

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
December 16, 2020

CALL TO ORDER

President Austin will call the meeting to order at 5:00 p.m. on Wednesday, December 16, 2020, via Zoom at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 18, 2020.

Roll Call – Board Secretary Barkman

___ Dr. Lamonte
___ Mr. McDonough
___ Mr. Rutledge
___ Dr. Austin

Adopt the Meeting Agenda

Resolution 14257-20:

Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the December 16, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:

Motion Carried: Yes / No

Resolution E678-20:

Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - A. Negotiations
 - B. Grievance Discussion
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:

Motion Carried: Yes / No

Resolution E679-20:

Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:

Motion Carried: Yes / No

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
 - Dr. Austin - Warren County Community College
- **COMMUNICATIONS** - Included in Board Packet
 - Warren County Freeholders Preliminary Budget Meeting Schedule
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB's since the last Board Meeting
 - One (1) Out of School Suspension since the last Board Meeting (Loss of Online Privileges)
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE REPORT**
 - Emily Smith - Class President
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14258-20: **Approve Board Meeting Minutes as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14259-20: **Approve November 18, 2020 Regular Meeting Minutes**

Resolution 14260-20: **Approve November 18, 2020 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:

Motion Carried: Yes / No

Resolution 14259-20: **Approve November 18, 2020 Regular Meeting Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of November 18, 2020.

Resolution 14260-20: **Approve November 18, 2020 Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of November 18, 2020.

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FINANCE & FACILITIES

Resolution 14261-20: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14262-20:	Receive, Accept, and Approve November 2020 Financial Reports
Resolution 14263-20:	Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 14264-20:	Approve Payment of Bills for December 2020
Resolution 14265-20:	Approve Closing of PNC Checking Account #XXXXXXXXX6671 (Treasury Enterprise)
Resolution 14266-20:	Approve Submission of 2019-2020 Title I - Part A Performance Report
Resolution 14267-20:	Approve Transfers for November 2020

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

Resolution 14262-20: Receive, Accept, and Approve November 2020 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the November 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14263-20: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that December 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14264-20: Approve Payment of Bills for December 2020

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for December 2020 in the amount of \$819,786.52.

Exhibit: F2

Resolution 14265-20: Approve Closing of PNC Checking Account #XXXXXXXXX6671 (Treasury Enterprise)

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the closing of PNC Checking Account #XXXXXXXXX6671 (Treasury Enterprise) due to lack of activity.

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Resolution 14266-20: **Approve Submission of 2019-2020 Title I - Part A Performance Report**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Title I - Part A Performance Report.

Exhibit: A

Resolution 14267-20: **Approve Transfers for November 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of November 2020.

Exhibit: F3

PERSONNEL

Resolution 14268-20: **Approve Personnel Resolutions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14269-20: **Approve Laura Goodell's Lateral Move On WTEA Guide for the 2021-2022 School Year**

Resolution 14270-20: **Approve Patricia Colabella's Lateral Move On WTEA Guide for the 2021-2022 School Year**

Resolution 14271-20: **Approve School Self-Assessment for Determining HIB Grades for the 2020-2021 School Year**

Resolution 14272-20: **Approve John Metroke's Request for Retirement as of June 30, 2021**

Resolution 14273-20: **Approve FMLA for Employee #0790**

ROLL CALL VOTE: *Motion Carried:* Yes / No

Lamonte ____ McDonough ____ Rutledge ____ Austin ____

Resolution 14269-20: **Approve Laura Goodell's Lateral Move On WTEA Guide for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the horizontal movement on the WTEA salary guide from BA to BA+15 for Laura Goodell in the school year of 2021-2022.

Resolution 14270-20: **Approve Patricia Colabella's Lateral Move On WTEA Guide for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the horizontal movement on the WTEA salary guide from MA+15 to MA+30 for Patricia Colabella in the school year of 2021-2022.

Resolution 14271-20: **Approve School Self-Assessment for Determining HIB Grades**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the School Self Assessment for Determining HIB Grades for the 2020-2021 school year.

Exhibit: B

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Resolution 14272-20: **Approve John Metroke's Request for Retirement as of June 30, 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves John Metroke's request for retirement as of June 30, 2021.

Exhibit: C

Resolution 14273-20: **Approve FMLA for Employee #0790**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for employee #0790 from October 27, 2020 through January 18, 2021.

POLICY

Resolution 14274-20: **Approve Policy Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following policy revisions as listed below:

P5860	Safety Patrol (M)
P8651	Community Use of Transportation (M)
P8670	Transportation of Special Needs Students (M)
P9270	Home Schooling and Equivalent Education Outside the Schools (M)
P2415.04	Title - 1 District - Wide Parental Involvement (M)
P6360	Political Contributions (M)
P6620	Petty Cash (M)
P6820	Financial Reports (M)

Exhibit: D

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

ADDENDUM ITEMS

Resolution 14275-20: **Approve Addendum Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following addendum resolutions as listed below:

Resolution 14276-20: **Approve Submission of Amendment to the Cares Act**

Resolution 14277-20: **Approve Allotment of 20 Days From the WTEA Sick Bank for Employee #0790**

Resolution 14278-20: **Approve FMLA for Employee #0790**

Resolution 14279-20: **Approve Revision to Resolution 14151-20 for Employee #0733**

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

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Resolution 14276-20: **Approve Submission of Amendment to the Cares Act for the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves an amendment to the Cares Act for the 2020-2021 school year, reflecting an increase in aid in the amount of \$3,821.00.

Resolution 14277-20: **Approve Allotment of 20 Days From the WTEA Sick Bank for Employee #0790**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves an allotment of 20 days from the WTEA Sick Bank for Employee #0790.

Resolution 14278-20: **Approve FMLA for Employee #0790**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for employee #0790 from 10/27/2020 through 1/19/2021.

Resolution 14279-20: **Approve Revision to Resolution 14151-20 for Employee #0733**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves a revision to Resolution 14151-20 from the September 16, 2020 Board of Education meeting amending FMLA for employee #0733. Sick days will be utilized for 1/4/2021 through 2/5/2021. FMLA will begin on 1/4/2021 through 5/3/2021.

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____p.m.

Upcoming Dates of Interest:

December 24-31, 2020	School Closed for Winter Recess
January 1, 2021	School Closed for New Year's Day
January 9, 2021	Freeholder Budget Meeting
January 20, 2021	Board of Education Meeting