

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
May 15, 2019

CALL TO ORDER

President Rutledge will call the meeting to order at 5:00 p.m. on Wednesday, May 15, 2019 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Rutledge

Opening Statement – President Rutledge

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 16, 2018.

Roll Call – Board Secretary Hachlica

___ Dr. Austin
___ Dr. Lamonte
___ Mr. McDonough
___ Mr. Shotwell
___ Mr. Rutledge

Adopt the Meeting Agenda

Resolution 13647-19: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the May 15, 2019 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E646-19: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E647-19: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Discussion

- **STUDENT RECOGNITION**
- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Two (2) HIB incidents were reported since the April Board Meeting.
 - Zero (0) in-school suspensions and one (1) out-of-school suspension were reported since the April Board Meeting.
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 13648-19: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13649-19: Approve April 17, 2019 Regular Meeting Minutes

Resolution 13650-19: Approve April 17, 2019 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13649-19: Approve April 17, 2019 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of April 17, 2019.

Resolution 13650-19: Approve April 17, 2019 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 17, 2019.

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FINANCE & FACILITIES

Resolution 13651-19: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 13652-19:</u>	Receive, Accept, and Approve April 2019 Financial Reports
<u>Resolution 13653-19:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 13654-19:</u>	Approve Payment of Bills for May 2019
<u>Resolution 13655-19:</u>	Approve Transfers for April 2019
<u>Resolution 13656-19:</u>	Approve Submission of the 2019 ERIC WEST Safety Grant
<u>Resolution 13657-19:</u>	Approve Maximum Travel Expenditure for the 2019-2020 School Year
<u>Resolution 13658-19:</u>	Approve Maximum Travel Expenditure for the 2018-2019 School Year

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ McDonough ____ Shotwell ____ Rutledge ____

Resolution 13652-19: Receive, Accept, and Approve April 2019 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the April 2019 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13653-19: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that April 17, 2019, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13654-19: Approve Payment of Bills for May 2019

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2019 in the amount of \$834,366.04.

Exhibit: F2

Resolution 13655-19: Approve Transfers for April 2019

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month April 2019.

Exhibit: F3

Resolution 13656-19: Approve Submission of the 2019 ERIC WEST Safety Grant

On the motion of _____, seconded by _____, approve submission of the grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Sub fund for the purposes described in the application, in the amount of \$4,500 for the period July 1, 2019 through June 30, 2020.

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Resolution 13657-19: Approve Maximum Travel Expenditure for the 2019-2020 School Year

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves establishing a maximum travel expenditure amount of \$25,000 excluding Federal Funds for the 2019-2020 school year. The maximum travel expenditure amount for the (current school year) is \$25,000 of which, \$17,125 has been spent included in that amount is \$4,836 of Federal Funds.

Resolution 13658-19: Approve Maximum Travel Expenditure for the 2018-2019 School Year

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves establishing a maximum travel expenditure amount of \$25,000 excluding Federal Funds for the 2018-2019 school year. The maximum travel expenditure amount for the (current school year) is \$25,000 of which, \$17,125 has been spent included in that amount is \$4,836 of Federal Funds.

PERSONNEL

Resolution 13659-19: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 13660-19: Approve Hiring of Shop Summer Instructors as needed

Resolution 13661-19: Employ Extra Curricular Teacher for the 2018-2019 School Year

Resolution 13662-19: Approve Student Observation from Centenary University to Observe Jasmine Slowik's English Class

Resolution 13663-19: Employ Teacher of Construction Technology for the 2019-2020 School Year

Resolution 13364-19: Employ Extra Curricular Personnel for the 2019-2020 School Year

Resolution 13365-19: Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year

Resolution 13666-19: Approve Employment Contract with Maureen Joyce, Interim Business Administrator for the 2019-2020 School Year

Resolution 13667-19: Employ 12-Month Personnel for the 2019-2020 School Year

Resolution 13668-19: Employ 12-Month Custodian/Maintenance Personnel for the 2019-2020 School Year

Resolution 13669-19: Employ 12-Month Administrative Secretaries for the 2019-2020 School Year

Resolution 13670-19: Employ 10-Month Personnel for the 2019-2020 School Year

Resolution 13671-19: Approve Maternity Leave for Employee #0733

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ McDonough ____ Shotwell ____ Rutledge ____

Resolution 13660-19: Approve Hiring of Shop Summer Instructors as needed

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the hiring of shop instructors to perform additional non instructional specialty trade work on an as needed basis during non-school hours at a rate of \$33.00 an hour effective June 17, 2019.

Staff Member	Department	Account Charged
V. Fattorusso	Graphic Arts	11-310-100-1010-00BG
T. Longacre	Automotive & Equipment	11-000-261-1000-00HP
R. Danner	Automotive & Equipment	11-000-261-1000-00HP

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Resolution 13661-19: **Employ Extra Curricular Teacher for the 2018-2019 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Tina Giraldi as a Substitute Detention Proctor for the 2018-2019 school year.

Resolution 13662-19: **Approve Student Observation from Centenary University to Observe Jasmine Slowik's English Class**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve Jade Piatt from Centenary University to observe Jasmine Slowik's English class during the month of May 2019.

Exhibit: A

Resolution 13663-19: **Employ Teacher of Construction Technology for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Scott Lance as Teacher of Construction Technology for the 2019-2020 school year.

Resolution 13664-19: **Employ Extra Curricular Personnel for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

<u>Last</u>	<u>First</u>	<u>Extra-Curricular Personnel</u>	<u>Stipend</u>
Tamburro	Maria	AM Student Monitor – Fall Semester	\$1,150
Arnold	Lenore	AM Student Monitor – Fall Semester	\$1,150
Sarte	Kristen	AM Student Monitor – Fall Semester	\$1,150
McCormick	Kim	AM Student Monitor – Fall Semester	\$1,150
Sarte	Kristen	Peer 2 Peer Advisor	\$900
Sarte	Kristen	Anti-Bullying Specialist	\$1,400
Wheatley	Robert	Detention Proctor	\$35 Hr.
Giraldi	Tina	Substitute Detention Proctor	\$35 Hr.
Lilly	Pat	Detention Proctor	\$35 Hr.
Glowacky	Laurel	Substitute Detention Proctor	\$35 Hr.
Sarte	Kristen	Detention Proctor	\$35 Hr.
Czarnecki	Maryann	ESEA Math Tutor	\$35 Hr.
Glowacky	Laurel	ESEA Math Tutor	\$35 Hr.
Glowacky	Laurel	ESEA Hall Monitor	\$35 Hr.
McCormick	Kim	ESEA Science Tutor	\$35 Hr.
Slowik	Jasmine	Gamers Club	\$900
Seugling	Patti	Key Club Advisor	\$1,400
McCormick	Kim	National Honor Society Advisor	\$450
Cooper	Jeanne	National Honor Society Advisor	\$450
Wheatley	Bob	Police Explorers Club Advisor	\$900
Sarte	Kristen	Senior Class Advisor	\$950
Connolly	Stephanie	Senior Class Advisor	\$950
Gara	Ray	Skills USA Advisor - CTE	\$1,650
Fattorusso	Vinny	Yearbook Advisor 1 & 2	\$2,800

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Resolution 13365-19: **Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

<u>Last</u>	<u>First</u>	<u>Extra-Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Colucci	Gary	Soccer Coach – Girls’ Varsity	5	\$5,850
Gara	Ray	Cross Country Coach – Varsity	4	\$5,850
Gara	Ray	Bowling	2	\$4,200
Shafer	Taylor	Cheerleading Coach	1	\$1,850
Czarnecki	Maryann	Cheerleading Coach	1	\$1,850

Resolution 13666-19: **Approve Employment Contract with Maureen Joyce, Interim Business Administrator for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this board approves employment contract with Maureen Joyce, interim Business Administrator for the 2019-2020 school year.

Resolution 13667-19: **Employ 12-Month Personnel for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month personnel for the 2019-2020 school year for the period from July 1, 2019 to June 30, 2020.

Exhibit: B

Resolution 13668-19: **Employ 12-Month Custodian/Maintenance Personnel for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2019-2020 school year for the period from July 1, 2019 to June 30, 2020 as per the Exhibit. Shift Differential applied per WTEA Agreement.

Exhibit: C

Resolution 13669-19: **Employ 12-Month Administrative Secretaries for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2019-2020 school year for the period from July 1, 2019 to June 30, 2020 as per the Exhibit.

Exhibit: D

Resolution 13670-19: **Employ 10-Month Personnel for the 2019-2020 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 10-month personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as per the Exhibit.

Exhibit: E

Resolution 13671-19: **Approve Maternity Leave for Employee #0733**

On the motion of _____, seconded by _____, RESOLVED that this Board approves a maternity leave for Employee #0733 effective August 28, 2019 through November 15, 2019.

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TRAVEL

Resolution 13672-19: Approve Travel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13673-19: Approve Staff Professional Development Travel as Listed Below

Resolution 13674-19: Approve Field Trip Resolutions as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Shotwell ___ Rutledge ___

Resolution 13673-19: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
5/30/2019	L. Whittle	Audit Seminar, Randolph, NJ	\$0 + Mileage
5/30/2019	B. Hachlica	Audit Seminar, Randolph, NJ	\$0 + Mileage
5/30/2019	A. Drescher	WCCC Dual Enrollment Luncheon	\$0 + Mileage
5/30/2019	Z. Ziegler Harbon	WCCC Dual Enrollment Luncheon	\$0 + Mileage
5/30/2019	K. Sarte	WCCC Dual Enrollment Luncheon	\$0 + Mileage
6/4-7/2019	M. Joyce	NJASBO	\$350 + Mileage
6/7/2019	R. Gara	School Transportation Supervisors of NJ	\$0 + Mileage

Resolution 13674-19: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
5 13 2019	Phillipsburg Middle School	Sean McGeough	6	Ride-A-Thon	WCTS
5 24 2019	Dorney Park	Jay Werkheiser	20	Physics Day	WCTS

POLICY

Resolution 13675-19: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of _____, seconded by _____, RESOLVED, that this Board approves on Second reading revisions to the Board Policy Manual as follows:

P4610	PERSONNEL TERMS AND CONDITIONS
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Attachment: E

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Shotwell ___ Rutledge ___

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ADDENDUM ITEMS

Resolution 13676-19: Approve Addendum Items as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the addendum items as listed below:

<u>Resolution 13677-19:</u>	Accept Terms of Mediated Settlement
<u>Resolution 13678-19:</u>	Approve Bidding the Library/Administrative Wing Renovation
<u>Resolution 13679-19:</u>	Approve Roof Replacement Project
<u>Resolution 13680-19:</u>	Approve Hunterdon County Educational Services Commission to provide a teaching assistant for the 2019-2020 School year.
<u>Resolution 13681-19:</u>	Approve Hiring of Summer Custodian Help as needed
<u>Resolution 13682-19:</u>	Approve Closeout and Final Payment
<u>Resolution 13683-19:</u>	Renew Maschio's Food Service Contract for the 2019-2020 School Year

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Austin ____ Lamonte ____ McDonough ____ Shotwell ____ Rutledge ____

Resolution 13677-19: Accept Terms of Mediated Settlement

On the motion of _____, seconded by _____, RESOLVED, that the Board of Education accept the recommendation of Insurance Counsel to accept the terms of the mediated settlement and consent to the resolution of the case of H.R. v. Warren County Technical School, Superior Court of New Jersey, Warren County, Docket No. WRN-L-174-18 (see attached terms)

FURTHER, that Insurance Counsel is authorized to take all appropriate steps to execute documents to close the case.

Resolution 13678-19: Approve Bidding the Library/Administrative Wing Renovation

On the motion of _____, seconded by _____, RESOLVED, that this Board approve advertising and soliciting bids for the Library/Administrative wing Renovation Project.

Resolution 13679-19: Approve Roof Replacement Project

On the motion of _____, seconded by _____, RESOLVED, that this Board approve the roof replacement project purchased through the New Jersey Education Services Commission in the amount of \$279,587.14.

Resolution 13680-19: Approve Hunterdon County Educational Services Commission to provide a teaching assistant for the 2019-2020 School year.

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Hunterdon County Educational Services Commission to provide a Teaching Assistant for the 2019-2020 school year.

Resolution 13681-19: Approve Hiring of Summer Custodian Help as needed

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the hiring of summer custodian help from June 13, 2019 to August 27, 2019 at an hourly rate of \$12.00.

Jack Sabol Nicholas C. Hufford Matthew C. Ciufo

Resolution 13682-19: Approve Closeout and Final Payment

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the closeout and final payments in the amounts of \$51,184.83 and \$72,219.20 for the Locker Rooms and Toilet Rooms renovation to be issued to TCI Construction & Management Co. Inc.

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