

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
February 15, 2017

CALL TO ORDER

President Roschewsk will call the meeting to order at 5:00 p.m. on Wednesday, February 15, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Roschewsk

Opening Statement –President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 3, 2016.

Roll Call – Board Secretary Zalewski

___ Mrs. Johnson-Demeter
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 12880-17: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the February 15, 2017 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E599-17: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Discussion Employee #004
 - Discussion Employee #270
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E600-17: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

• **STUDENT RECOGNITION**

• **PUBLIC COMMENTS - Related to Agenda Items Only**

• **COMMUNICATIONS**

• **SUPERINTENDENT'S REPORT**

• **HIB REPORT/SUSPENSIONS**

- Zero (0) HIB incidents were reported since the January Board Meeting.
- Zero (0) in-school suspensions and one (1) out-of-school suspension since the December Board Meeting.

• **BOARD PRESIDENT'S REPORT**

• **DISCUSS EDUCATIONAL ISSUES**

- Gary Colucci – Curriculum update

• **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 12881-17: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12882-17: Approve January 18, 2017 Regular Meeting Minutes

Resolution 12883-17: Approve January 18, 2017 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 12882-17: Approve January 18, 2017 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of January 18, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 12883-17: Approve January 18, 2017 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of January 18, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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FINANCE & FACILITIES

Resolution 12884-17: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 12885-17:** **Receive, Accept, and Approve January 2017 Financial Reports**
Resolution 12886-17: **Board of Education's Monthly Certification of Major Account/Fund Status**
Resolution 12887-17: **Approve Payment of Bills for February 2017**
Resolution 12888-17: **Approve Transfers for January 2017**
Resolution 12889-17: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**
Resolution 12890-17: **Approve request by Warren County Dept. of Education a new Board format of the resolution for Transportation Contracts with First Student, Inc. for the 2016-2017 School Year**
Resolution 12891-17: **Adopt Post-Secondary Tuition Rates for the 2017-2018 School Year**
Resolution 12892-17: **Accept NCLB Funds for the 2016-2017 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12885-17: **Receive, Accept, and Approve January 2017 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the January 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 12886-17: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that January 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12887-17: **Approve Payment of Bills for February 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2017 in the amount of \$856,866.50.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12888-17: **Approve Transfers for January 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of January 2017.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 12889-17: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

On the motion of _____, seconded by _____, RESOLVED, adopt the following resolution:
Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018, and Whereas the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students
Now Therefore Be It Resolved, that the Warren County Technical School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017-2018 school year.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12890-17: **Approve request by Warren County Dept. of Education a new Board format of the resolution for Transportation Contracts with First Student, Inc. for the 2016-2017 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following transportation contract renewal with First Student, Inc. for the 2016-2017 school year as listed below:

Company	Route	2015-16	CPI Adj	2016-17	
First Student Inc.	A	\$45,946.89	.57%	\$46,208.79	Per Annum
First Student Inc.	B	\$43,293.30	.57%	\$43,540.07	Per Annum
First Student Inc.	C	\$43,293.30	.57%	\$43,540.07	Per Annum
First Student Inc.	H	\$41,613.70	.57%	\$41,850.90	Per Annum
First Student Inc.	K	\$179.76	.57%	\$180.78	Per Diem
First Student Inc.	D-2	\$41,608.10	.57%	\$41,485.27	Per Annum
First Student Inc.	F-2	\$37,378.56	.57%	\$37,591.61	Per Annum
First Student Inc.	G-2	\$38,268.05	.57%	\$38,486.18	Per Annum
First Student Inc.	I-2	\$33,298.25	.57%	\$33,488.05	Per Annum
First Student Inc.	M	\$33,298.25	.57%	\$33,488.05	Per Annum
First Student Inc.	Activity/Field Trips A-1, F-1, F-2, F-3	\$65.01	.57%	\$65.38	Per Hour
First Student Inc.	L1 (Late Run #1)	\$86.22	.57%	\$86.71	Per Diem
First Student Inc.	L2 (Late Run #2)	\$86.22	.57%	\$86.71	Per Diem
First Student Inc.	Late Run #3	\$86.22	.57%	\$86.71	Per Diem
First Student Inc.	Late Run #4	\$84.02	.57%	\$84.50	Per Diem

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 12891-17: Adopt Post-Secondary Tuition Rates for the 2017-2078 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board set the tuition and transportation rates for the 2017-2018 school year for the High School Programs and Post-Secondary Programs as follows:

Program	Tuition	Out Of County Tuition
Cosmetology (Post-Secondary)	\$7,000 + fees	\$ 7,000 + fees
LPN (Post-Secondary)	\$13,000 + fees	\$13,000 + fees
Black Seal Low Pressure	\$400	\$400
Black Seal High Pressure	\$450	\$450
Welding	\$1,600	\$1,600
HVAC	\$6,000	\$9,000

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12892-17: Accept NCLB Funds for the 2016-2017 School year

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts NCLB funds for the 2016-2017 School Year as identified below:

	<u>2016-2017</u>	<u>2015-2016 Carryover Funds</u>	<u>Total Available Funds</u>
NCLB Title 1	\$89,977	\$14,665	\$104,642
NCLB Title 2	\$ 9,405	\$ 9,573	\$ 18,978
Total	\$99,382	\$24,238	\$123,620

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

PERSONNEL

Resolution 12893-17: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 12894-17: Employ Extra-Curricular Sports Personnel for the 2016-2017 School Year
Resolution 12895-17: Approve Intern for the period of February 2017 – March 2017
Resolution 12896-17: Approve a Maternity/Disability Leave of Absence for Ms. Z. Zeigler
Resolution 12897-17: Approve Child Rearing Leave of Absence for Ms. Z. Zeigler

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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Resolution 12894-17: **Employ Extra-Curricular Sports Personnel for the 2016-2017 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2016-2017 school year for the period from August 31, 2016 to June 30, 2017 as follows:

<u>Last</u>	<u>First</u>	<u>Extra-Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Tierney	Jeffrey	Baseball Coach – Boys Varsity	5	\$5,794
Banquecer	Christopher	Baseball Coach – Boys JV	5	\$4,865
Connolly	Stefanie	Softball Coach – Girls Varsity	5	\$5,794
Muller	Kenneth	Softball Coach – Girls JV	5	\$4,865

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12895-17: **Approve Intern for the period of February 2017 – March 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves an Internship to Erica Schuhlein, an Educational Psychology student at Warren County Community College, to fulfill 5 hours of internship during the period of February 2017 – March 2017. Ms. Schuhlein will intern under the guidance of Tracy Leal, and Amanda Engle.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12896-17: **Approve a Maternity/Disability Leave of Absence for Ms. Z. Ziegler**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve a maternity/disability leave of absence for Ms. Z. Ziegler commencing March 31, 2017 through October 13, 2017.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 12897-17: **Approve Child Rearing Leave of Absence for Ms. Z. Ziegler**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve a child rearing leave of absence for Ms. Z. Ziegler commencing on October 14, 2017 through January 2, 2018.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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TRAVEL

Resolution 12898-17: Approve Travel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Resolution 12899-17: Approve Field Trip Resolutions as Listed Below

Resolution 12900-17: Approve Staff Professional Development Travel as Listed Below

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 12899-17: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
1/20/2017	AT&T	S. McGeough	12	Skills USA	WCTS
1/24/2017	My Pet's Brace	S. McGeough	12	Skills USA	WCTS
1/31/2017	NIS NANO Tech	S. McGeough	12	Skills USA	WCTS
2/6/2107	Handi Lift	S. McGeough	12	Skills USA	WCTS
3/2/2017	Hope School	A. Fisher	4	Read Across America	WCTS
3/3/2017	Montclair State University	P. Seugling	50	Media Arts Day Workshop/Tour	Charter \$635.00
3/15/2017	Gloucester County Tech	R. Gara	15	Skills USA	WCTS
3/15/2017	Centenary University	A. Noll	48	Teen Arts Festival, WC Workshops and Critiques	WCTS
3/16/2017	Centenary University	A. Noll	48	Teen Arts Festival, WC Workshops and Critiques	WCTS
3/24/2017	North Warren HS	K. Sarte	25	Teen Summit	WCTS
4/6/2017	William Patterson University	P. Seugling	12	Student Tour/Admissions	WCTS
4/27/2017	Grounds for Sculpture	A. Noll	35	Tour Grounds for Sculptures	WCTS
4/27/2017	Secaucus, NJ	K. Sarte	90	College Fair	WCTS

* Paper work received after cutoff date for Board agenda.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

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Resolution 12900-17: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
1/26/2017	D. Miller	Teasing & Bullying Training	\$0 + Mileage
2/8/2017	K. Sarte	Coalition for Healthy & Safe Communities Recognition Luncheon	\$0 + Mileage
2/16/2017	F. Tomeo	Meeting with Marie Barry/Dept. of Ed. Trenton, NJ	\$0 + Mileage
3/17/2017	K. Sarte	2017 Teacher Workshop & HS Program Training	\$0 + Mileage
3/9/2017	M. Tamburro	Health Science Careers Advisory Meeting	\$0 + Mileage
3/9/2017	A. Fisher	Dance Education NJ "On the Move"	\$0 + Mileage

***Staff members must submit travel report and mileage report to business office prior to receiving payment.**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

POLICY

Resolution 12901-17: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

P&R1510	AMERICANS WITH DISABILITIES ACT (M)
P2415.30	TITLE 1 – EDUCATIONAL STABILITY FOR CHILDREN IN FOSTER CARE (M)
P&R2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 – STUDENTS (M)
P&R5116	EDUCATION OF HOMELESS CHILDREN
P5330.04	ADMINISTERING AN OPIOID ANTIDOTE
P&R8330	STUDENT RECORDS (M)

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

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OTHER NEW BUSINESS

Resolution 12902-17: **Approve Memorandum of Understanding Between the Warren County Prosecutors' Office and the Warren County Technical School**

On the motion of _____ seconded by _____, RESOLVED, that this Board approves the Memorandum of Understanding Between the Warren County Prosecutors' Office and the Warren County Technical School.

(Recommended by the Superintendent)

Exhibit: F4

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

ADDENDUM ITEMS

Resolution 12903-17: **Approve the Following AESOP Positions and Staff**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following Aesop position and staff member to fill the role prorated at \$406.50 until the end of the 2016-2017 School Year:

Position	Employee
Aesop Staff Interface	Angela Galiano

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;

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5. The presiding officer may:
- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

March 8, 2017 5:00 p.m. Regular Session (Budget Meeting)
March 15, 2017 5:00 p.m. Executive Session 5:30 p.m. Regular Session (Budget Meeting)
March 29, 2017 7:00p.m. Board of School Estimate Meeting