

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
March 15, 2017

CALL TO ORDER

President Roschewsk will call the meeting to order at 4:30 p.m. on Wednesday, March 15, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Roschewsk

Opening Statement –President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on March 10, 2017.

Roll Call – Board Secretary Zalewski

___ Mrs. Johnson-Demeter
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 12910-17: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the March 15, 2017 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E600-17: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
 - Administration Evaluation and Contracts
 - Civil Action Summons
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E601-17: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

• **STUDENT RECOGNITION**

• **PUBLIC COMMENTS - Related to Agenda Items Only**

• **COMMUNICATIONS**

• **SUPERINTENDENT'S REPORT**

• **HIB REPORT/SUSPENSIONS**

- Two (2) HIB incidents were reported since the February Board Meeting.
- Zero (0) in-school suspensions and zero (0) out-of-school suspension since the February Board Meeting.

• **BOARD PRESIDENT'S REPORT**

• **DISCUSS EDUCATIONAL ISSUES**

• **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 12911-17: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12912-17: Approve February 15, 2017 Regular Meeting Minutes

Resolution 12913-17: Approve February 15, 2017 Regular Meeting Executive Session Minutes

Resolution 12914-17: Approve March 8, 2017 Regular Meeting Minutes

Resolution 12915-17: Approve March 8, 2017 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 12912-17: Approve February 15, 2017 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of February 15, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 12913-17: Approve February 15, 2017 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of February 15, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution 12914-17: **Approve March 8, 2017 Regular Meeting Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 8, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 12915-17: **Approve March 8, 2017 Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 8, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

FINANCE & FACILITIES

Resolution 12916-17: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 12917-17: **Receive, Accept, and Approve February 2017 Financial Reports**

Resolution 12918-17: **Board of Education's Monthly Certification of Major Account/Fund Status**

Resolution 12919-17: **Approve Payment of Bills for February 2017**

Resolution 12920-17: **Approve Transfers for February 2017**

Resolution 12921-17: **Approve Purchase of Apple Products Though Hunterdon County Educational Services Commission**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12917-17: **Receive, Accept, and Approve February 2017 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the February 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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Resolution 12918-17: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that January 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12919-17: **Approve Payment of Bills for February 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2017 in the amount of \$856,866.50.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12920-17: **Approve Transfers for February 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of February 2017.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12921-17: **Approve Purchase of Apple Products Though Hunterdon County Educational Services Commission**

On the motion of _____ seconded by _____, RESOLVED, that this Board approves the following resolution:

WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the Warren County Technical School is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

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WHEREAS, the Apple technology products covered by the HCESC contract sought by the Warren County Technical School are of such a specialized nature that only such products will meet the needs of the Warren County Technical School; and

WHEREAS, the Warren County Technical School has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Warren County Technical School or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Technical School hereby authorizes the purchase of proprietary Apple technology products from the HCESC contract as follows: 21.5 IMAC with 2.8 GHZ Quad Core i5 Processor. 8 GB of 1862 MHZ DDR 3 and Final Cut Pro X editing software

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

PERSONNEL

Resolution 12922-17: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 12923-17: Employ CIE Student for the 2016-2017 School Year

Resolution 12924-17: Employ Post-Secondary Cosmetology Substitute for the 2016-2017 School Year

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12923-17: Employ CIE Student for the 2016-2017 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the Superintendent to employ CIE students to work with maintenance personnel during the period from March 1, 2017 to June 30, 2017 at the rate of \$8.50 per hour.

Student Name	Department	Account Charged
Jack Sabol	Maintenance	11-000-261-1000-00HP

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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Resolution 12924-17: **Employ Post-Secondary Cosmetology Substitute for the 2016-2017 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Pilar DeMeo as a post-Secondary Cosmetology Substitute for the 2016-2017 School Year.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

TRAVEL

Resolution 12925-17: **Approve Travel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Resolution 12926-17: **Approve Field Trip Resolutions as Listed Below**

Resolution 12927-17: **Approve Staff Professional Development Travel as Listed Below**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12926-17: **Approve Field Trip Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
4/7/2017	Garden State Exhibit Center	Ray Gara	8	Skills USA State Officer Elections	WCTS
3/03/2017*	Lehigh Valley Chapter American Welding Society	S. Aikin	2	Welding Competition	Other
5/4/2017	Raritan Valley Community College	L. Goodell	85	Holocaust and Genocide Studies	WCTS
5/15/2017	Burlington County Institute of Technology	F. Tomeo	11	State Board Exam	WCTS

* Paper work received after cutoff date for Board agenda.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 12927-17: **Approve Staff Professional Development Travel as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
3/13/2017	J. Mylecraine	NJBCT DTC Training	\$0 + Mileage
3/14/2017	J. Mylecraine	NJCCVTS Winter Meeting	\$0 + Mileage
3/20/2017	S. Daku	Eastern Datacomm Seminar	\$0 + Mileage
3/20/2017	B. Cammarota	Eastern Datacomm Seminar	\$0 + Mileage
3/27/2017	G. Vogel	NJPSA & FEA Workshop	\$75.00 + Mileage
4/11-14/2017	J. Mylecraine	Marine Educators Workshop	\$0 + Mileage

***Staff members must submit travel report and mileage report to business office prior to receiving payment.**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

POLICY

OTHER NEW BUSINESS

Resolution 12928-17: **Approve ESEA Accountability Action Plan Assurances Participation Rate**

On the motion of _____ seconded by _____, RESOLVED, that this Board approves ESEA Accountability Action Plan Assurances Participation Rate.

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12929-17: **Approve Revised High School Calendar for 2016-2017 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the revised calendar for the high school for the period from September 1, 2016 to June 30, 2017 as indicated in the Exhibit.

(Recommended by the Superintendent)

Exhibit: C

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

ADDITIONAL INFORMATION: Calendar has been revised to indicate order of return of built-in snow days due to PARCC testing.

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OLD BUSINESS

Resolution 12930-17: Accept HIB Incident No. 8/2016

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the action taken by the Superintendent in regard to HIB incident No.82016 as reported at the January 18, 2017 Board meeting.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12931-17: Accept HIB Incident No. 9/2016

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the action taken by the Superintendent in regard to HIB incident No.9/2016 as reported at the January 18, 2017 Board meeting.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

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- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

March 29, 2017 7:00 p.m. Board of School Estimate Meeting

April 12, 2017 5:00 p.m. Executive Session 5:30 p.m. Regular Session