Warren County Technical School
Location of emergency evacuation drill	Bus Platform
Route numbers	A through M and Warren Tech Bus
Name of school persons overseeing the drill	Ray Gara

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13023-17: Accept the Contract Between NJ Dept. of Labor and Workforce Development and the Warren County Technical School.

On the motion of _____ seconded by _____, RESOLVED, that this Board accepts the contract between New Jersey Department of Labor and Workforce Development and the Warren County Technical School for the period of July 1, 2017 through June 30 2018.

(Recommended by the Superintendent)

Exhibit: C

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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ADDENDUM ITEMS

Resolution 13024-17: Approve Addendum Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the addendum resolutions as listed below:

Resolution 13025-17: Employ Deborah McGill, LPN Post-Secondary Instructor for the 2017-2018 School Year

Resolution 13026-17: Employ Summer 2017 CIE Students

Resolution 13027-17: Accept the Retirement Resignation of Kenneth Muller, Science Instructor, effective February 01, 2018

Resolution 13028-17: Approve Renewal Membership with New Jersey Schools Insurance Group

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13025-17: Employ Deborah McGill, LPN Post-Secondary Instructor for the 2017-2018 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board employs Deborah McGill 12-month non-bargaining post-secondary personnel for the 2017-2018 school year for the period from July 1, 2017 to June 30, 2018 at the rate of \$66,744.00.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13026-17: Employ Summer 2017 CIE Students

On the motion of _____, seconded by _____, RESOLVED, that this Board approves hiring CIE students during the period from June 1, 2017 to August 31, 2017 at the rate of \$8.50 per hour on an as needed basis:

Students Name	Department	Account Charged
Isabella Daniello	Maintenance	11-000-261-1000-00HP

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 13027-17: **Accept the Retirement Resignation of Kenneth Muller, Science Instructor, effective February 01, 2018**

On the motion of _____, seconded by _____, RESOLVED that this Board accept, with regret, the retirement resignation of Kenneth Muller, Science Instructor, effective February 1, 2018.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13028-17: **Approve Renewal Membership with New Jersey Schools Insurance Group**

On the motion of _____, seconded by _____, RESOLVED that this Board Approves renewing membership in the New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement.

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Warren County Technical School, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

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- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.
(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ____

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
June 21, 2017

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____p.m.

Upcoming Dates of Interest:

July 19, 2017	5:00 p.m. Executive Session	5:30 p.m. Regular Session
August 16, 2017	5:00 p.m. Executive Session	5:30 p.m. Regular Session