

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
December 17, 2025

CALL TO ORDER

President Austin will call the meeting to order at 5:00 p.m. on Wednesday, December 17, 2025, Via ZOOM.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2025.

Roll Call – Board Secretary Williams

X Dr. Austin
X Dr. Lamonte
Absent Mrs. Leahy
X Mr. McDonough
X Dr. Mlecz

Adopt the Meeting Agenda

Resolution 16222-25: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board adopts the Meeting Agenda for the December 17, 2025, meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E763-25: Personnel, Negotiations, and Legal Matters

On the motion of Mr. McDonough, seconded by Dr. Mlecz, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. The public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E764-25: Resume Regular Session

On the motion of Mr. McDonough, seconded by Dr. Mlecz, the Board reconvened into regular session at 5:32 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
 - Winter Break will begin with a 12:30 pm dismissal on Tuesday, December 23rd. Classes will resume Monday, January 5th.
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIBs since the previous Board Meeting
 - Two (2) Out-of-School Suspensions since the previous Board Meeting
 - Two(2) In-School Suspensions since the previous Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE**
- **DISCUSS EDUCATIONAL TOPICS**
 - Governor's Educator of the Year - Principal Tierney
 - Mr. Feilbach is this year's Governor's Educator of the Year
 - Ms. Sartre is this year's Educational Services Professional of the Year
- **NEW BUSINESS**

MINUTES

Resolution 16223-25: Approve Board Meeting Minutes Listed Below

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 16224-25: Approve November 19, 2025, Regular Meeting Minutes

Resolution 16225-25: Approve November 19, 2025, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution 16224-25: Approve November 19, 2025, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of November 19, 2025.

Resolution 16225-25: Approve November 19, 2025, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of November 19, 2025.

FINANCE & FACILITIES

Resolution 16226-25: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

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<u>Resolution 16227-25:</u>	Receive, Accept, and Approve November 2025 Financial Reports
<u>Resolution 16228-25:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 16229-25:</u>	Approve Payment of Bills for November 2025
<u>Resolution 16230-25:</u>	Approve Transfers for November 2025
<u>Resolution 16231-25:</u>	Approve The Contract with ATI Complete Partnership
<u>Resolution 16232-25:</u>	Approve Disposal of Equipment

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy Absent McDonough X Mlecz X

Resolution 16227-25: **Receive, Accept, and Approve November 2025 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the November 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 16228-25: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that November 2025, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The District Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 16229-25: **Approve Payment of Bills for December 2025**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for December, 2025, in the amount of \$892,463.31.

Exhibit: F2

Resolution 16230-25: **Approve Transfers for November 2025**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves transfers for November 2025.

Exhibit: F3

Resolution 16231-25: **Approve The Contract with ATI Complete Partnership**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the contract with ATI Complete Partnership from July 1, 2026 through June 30, 2029.

Exhibit: F4

Resolution 16232-25: **Approve Disposal of Equipment**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the disposal of 2 broken floor scrubbers asset tag #02201.

PERSONNEL

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Resolution 16233-25: Approve Personnel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves personnel resolutions as listed below, upon the recommendation of the Superintendent:

- Resolution 16234-25: Approve FMLA for Employee #1004**
Resolution 16235-25: Approve Extra Curricular Positions as Follows
Resolution 16236-25: Approve Cris Dimeo as a Presenter for Welding, Construction, and Electrical Careers
Resolution 16237-25: Approve Employee #1192 For Unpaid Workdays
Resolution 16238-25: Approve Thomas Nicholls III as a Leave Replacement Instructor for Physical Education and Health
Resolution 16239-25: Approve Amanda E. Gruss as a Leave Replacement Instructor for Physical Education and Health
Resolution 16240-25: Approve Centenary University and Taylor Shafer for an LDTC Field Experience

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy Absent McDonough X Mlecz X

Resolution 16234-25: Approve FMLA for Employee #1004

On the motion of _____, seconded by _____, RESOLVED that this Board approves Employee #1004 FMLA on or about 1/5/26 - 4/17/26, utilizing 15 paid sick days, and a Childcare LOA from 4/18/26 - 5/15/26.

Resolution 16235-25: Approve Extra Curricular Positions as Follows

On the motion of _____, seconded by _____, RESOLVED that this Board approves the following extra curricular positions for the 2025-2026 school year:

Admission Testing Proctors	R. Cammorata, J. Slowik, L. Arnold, P. Collabella, J. White, J. Thompson, C. Heunaman, N. Danner, A. Lazorchak
Clock Operator	P. Harper

Resolution 16236-25: Approve Cris Dimeo as a Presenter for Welding, Construction, and Electrical Careers

On the motion of _____, seconded by _____, RESOLVED that this Board approves Cris Dimeo from NJ State Building and Construction Trades Council to present to our Welding, Construction and Electircal career areas on December 18th at 1:00 PM in the cafeteria.

Resolution 16237-25: Approve Employee #1192 For Unpaid Workdays

On the motion of _____, seconded by _____, RESOLVED that this Board approves Employee #1192 for an unpaid workday, November 26, 2026 and a ½ unpaid workday, December 12, 2025.

Resolution 16238-25: Approve Thomas Nicholls III as a Leave Replacement Instructor for Physical Education and Health

On the motion of _____, seconded by _____, RESOLVED that this Board approves Thomas Nichols III as a leave replacement instructor for Physical Education and Health Class, Step 1/BA on the WTEA Guide, from January 5, 2026 to approximately May 15, 2026.

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Resolution 16239-25: **Approve Amanda E. Gruss as a Leave Replacement Instructor for Physical Education and Health**

On the motion of _____, seconded by _____, RESOLVED that this Board approves Amanda E. Gruss as a leave replacement instructor for Physical Education and Health Class, Step 1/MA on the WTEA Guide, from January 5, 2026 to approximately March 30, 2026.

Resolution 16240-25: **Approve Centenary University and Taylor Shafer for an LDTC Field Experience**

On the motion of _____, seconded by _____, RESOLVED that this Board approves Centenary University and Taylor Shafer to have a LDTC Field Experience with Kathy Nace from 12/18/2025 through 5/11/2026.

TRAVEL

Resolution 16241-25: **Approve the Travel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the travel requests as listed below:

Resolution 16242-25: **Approve the Following Professional Development Days as Listed Below**

Resolution 16243-25: **Approve the Following Field Trips as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstain Leahy Absent McDonough X Mlecz X

Resolution 16242-25: **Approve the Following Professional Development Days as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the professional development days as listed below:

DATE	STAFF MEMBER	TRIP DETAILS	COST
2- 2 to 3-9-2026	D. Williams	Online - Principles of Public Purchasing 3	\$944
3-2 & 3-31-2026	D. Williams	Online - Municipal Finance Administration for Public Purchasing Personnel	\$821
1-28 to 1-30-26	B. Cammarota	TECHSPO 2026, Atlantic City, NJ	\$1,139.24

Resolution 16243-25: **Approve Field Trips as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the field trips as listed below:

DATE	INSTRUCTOR	TRIP DETAILS	COST
03 26 2026	R. Gara, R., Danner	Mercedes-Benz Career Fair, Robbinsville, NJ	\$599.06

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TBD February 26'	K. Sarte	Warren County Community College P-Burg Visit	\$289.20
1 28 2026	P. Seugling, P. Lilly, T. Lynch	Project Homeless St. Philips and St. James Church, Phillipsburg	\$495.78
2 10 2026	T. Lynch	"Ladies Night Out" - Community Service, Stewartsville, NJ	\$0

POLICY

Resolution 16244-25: Approve the First Reading of the Policy Revisions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the First reading of the policy revisions as listed below:

P4340	GRIEVANCE ®
P1510	AMERICANS WITH DISABILITIES ACT (M)
P4352	SEXUAL HARASSMENT (M)

Exhibit: A,B,C

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy Absent McDonough X Mlecz X

EDUCATIONAL

Resolution 16245-25: Approve the School Bus Evacuation Drill for the 2025-2026 School Year

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the second 2025-2026 School Bus Evacuation Drill.

Exhibit: D

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstain Leahy Absent McDonough X Mlecz X

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes in duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic has been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question the Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Dr. Mlecz, the Board adjourned the meeting at 5:43 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Upcoming Dates of Interest:

December 19 , 2025	Delayed Opening for PD
December 23, 2025	Early Dismissal for Winter Break
December 24-January 2, 2026	School Closed for Winter Break
January 16, 2026	Delayed Opening for PD
January 19, 2026	School Closed for MLK Day
January 21, 2026	BOE Meeting