

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 20, 2022

CALL TO ORDER

President Austin will call the meeting to order at 5:00 p.m. on Wednesday, April 20, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

Roll Call – Board Secretary Barkman

___ Dr. Lamonte
___ Mr. McDonough
___ Mr. Rutledge
___ Ms. Warren
___ Dr. Austin

Adopt the Meeting Agenda

Resolution 14756-22: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the April 20, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E678-22: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E675-22: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Five (5) HIB's since the last Board Meeting
 - Two (2) Out of School Suspensions since the last Board Meeting
 - Zero (0) In School Suspensions since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **STUDENT OF THE MARKING PERIOD**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14757-22: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14758-22: Approve March 2, 2022 Regular Meeting Minutes

Resolution 14759-22: Approve March 2, 2022 Regular Meeting Executive Session Minutes

Resolution 14760-22: Approve March 23, 2022 Regular Meeting Minutes

Resolution 14761-22: Approve March 23, 2022 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 14758-22: Approve March 2, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 2, 2022.

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Resolution 14759-22: Approve March 2, 2022 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 2, 2022.

Resolution 14760-22: Approve March 23, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 23, 2022.

Resolution 14761-22: Approve March 23, 2022 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 23, 2022.

FINANCE & FACILITIES

Resolution 14762-22: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|---|
| <u>Resolution 14763-22:</u> | Receive, Accept, and Approve March 2022 Financial Reports |
| <u>Resolution 14764-22:</u> | Receive, Accept, and Approve April 2022 Financial Reports |
| <u>Resolution 14765-22:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 14766-22:</u> | Approve Payment of Bills for March 2022 |
| <u>Resolution 14767-22:</u> | Approve Payment of Bills for April 2022 |
| <u>Resolution 14768-22:</u> | Approve March 2022 Transfers |
| <u>Resolution 14769-22:</u> | Accept Comprehensive Annual Financial Report and Auditors' Management Report for the 2020/2021 Annual Audit. |
| <u>Resolution 14770-22:</u> | Approve Items for Disposal |
| <u>Resolution 14771-22:</u> | Approve Submission of an Amendment for Perkins Secondary Grant |
| <u>Resolution 14772-22:</u> | Approve Project Lead the Way Grant for the years 2022 Through 2024 |
| <u>Resolution 14773-22:</u> | Approve Agreement Between Project Lead the Way and the Warren County Vocational School for the 2022/2023 School Year |
| <u>Resolution 14774-22:</u> | Approve Agreement Between the Hunterdon County Educational Services Commission and the Warren County Technical School for Case Manager/LDTC, School Psychologist, and School Social Worker |
| <u>Resolution 14775-22:</u> | Approve Agreement Between the Hunterdon County Educational Services Commission and the Warren County Technical School for Paraprofessionals |
| <u>Resolution 14776-22:</u> | Approve Memorandum of Understanding Between Warren County Community College and the Warren County Technical School for Shared Director of Maintenance and Facilities |
| <u>Resolution 14777-22:</u> | Approve Submission of Anticipated Capital Improvement Projects to the New Jersey Department of Education |

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Warren ___ Austin ___

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Resolution 14763-22: **Receive, Accept, and Approve March 2022 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the March 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14764-22: **Receive, Accept, and Approve April 2022 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the April 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F2

Resolution 14765-22: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that April 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14766-22: **Approve Payment of Bills for March 2022**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for March 2022 in the amount of \$1,005,633.81.

Exhibit: F3

Resolution 14767-22: **Approve Payment of Bills for April 2022**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April 2022 in the amount of \$929,025.02.

Exhibit: F4

Resolution 14768-22: **Approve March 2022 Transfers**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Transfers for March 2022.

Exhibit: F5

Resolution 14769-22: **Accept Comprehensive Annual Financial Report and Auditors' Management Report for the 2020/2021 Annual Audit.**

On the motion of _____, seconded by _____, RESOLVED, that this Board accept and approve the Comprehensive Annual Financial Report and Auditors' Management Report for the 2020/2021 Annual Audit.

Exhibit: F6 & F6.1

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Resolution 14770-22: **Approve Items for Disposal**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following items for disposal on the Materials for Auction attached list.

Exhibit: F7

Resolution 14771-22: **Approve Submission of an Amendment for Perkins Secondary Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of an amendment for the Perkins Secondary Grant to reflect additional funds in the amount of \$6,104.

Exhibit: F8

Resolution 14772-22: **Approve Project Lead the Way Grant for the years 2022 Through 2025**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Project Lead the Way Grant award in the amount of \$16,000 from March 4, 2022 through May 31, 2025.

Exhibit: F9

Resolution 14773-22: **Approve Agreement Between Project Lead the Way and the Warren County Vocational School for the 2022 School Year Through The 2025 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement between Project Lead the Way and the Warren County Vocational School for the 2022 school year through the 2025 school year.

Exhibit: F10

Resolution 14774-22: **Approve Agreement Between the Hunterdon County Educational Services Commission and the Warren County Technical School for Case Manager/LDTC, School Psychologist, and School Social Worker**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement between the Hunterdon County Educational Services Commission and the Warren County Technical School for the following services: Case Manager/LDTC, School Psychologist, and School Social Worker for the 2022/2023 school year.

Exhibit: F11

Resolution 14775-22: **Approve Agreement Between the Hunterdon County Educational Services Commission and the Warren County Technical School for Paraprofessionals**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement between the Hunterdon County Educational Services Commission and the Warren County Technical School for the following services: Paraprofessionals for the 2022/2023 school year.

Exhibit: F12

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Resolution 14776-22: **Approve Memorandum of Understanding Between Warren County Community College and the Warren County Technical School for Shared Director of Maintenance and Facilities**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Memorandum of Understanding Between Warren County Community College and the Warren County Technical School for Shared Director of Maintenance and Facilities.

Exhibit: F13

Resolution 14777-22: **Approve Submission of Anticipated Capital Improvement Projects to the New Jersey Department of Education**

Whereas, the Warren County Technical School Board of Education (the “Board”), a regular operating public school district in the State of New Jersey has identified anticipated capital improvement projects (the “Projects”) for which it wishes to seek the approval of the New Jersey Department of Education (“DOE”); and

Whereas, the anticipated Projects identified by the Board are as follows:

- a. Dust Collection at Construction Trades, Dust & Emissions Collection at the Welding Shop; and**
- b. Walk-In Box Replacement at the Kitchen**

Whereas, the Board, through its architect DIGroupArchitecture, LLC (“the Architect”), intends to submit an application for these Projects to the DOE for approval; and

Whereas, in connection with the anticipated Projects, the Board has prepared an Amendment Request Form associated with its Long Range Facilities Plan (the “Plan”) to include said Projects; and

Whereas, the Board, through the Architect, intends to submit the Amendment to the Plan to the DOE for approval:

Now therefore, be it resolved by the Board as follows:

Section 1: The Board hereby authorizes the Architect to submit to the DOE for approval Applications for said Projects.

Section 2: The Board hereby authorizes the Architect to submit to the DOE for approval the Amendment to the Plan incorporating the Projects.

Exhibit: F14

PERSONNEL

Resolution 14778-22: **Approve Personnel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14779-22: **Approve FMLA for Employee #0540**

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- Resolution 14780-22:** **Approve Intermittent FMLA/NJFL for Employee #0725**
Resolution 14781-22: **Approve FMLA for Employee #0086**
Resolution 14782-22: **Approve FMLA for Employee #0999**
Resolution 14783-22: **Approve Intermittent FMLA/NJFL for Employee #0454**
Resolution 14784-22: **Approve Title Change of Supervisor of Curriculum and Instruction to Director of Curriculum and Instruction**

Resolution 14785-22: **Approve Substitute Instructors for the 2021-2022 School Year**
Resolution 14786-22: **Approve Extra Curricular Positions for the 2021-2022 School Year**
Resolution 14787-22: **Approve 12 Month Non Bargaining Employees for the 2022-2023 School Year**
Resolution 14788-22: **Approve Reduction in Force for the Position of Director of Maintenance and Facilities**

Resolution 14789-22: **Approve Nancy Deriso as Treasurer for the 2022-2023 School Year**

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Warren ___ Austin ___

Resolution 14779-22: **Approve FMLA for Employee #0540**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves FMLA for Employee #0540 from March 1, 2022 through March 9, 2022.

Resolution 14780-22: **Approve Intermittent FMLA/NJFLA for Employee #0725**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves an intermittent FMLA/NJFLA for Employee #0725 from 3/1/2022 to 6/30/2022.

Resolution 14781-22: **Approve FMLA for Employee #0086**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves FMLA for Employee #0086 from May 17, 2022 through to August 17, 2022.

Resolution 14782-22: **Approve FMLA for Employee #0999**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves FMLA for Employee #0999 from April 15, 2022 through April 29, 2022.

Resolution 14783-22: **Approve Intermittent FMLA/NJFL for Employee #0454**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves an intermittent FMLA/NJFLA for Employee #0454 from 3/16/2022 to 6/8/2022.

Resolution 14784-22: **Approve Title Change of Supervisor of Curriculum and Instruction to Director of Curriculum and Instruction**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves a title change for position of Supervisor of Curriculum and Instruction to Director of Curriculum and Instruction.

Resolution 14785-22: **Approve Joseph Parkin as a Substitute Instructor for the 2021-2022 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Joseph Parkin as a substitute teacher for the 2021-2022 school year.

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Resolution 14786-22: **Approve Extra Curricular Positions for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra curricular personnel for the 2021-2022 school year as follows:

Prom Chaperone	C. Schiller, B. Wheatley, K. Wene, K. McCormick
Senior Trip Chaperone	C. Schiller, K. Wene
Spring Fling Chaperone	B. Wheatley, C.Heuneman, M.Fredericks, K. Wene

Resolution 14787-22: **Approve 12 Month Non Bargaining Employees for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 12 month non bargaining employees for the 2022-2023 School Year.

Exhibit: A

Resolution 14788-22: **Approve Reduction in Force for the Position of Director of Maintenance and Facilities**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the reduction in force for the position of Director of Maintenance and Facilities effective June 30, 2022.

Resolution 14789-22: **Approve Nancy Deriso as Treasurer for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Nancy Deriso as Treasurer at an annual salary of \$5,172 for the 2022-2023 school year.

TRAVEL

Resolution 14790-22: **Approve Travel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Resolution 14791-22: **Approve Field Trip Resolutions as Listed Below**

Resolution 14792-22: **Approve Staff Professional Development Travel as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ McDonough ____ Rutledge ____ Warren ____ Austin ____

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Resolution 14791-22: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the field trip resolutions as listed below:

Date	Destination	Instructor	Students	Purpose	Approx. Cost
6 1 2022	Edison, NJ	Ray Gara Scott Lance Kene Wene Chad Feilbach	40	NJ Construction Industry Career Day	\$438 of Perkins Secondary Reserve Funds
5 17 2022	Trenton, NJ	Bob Wheatley Joe Parkin	35	Tour NJ State Police Museum	\$398 of Perkins Funding
5 16 2022	Phillipsburg, NJ	Bob Wheatley Pat Lilly	15	Cork and Forks , Phillipsburg Rotary	\$217.17 Perkins Funding
6 2 2022	Dorney Park	Krisen Sarte	50	Senior Trip	\$506.73 Student to cover additional cost
5 13 2022	Warren Hills HS	Erick Bowers	15	Health & Wellness Event	\$0 (bus provided by Prosecutors Office)

Resolution 14792-22: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel and field trips as listed below:

3/17/2022	Ray Gara	NJCECA, Mahwah, NJ - NJ Cooperative Education Coordinators Associate Meeting	\$0 + Mileage
3/25, 4/1, 4/8, & /15/2022	Bob Cammarota	KINCAID IT Bootcamp - Virtual	\$175
4/1/2022	Eric Bowers	18th Annual NJSCA Conference	\$0 + Mileage
5/19/2022	Ray Gara	Eastern Seaboard Apprenticeship Conference Education Day	\$0 + Mileage
8/31/2022	All Staff	Teach 4 Results (Held at WCTech)	\$5,500

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EDUCATIONAL

Resolution 14793-22: Approve the 2022-2023 School Calendar

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2022-2023 School Calendar.

Exhibit: B

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Lamonte ___ McDonough ___ Rutledge ___ Warren ___ Austin ___

POLICY

Resolution 147924 Approve Policy Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Policy resolutions as listed below:

Resolution 14795-22: Approve First Reading of Policy and Regulation Revisions as Listed Below

Resolution 14796-22: Approve Second Reading of Policy and Regulation Revisions as Listed Below

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Lamonte ___ McDonough ___ Rutledge ___ Warren ___ Austin ___

Resolution 14795-22: Approve First Reading of Policy and Regulation Revisions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P4438	JURY DUTY
P3439	JURY DUTY

Exhibit: C & C1

Resolution 14796-22: Approve Second Reading of Policy and Regulation Revisions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P2415.05	STUDENT SURVEYS, ANALYSIS, EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT (M)
P&R2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES (M)

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P2451	ADULT HIGH SCHOOL (M)
R2460.30	ADDITIONAL/COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (M)
P&R2622	STUDENT ASSESSMENT (M)
P3233	POLITICAL ACTIVITIES
P5460	HIGH SCHOOL GRADUATION (M)
P5541	ANTI-HAZING (M)
P7540	JOINT USE OF FACILITIES
P&R8465	BIAS CRIMES AND BIAS-RELATED ACTS (M)
P9560	ADMINISTRATION OF SCHOOL SURVEYS (M)

Exhibit: D & D1

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

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- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

May 18, 2022 BOE Meeting