

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**CALL TO ORDER**

President Austin will call the meeting to order at 5:00 p.m. on Wednesday December 1, 2021 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute – Dr. Lori Austin**

**Opening Statement – President Austin**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 17, 2021.

**Roll Call – Board Secretary Barkman**

\_\_\_ Dr. Lamonte  
\_\_\_ Mr. McDonough  
\_\_\_ Mr. Rutledge  
\_\_\_ Ms. Warren  
\_\_\_ Dr. Austin

**Adopt the Meeting Agenda**

**Resolution 14620-21: Adopt the Meeting Agenda**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board adopts the Meeting Agenda for the December 1, 2021 meeting as published with any addenda.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**Resolution E696-21: Personnel, Negotiations and Legal Matters**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board moved into executive session at \_\_\_\_\_ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - 1. Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**Resolution E697-21: Resume Regular Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board reconvened into regular session at \_\_\_\_\_ p.m.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
  - One (1) HIB since the last Board Meeting
  - Five (5) Out of School Suspensions since the last Board Meeting
  - One (1) In School Suspension since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **PRINCIPAL**
  - Student's of Marking Period 1
- **EDUCATIONAL ISSUES**
  - Noreen Matias - NJU Start Strong Results Fall 2021
- **STUDENT REPRESENTATIVE**
- **NEW BUSINESS**

**Minutes – Regular Meeting Minutes**

**Resolution 14621-21: Approve Board Meeting Minutes as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following resolutions as listed below:

|                             |                                                                                          |
|-----------------------------|------------------------------------------------------------------------------------------|
| <b>Resolution 14622-21:</b> | <b>Approve October 20, 2021 Regular Meeting Minutes</b>                                  |
| <b>Resolution 14623-21:</b> | <b>Approve October 20, 2021 Regular Meeting Executive Session Minutes</b>                |
| <b>Resolution 14624-21:</b> | <b>Approve November 1, 2021 Regular Reorganization Meeting Minutes</b>                   |
| <b>Resolution 14625-21:</b> | <b>Approve November 1, 2021 Regular Reorganization Meeting Executive Session Minutes</b> |

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**Resolution 14622-21:**                    **Approve October 20, 2021 Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of October 20, 2021.

**Resolution 14623-21:**                    **Approve October 20, 2021 Regular Executive Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Executive Meeting Minutes of October 20, 2021.

**Resolution 14624-21:**                    **Approve November 1, 2021 Regular Reorganization Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Reorganization Meeting Minutes of November 1, 2021.

**Resolution 14625-21:**                    **Approve November 1, 2021 Regular Reorganization Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Reorganization Meeting Executive Session Minutes of November 1, 2021.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:** Yes / No*

**FINANCE & FACILITIES**

**Resolution 14626-21:**                    **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 14627-21:**                    **Receive, Accept, and Approve October 2021 Financial Reports**

**Resolution 14628-21:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**

**Resolution 14629-21:**                    **Approve Payment of Bills for November 2021**

**Resolution 14630-21:**                    **Approve Transfers for October 2021**

**Resolution 14631-21:**                    **Accept New Jersey Schools Insurance Group Safety Grant**

**Resolution 14632-21:**                    **Approve Payment #4 to Iron Mountain Mechanical LLC**

**Resolution 14633-21:**                    **Approve Withdrawal From Capital Reserve in the Amount of \$45,000 for the Purpose of Replacing Security Gates**

**Resolution 14634-21:**                    **Approve Purchase of Rotary Lift for Automotive Technology**

**Resolution 14635-21:**                    **Approve Submission of the ARP ESSER Grant in the Amount of \$644,419**

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Lamonte \_\_\_ McDonough \_\_\_ Rutledge \_\_\_ Warren \_\_\_ Austin \_\_\_

**Resolution 14627-21:**                    **Receive, Accept, and Approve October 2021 Financial Reports**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the October 2021 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**Resolution 14628-21:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that November 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

**Resolution 14629-21:**                    **Approve Payment of Bills for November 2021**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for November 2021 in the amount of \$909,181.98.

Exhibit: F2

**Resolution 14630-21:**                    **Approve Transfers for October 2021**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the transfers of monies for the month of October 2021.

Exhibit: F3

**Resolution 14631-21:**                    **Accept New Jersey Schools Insurance Group Safety Grant**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts the New Jersey Schools Insurance Group Safety Grant in the amount of \$4,900.

**Resolution 14632-21:**                    **Approve Payment #4 to Iron Mountain Mechanical LLC**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment #4 to Iron Mountain Mechanical LLC, in the amount of \$28,091.50.

Exhibit: F4

**Resolution 14633-21:**                    **Approve Transfer of Unassigned Fund Balance to Capital Outlay For Security Gates**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the transfer of unassigned fund balance to capital outlay in an amount not to exceed \$45,000 for the purposes of replacing security gates.

Exhibit: F5

**Resolution 14634-21:**                    **Approve Purchase of Rotary Lift for Automotive Technology**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the purchase of a Rotary SPOA108T0 automotive lift from Automotive Lift Specialists, Inc. for the Automotive Technology classroom.

Exhibit: F6

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**Resolution 14635-21:**                    **Approve Submission of the APR ESSER Grant in the Amount of \$644,419**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the submission of the APR ESSER Grant in the amount of \$644,419 for the 2021-2022 school year.

Exhibit: F7

**PERSONNEL**

**Resolution 14636-21:**                    **Approve Personnel Resolutions as Listed Below**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following personnel resolutions as listed below:

**Resolution 14637-21:**                    **Rescind Resolution 14547-21 - Extra Curricular Appointments for the 2021-2022 School Year for MJ Schubert**  
**Resolution 14638-21:**                    **Approve Extra Curricular Appointments for the 2021-2022 School Year**  
**Resolution 14639-21:**                    **Approve Ariana G. Arreola Servin to Observe the Following Instructors**  
**Resolution 14640-21:**                    **Approve Substitute Instructors for the 2021-2022 School Year**  
**Resolution 14641-21:**                    **Approve Paid Leave of Absence for Employee #0253**  
**Resolution 14642-21:**                    **Approve Colleen Schiller as our COVID-19 Coordinator for the 2021-2022 School Year**

ROLL CALL VOTE: *Motion Carried:* Yes / No

Lamonte \_\_\_\_ McDonough \_\_\_\_ Rutledge \_\_\_\_ Warren \_\_\_\_ Austin \_\_\_\_

**Resolution 14637-21:**                    **Rescind Resolution 14547-21 - Extra Curricular Appointments for the 2021-2022 School Year for MJ Schubert**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board rescinds Resolution 14547-21 - Extra Curricular Appointments for the 2021-2022 School Year for MJ Schubert.

**Resolution 14638-21:**                    **Approve Extra Curricular Appointments for the 2021-2022 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following extra curricular appointments as follows for the 2021-2022 school year:

|                         |                             |
|-------------------------|-----------------------------|
| AESOP Substitute Caller | MJ Schubert                 |
| Science Tutor           | Kim McCormick               |
| Weight Room Attendant   | Chad Feilbach, Tina Giraldi |

**Resolution 14639-21:**                    **Approve Ariana G. Arreola Servin to Observe the Following Instructors**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Ariana G. Arreola Servin to observe the following instructors for her Associates in Arts at Warren County Community College:

Jay Werkheiser                    Lenore Arnold

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**Resolution 14640-21:**                    **Approve Substitute Instructors for the 2021-2022 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following as substitute instructors for the 2021-2022 school year:

Francis Bowers                    Beau Favino

**Resolution 14641-21:**                    **Approve Paid Leave of Absence for Employee #0235**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a paid leave of absence for employee #0235 through June 16, 2022.

**Resolution 14642-21:**                    **Approve Colleen Schiller as our COVID-19 Coordinator for the 2021-2022 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Colleen Schiller as our COVID-19 Coordinator for the 2021-2022 school year.

**EDUCATIONAL**

**Resolution 14643-21:**                    **Approve School Bus Emergency Evacuation Drill Report**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the School Bus Emergency Evacuation Drill Report for the 2021-2022 school year.

Exhibit: A

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_ McDonough \_\_\_ Rutledge \_\_\_ Warren \_\_\_ Austin \_\_\_

**TRAVEL**

**Resolution 14644-21:**                    **Approve Staff Professional Development Travel as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the staff professional development travel as listed below:

| Date         | Name         | Description/Reason                                        | Approx. Cost                     |
|--------------|--------------|-----------------------------------------------------------|----------------------------------|
| 12/8/2021    | K. Gonzales  | Health Science Curriculum Roundtable Session              | Mileage                          |
| 1/26-28/2022 | B. Cammarota | NJASA Techspo 22'                                         | \$490 + Mileage<br>Hotel & Meals |
| 12/16/2021   | R. Gara      | NJ Cooperative Education Coordinators Association Meeting | Mileage                          |

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

|                                                      |                                                    |                                                                                            |                       |
|------------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------|
| 11/1/2021                                            | E. Bowers                                          | Teen Dating Violence                                                                       | \$0                   |
| 12/8/2021                                            | K. Gonzalez                                        | Health Science Curriculum Roundtable                                                       | Mileage               |
| 12/9-10/2021                                         | E. Bowers                                          | Treating Anxiety Disorders in Children & Adolescents                                       | \$239.00 +<br>Mileage |
| 12/7, 1/13, 1/27,<br>and 2/15/22                     | N. Matias                                          | Lead Teach Meeting for all Teachers, 3 full days of<br>Academic Teacher Coaching Meetings. | \$20,800              |
| 12/13/2021                                           | Noreen Matias & all<br>Staff                       | Shatnti - SEL Teacher Training                                                             | \$0                   |
| 2/11/202                                             | K. Sarte,<br>H. Dentzau                            | Warren County School Counselor Meeting                                                     | \$0                   |
| 12/10/2022                                           | K. Sarte<br>H. Dentzau<br>J. Orchulli              | Warren County School Counselor Meeting                                                     | Mileage               |
| 12/7/2021,<br>1/13/2022,<br>1/27/2022 &<br>2/15/2022 | N. Matias and Lead<br>Teachers &<br>Administration | Teach 4 Results by Dr. Tracey Svern                                                        | \$0                   |
| 12/9/2021                                            | N. Matias                                          | Warren - Hunterdon County PSA Meeting                                                      | Mileage               |

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Lamonte \_\_\_ McDonough \_\_\_ Rutledge \_\_\_ Warren \_\_\_ Austin \_\_\_

**POLICY**

**Resolution 14645-21:      Approve Policy Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following policy resolutions as listed below:

**Resolution 14646-21:      Approve First Reading of Policy and Regulation Revisions as Listed Below**

**Resolution 14647-21:      Approve Second Reading of Policy and Regulation Revisions as Listed Below**

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Lamonte \_\_\_ McDonough \_\_\_ Rutledge \_\_\_ Warren \_\_\_ Austin \_\_\_

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

**Resolution 14646-21:**                    **Approve First Reading of Policy and Regulation Revisions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

|          |                                                                              |
|----------|------------------------------------------------------------------------------|
| P1648.13 | School Employee Vaccination Requirements (M) (New)                           |
| P1648.14 | Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) (New) |
| P2425    | Emergency Virtual or Remote Instruction Program (M) (New)                    |
| P&R5751  | Sexual Harassment of Students (M) (Revised)                                  |

Exhibit: B

**Resolution 14647-21:**                    **Approve Second Reading of Policy and Regulation Revisions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

|       |              |
|-------|--------------|
| P4410 | Compensation |
|-------|--------------|

Exhibit: C

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_ McDonough \_\_\_ Rutledge \_\_\_ Warren \_\_\_ Austin \_\_\_

**ADDENDUM ITEMS**

**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**December 1, 2021**

3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board adjourned the meeting at \_\_\_\_\_ p.m.

**Upcoming Dates of Interest:**

|                       |                                              |
|-----------------------|----------------------------------------------|
| December 10, 2021     | Delayed Opening for Professional Development |
| December 15, 2021     | Board of Education Meeting                   |
| December 23, 2021     | Early Dismissal Winter Break                 |
| December 24 - 31 2021 | Closed for Winter Break                      |