

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
January 17, 2024

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, January 17, 2024, for Warren County Technical School, via ZOOM.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

Roll Call – Board Secretary Barkman

X Dr. Austin
X Dr. Lamonte
X Ms. Leahy
X Mr. McDonough
X Mr. Rutledge

Adopt the Meeting Agenda

Resolution 15503-24: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the January 17, 2024 meeting as published with any addenda.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E719-24: Personnel, Negotiations, and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Facilities
 - Personnel
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E720-24: Resume Regular Session

On the motion of Dr. Lamonte, seconded by Mr. McDonough, the Board reconvened into regular session at 5:15 p.m.

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VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**-Mr. Forsythe informed the Board that the Friday of President's weekend will now be a regular school day.
- **HIB REPORT/SUSPENSIONS**
 - One (1) HIB since the last Board Meeting
 - Two (2) Out of School Suspensions since last Board Meeting
 - One (1) In School Suspension since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**-None
- **STUDENT REPRESENTATIVE**-None
 - Kate Martinez
- **DISCUSS EDUCATIONAL TOPICS**
- **NEW BUSINESS**

MINUTES

Resolution 15504-24: Approve Board Meeting Minutes Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15505-24: Approve December 20, 2023, Regular Meeting Minutes

Resolution 15506-24: Approve December 20, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution 15505-24: Approve December 20, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of December 20, 2023.

Resolution 15506-24: Approve December 20, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 20, 2023.

FINANCE & FACILITIES

Resolution 15507-24: Approve Finance & Facilities Resolutions as Listed Below

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On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 15508-24:</u>	Receive, Accept, and Approve December 2023 Financial Reports
<u>Resolution 15509-24:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 15510-24:</u>	Approve Payment of Bills for January 2024
<u>Resolution 15511-24:</u>	Approve Transfers for December 2023
<u>Resolution 15512-24:</u>	Approve Coordinated Transportation Contract with Warren County Special Services School District
<u>Resolution 15513-24:</u>	Approve Title II-A Grant Amendment
<u>Resolution 15514-24:</u>	Approve Amendment for Perkins - Secondary Federal Grant
<u>Resolution 15515-24:</u>	Approve Brett Liskowski to Maintain the Athletic Fields
<u>Resolution 15516-24:</u>	Accept Donation of Tools from Mrs. Terri Nicinski

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15512, 15513, 15514 Leahy X McDonough X Rutledge X Austin X

Resolution 15508-24: **Receive, Accept, and Approve December 2023 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the December 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15509-24: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that January 2024, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 15510-24: **Approve Payment of Bills for January 2024**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January 2024, in the amount of \$995,514.42.

Exhibit: F2

Resolution 15511-24: **Approve Transfers for December 2023**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Transfers for December 2023.

Exhibit: F3

Resolution 15512-24: **Approve Coordinated Transportation Contract with Warren County Special Services School District**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the participation in coordinated transportation with the Warren County Special Services School District including a 4.5% administration fee for the 2024-2025 school year.

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Exhibit: F4

Resolution 15513-24: **Approve Title II-A Grant Amendment**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Title II-A Grant Amendment in the amount of \$2,078.

Resolution 15514-24: **Approve Amendment for Perkins - Secondary Federal Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves an amendment for an additional \$33,616 from the Perkins-Secondary Federal Grant.

Exhibit: F5

Resolution 15515-24: **Approve Brett Liskowaski to Maintain the Athletic Fields**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Brett Liskowaski to maintain athletic fields at an hourly rate of \$35.00 as needed.

Resolution 15516-24: **Accept Donation of Tools from Mrs. Terri Nicinski**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts a donation of tools from Mrs. Terri Nicinski.

Exhibit: F6

PERSONNEL

Resolution 15516724: **Approve Personnel Resolutions as Listed Below**

Resolution 15518-24: **Approve the Following Test Proctors for the 2023-2024 School Year**

Resolution 15519-24: **Approve Brett Liskowaski As Maintenance Personnel**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X Leahy X McDonough X Rutledge X Austin X

Resolution 15518-24: **Approve the Following Test Proctors for the 2023-2024 School Year**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following test proctors at an hourly rate of \$35.00 for the 2023-2024 school year:

N. Mutchler	C. Heunaman	J. Slowik	J. White
L. Arnold	J. Thompson	B. Cicale	C. Schiller
B. Cammarota			

Resolution 15519-24: **Approve Brett Liskowaski As Maintenance Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Brett Liskowaski as Maintenance Personnel step M10 for the 2023-2024 school year.

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TRAVEL

Resolution 15520-24: Approve Professional Development Travel as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves professional development travel as listed below:

DATE	EMPLOYEE	DESTINATION	COST
1 24 & 25 2024	Noreen Matias	TECHSPO, Atlantic City, NJ	\$630
1 24 & 25 2024	Diana Mai	TECHSPO, Atlantic City, NJ	\$606

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain Leahy X McDonough X Rutledge X Austin X

EDUCATIONAL

Resolution 15521-24: Approve Educational Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough RESOLVED, that this Board approves the following educational resolutions:

Resolution 15522-24: Approve Warren County Technical School's Books to be Added to the Curriculum for the 2023-2024 School Year

Resolution 15523-24: Approve English 12 Honors as a Dual Enrollment Course with Warren County Community College

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X Leahy X

Resolution 15522-24: Approve Warren County Technical School's Books to be Added to the Curriculum for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School's books to be added to the curriculum for the 2023-2024 school year.

How to Really Write Those Boring Police Reports by Kimberly Clark

Located in the L&PS curriculum - Unit 2: Chapters 3 -5 Investigation and Physical Evidence.

Law Enforcement CSIS 9.3.LW-ENF.1

Legal Services CSIS 9.3.LW-LEG.4

Lord of the Flies

Grade 10 ELA - Unit - Socio-Economic Disparity and Class Issues unit of the sophomore honors curriculum.

Resolution 15523-24: Approve English 12 Honors as a Dual Enrollment Course with Warren County Community College

On the motion of _____, seconded by _____, RESOLVED, that this Board approves English 12 Honors as a Dual Enrollment Class with Warren County Community College's equivalency ENG 141 English Composition II - 3 credits.

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ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 5:32p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Upcoming Dates of Interest:

February 12, 2024	Delayed Opening for PD
February 16 & 19, 2024	Closed for Presidents Weekend
February 21, 2024	BOE Meeting