

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
February 21, 2018

CALL TO ORDER

President Roschewsk will call the meeting to order at 4:30 p.m. on Wednesday, February 21, 2018 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2017.

Roll Call – Board Secretary Hachlica

___ Dr. Austin
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 13255-18: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the February 21, 2018 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E626-18: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
 - Negotiations Update
 - Contract Negotiation
 - Employee #222
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E627-18: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

- **STUDENT RECOGNITION**
- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Three (3) HIB incidents were reported since the January Board Meeting.
 - One (1) in-school suspension and two (2) out-of-school suspensions were reported since the January Board Meeting.
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
 - **Guidance Department Presentation**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 13256-18: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13257-18: Approve January 17, 2018 Regular Meeting Minutes

Resolution 13258-18: Approve January 17, 2018 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13257-18: Approve January 17, 2018 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of January 17, 2018.

Resolution 13258-18: Approve January 17, 2018 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of January 17, 2018.

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FINANCE & FACILITIES

Resolution 13259-18: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 13260-18: Receive, Accept, and Approve January 2018 Financial Reports**
Resolution 13261-18: Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 13262-18: Approve Payment of Bills for February 2018
Resolution 13263-18: Approve Transfers for January 2018
Resolution 13264-18: Approve Bidding the Locker Room Renovation Project

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13260-18: Receive, Accept, and Approve January 2018 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the January 2018 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13261-18: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that February 21, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13262-18: Approve Payment of Bills for February 2018

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2018 in the amount of \$1,013,531.00.

Exhibit: F2

Resolution 13263-18: Approve Transfers for January 2017

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of January 2017.

Exhibit: F3

Resolution 13264-18: Approve Bidding the Locker Room Renovation Project

On the motion of _____, seconded by _____, RESOLVED, that this Board approve advertising and soliciting bids for the Locker Room Renovation Project.

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PERSONNEL

Resolution 13265-18: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 13266-18:** **Employ Substitute Instructors for the 2017-2018 School Year**
Resolution 13267-18: **Rescind Employment for Ross Segreaves as Spring AM Student Monitor for the 2017-2018 School Year**
Resolution 13268-18: **Approve Ken Muller as Volunteer Assistant Softball Coach for the 2017-2018 School Year**
Resolution 13269-18: **Approve FMLA for Employee #0373**
Resolution 13270-18: **Approve FMLA for Employee #0222**

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13266-18: **Employ Substitute Instructors for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Substitute Instructors for the 2017-2018 school year for the period of February 21, 2018 to June 30, 2018 at a salary of \$100.00 per day for each day worked as follows:

Jeffrey Houghton

Sarah Farber

Resolution 13267-18: **Rescind Employment for Ross Segreaves as Spring AM Student Monitor for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board Rescind Employment for Ross Segreaves as Spring AM Student Monitor as for the 2017-2018 School Year as approved in resolution 12982-17.

Resolution 13268-18: **Approve Ken Muller as Volunteer Assistant Softball Coach for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Ken Muller as a Volunteer Assistant Softball Coach for the 2017-2018 school year.

Resolution 13269-18: **Approve FMLA for Employee #0373**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a 12 week FMLA for employee #0373 from December 26, 2017 through March 20, 2018.

Resolution 13270-18: **Approve FMLA for Employee #0222**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves an intermittent FMLA for employee #0222 from January 8, 2018 until notified.

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TRAVEL

Resolution 13271-18: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 13272-18: Approve Staff Professional Development Travel as Listed Below

Resolution 13273-18: Approve Field Trip Resolutions as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13272-18: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
1-19-2018	Bartow, Brad	Table Saw Supplier/Safety	\$0 + Mileage
1-23-2018	Mylecraine, John	Discrimination Law/Role of AAO	\$0 + Mileage
1-2018 to 6-2018	Hachlica, Beth	NJ HWASBO, Asbury, NJ	\$0 + Mileage
2-1-2018	Vogel, Geta	NJPSA/FEA, Monroe Township, NJ	\$0 + Mileage
2-21-2018	Ziegler, Zana	I&RS, Monroe, NJ	\$149 + Mileage
2-22-2018	Gara, Ray	NJLWD, Newark, NJ	\$0 + Mileage
2-22-2018	Hachlica, Beth	Payroll/FMLA Meeting	\$0 + Mileage
2-26-2018	Gara, Ray	WDB Youth Council Meeting, Mt. Olive	\$0 + Mileage
3-1-2018	Ziegler, Zana	NJPSA FEA Legal One	\$150 + Mileage
3-12-2018	Riley, Liz	NJASC, Martins Creek, PA	\$30 + Mileage
January 2018 – June 2018	Zalewski, Ed	NJ Council of County Vocation –Technical Schools	\$0 + Mileage

Resolution 13273-18: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
5-11-2018	Atlantic City	Nodoro, Kim	4	Competition	WCTS Bus
March 23-25, 2018	Seugling, Patty	Key Club District Convention	4	Competition	WCTS Bus

* Paper work received after cutoff date for Board agenda.

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POLICY

Resolution 13274-18: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves on Second reading revisions to the Board Policy Manual as follows:

P 0169.02	Board Member Use of Social Networks (New)
P 3437	Military Leave ®
P 4437	Military Leave ®
P 5516.01	Student Tracking Devices (New)
P 7425	Lead Testing of Water in Schools (New)
P 7440	School District Security (M) ®
P 7441	Electronic Surveillance in School Buildings and on School Grounds (M) ®
P 8507	Breakfast Offer Versus Serve (OVS) (M) ®
P 8630	Bus Driver/Bus Aide Responsibility (M) ®
P 9242	Use of Electronic Signatures (New)
R 5460.1	High School Transcripts (M) ®
R 7101	Educational Adequacy of Capital Projects ®
R 7440	School District Security (M) ®
R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) ®
R 8630	Emergency School Bus Procedures (M) ®

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Austin ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

OTHER NEW BUSINESS

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;

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3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

March 21, 2018 4:30 p.m. Executive Session 5:30 p.m. Regular Session