

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES
NOVEMBER 3, 2025**

CALL TO ORDER

The Reorganization Meeting of the Warren County Technical School Board of Education will be called to order at 5:30 p.m. on Monday, November 3, 2025, at the Warren County Technical School.

Flag Salute – Donna Williams

Opening Statement – Board Secretary Donna Williams.

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2024.

Roll Call:

A Dr. Austin
A Dr. Lamonte
X Ms. Leahy
X Mr. McDonough
X Dr. Mlecz

Resolution 16133-25: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board adopts the Meeting Agenda for the November 3, 2025 meeting as published with any addenda.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution 16134-25: Election of the President

The Board Secretary will receive, in order, nominations for the office of President of the Board of Education.

Nominee: Dr. Austin	Moved by: Mr. McDonough	Seconded by: Dr. Lamonte
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Close nominations – The Board Secretary will conduct a roll call vote for each nominee.

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that the Board elected Dr. Austin to the office of President of the Warren County Technical School Board of Education.

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy X McDonough X Mlecz X

Resolution 16135-25: Election of the Vice-President

The President declares nominations for the office of Vice-President of the Board of Education.

Close nominations – The Board Secretary will conduct a roll call vote for each nominee.

Nominee: Dr. Mlecz	Moved by: Dr. Austin	Seconded by: Mr. McDonough
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On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that the Board elected Dr. Mlecz to the office of Vice-President of the Warren County Technical School Board of Education.

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ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy X McDonough X Mlecz X

Resolution 16136-25: Election of the School Delegate to NJSBA

The President declares nominations for the position of School Delegate to NJSBA of the Board of Education.
Close nominations – The Board Secretary will conduct a roll call vote for each nominee.

Nominee: Dr. Austin	Moved by: Mr. McDonough	Seconded by: Dr. Mlecz
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On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that the Board elected Dr. Austin to the position of School Delegate to NJSBA of the Warren County Technical School Board of Education.

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy X McDonough X Mlecz X

Code of Ethics

Board members will be given the Code of Ethics to review.

PUBLIC COMMENTS ON AGENDA ITEMS

Resolution 16137-25: Approve November 2025 Reorganization Agenda Items as Listed Below:

On the motion of Dr. Mlecz, seconded by Mr. McDonough, RESOLVED, that this Board Approve the following resolutions as listed below:

Resolution 16138-25:	Appoint Donna Williams, Business Administrator, to Serve as Board Secretary
Resolution 16139-25:	Appoint Donna Williams, Business Administrator, as Purchasing Agent
Resolution 16140-25:	Appoint Donna Williams, Business Administrator, as Certifying Officer
Resolution 16141-25:	Appoint Donna Williams, Business Administrator/Board Secretary, as Custodian of Government Records
Resolution 16142-25:	Appoint Donna Williams, Business Administrator, as the Public Agency Compliance Officer
Resolution 16143-25:	Appoint RK Environmental as Asbestos Public Agency Compliance Officer
Resolution 16144-25:	Appoint Jeff Tierney, Principal, as School Safety Officer
Resolution 16145-25:	Appoint Donna Williams, Business Administrator/Board Secretary, as the Board Secretary to the Board of School Estimates
Resolution 16146-25:	Appoint Katherine DeRiso as the Treasurer of School Money
Resolution 16147-25:	Appoint Members to the Board of School Estimate
Resolution 16148-25:	Appoint Donna Williams, Facilities Manager, as Integrated Pest Management Coordinator
Resolution 16149-25:	Appoint Donna Williams, Facilities Manager, as the Indoor Air Quality Designated Person
Resolution 16150-25:	Appoint Donna Williams, Facilities Manager, as Asbestos Management Plan Designated Person
Resolution 16151-25:	Appoint Donna Williams, Facilities Manager, as Written Hazardous Communication Program Designated Person
Resolution 16152-25:	Appoint Donna Williams, Facilities Manager as Employer Responsible Right to Know Official (ERRO)
Resolution 16153-25:	Appoint Donna Williams as Chemical Hygiene Officer

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<u>Resolution 16154-25:</u>	Appoint William Horn, Assistant Principal, as Affirmative Action Officer/Title IX Coordinator
<u>Resolution 16155-25:</u>	Approve Bill Horn, Assistant Principal, as HIB Coordinator
<u>Resolution 16156-25:</u>	Appoint Jeff Tierney, Principal, as Title I Coordinator
<u>Resolution 16157-25:</u>	Appoint Jeff Tierney, Principal, as Director of Special Services
<u>Resolution 16158-25:</u>	Appoint Erick Bowers as Americans with Disabilities Act (504) Officer
<u>Resolution 16159-25:</u>	Appoint Centric Consulting to Serve as Broker of Record for Health and Dental Benefits
<u>Resolution 16160-25:</u>	Appoint the Willis Towers Watson Group to Serve as Broker of Record for Property and Casualty
<u>Resolution 16161-25:</u>	Name Depositories
<u>Resolution 16162-25:</u>	Appoint Donna Williams, Business Administrator, to Award Contracts up to the Bid Threshold
<u>Resolution 16163-25:</u>	Authorize Derrick Forsythe, Superintendent, and Donna Williams, Business Administrator/Board Secretary, to Sign Checks and Vouchers in Matters Relating to the General Operation of the School District
<u>Resolution 16164-25:</u>	Appoint Derrick Forsythe, Superintendent, to Operate the School District in Accordance with Title 18A, Title 6, and Board Policy
<u>Resolution 16165-25:</u>	Designate the Official Newspapers
<u>Resolution 16166-25:</u>	Adopt Open Public Meetings Act
<u>Resolution 16167-25:</u>	Adopt Warren County Technical School Policies
<u>Resolution 16168-25:</u>	Appoint Florio, Perrucci, Steinhardt & Cappelli, LLC. as Board Attorney/Special Education Attorney
<u>Resolution 16169-25:</u>	Appoint Comegno Law Group as Labor Attorney
<u>Resolution 16170-25:</u>	Approve Warren County Technical School Curriculum and Textbooks
<u>Resolution 16171-25:</u>	Appoint DIGroup Architects to Serve as Architect of Record
<u>Resolution 16172-25:</u>	Approve Board Policies and Bylaws
<u>Resolution 16173-25:</u>	Approve School Superintendent as Designee to Review Claims for Payment Presented by the School Business Administrator/Board Secretary and Authorize Payment Using an Approved EFT Method
<u>Resolution 16174-25:</u>	Approve the School Business Administrator/Board Secretary as the Authorized Person to Initiate Claims for Payment Using an Approved EFT Method
<u>Resolution 16175-25:</u>	Set Meeting Time and Place of Regular Board of Education Meetings
<u>Resolution 16176-25:</u>	Approve Chart of Accounts
<u>Resolution 16177-25:</u>	Authorize Interim Payment of Obligations
<u>Resolution 16178-25:</u>	Approve New Jersey School Board Code of Ethics
<u>Resolution 16179-25:</u>	Authorization of Procurement of State Contracts - Goods/Services
<u>Resolution 16180-25:</u>	Authorization of Procurement of Goods/Services
<u>Resolution 16181-25:</u>	Adopt Roberts Rule of Order, Newly Revised
<u>Resolution 16182-25:</u>	Appoint Willis Towers Insurance as Insurance Risk Manager for the District
<u>Resolution 16183-25:</u>	Appoint Nisivoccia Accounting Firm as District Auditor
<u>Resolution 16184-25:</u>	Appoint RK Environmental as Environmental Consultants
<u>Resolution 16185-25:</u>	Appoint Strauss Esmay as Policy Service Provider
<u>Resolution 16186-25:</u>	Appoint Dr. Keller of Saint Luke's As School Physician
<u>Resolution 16187-25:</u>	Appoint Comegno Law Group as Negotiator for the Board of Education
<u>Resolution 16188-25:</u>	Appoint Bill Horn, Assistant Principal, as Truant Officer
<u>Resolution 16189-25:</u>	Appoint Jeff Tierney, Principal, as ELL Coordinator
<u>Resolution 16190-25:</u>	Appoint Ray Gara as Perkins Coordinator
<u>Resolution 16191-25:</u>	Appoint Kristen Sarte as State Testing Coordinator
<u>Resolution 16192-25:</u>	Appoint Bill Horn, Assistant Principal, as Gifted and Talented Coordinator

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ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstain from 16170 Leahy X McDonough X Mlecz X

Resolution 16138-25: **Appoint Donna Williams, Business Administrator, to Serve as Board Secretary**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Business Administrator, as Board Secretary.

Resolution 16139-25: **Appoint Donna Williams, Business Administrator, as Purchasing Agent**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Business Administrator, as Purchasing Agent. NJSA 40A:11-9b.

Resolution 16140-25: **Appoint Donna Williams, Business Administrator, as Certifying Officer**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Donna Williams, Business Administrator, as the Certifying Officer. P.L. 2011 C.52.

Resolution 16141-25: **Appoint Donna Williams, Business Administrator/Board Secretary, as Custodian of Government Records**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Business Administrator/Board Secretary, as Custodian of Government Records.

Resolution 16142-25: **Appoint Donna Williams, Business Administrator, as the Public Agency Compliance Officer**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Business Administrator, as Public Agency Compliance Officer. NJAC 17:27-3.3.

Resolution 16143-25: **Appoint RK Environmental as Asbestos Public Agency Compliance Officer**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoint RK Environmental as Asbestos Public Agency Compliance Officer.

Resolution 16144-25: **Appoint Jeff Tierney, Principal, as School Safety Officer**
On the motion of _____ seconded by _____, RESOLVED, that this Board appoints Jeff Tierney, Principal, as the School Safety Officer.

Resolution 16145-25: **Appoint Donna Williams, Business Administrator/Board Secretary, as the Board Secretary to the Board of School Estimate**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Donna Williams, Business Administrator/Board Secretary, as the Board Secretary to the Board of School Estimate.

Resolution 16146-25: **Appoint Katherine DeRiso as the Treasurer of School Monies**
On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Katherine DeRiso as the Treasurer of School Monies at a salary of \$5,249.

Resolution 16147-25: **Appoint Members to the Board of School Estimate**
On the motion of _____, seconded by _____, RESOLVED, that the Board President and Vice President be appointed as members of the Board of School Estimate.

Resolution 16148-25: **Appoint Donna Williams, Facilities Manager, as Integrated Pest Management Coordinator**
On the motion of _____, seconded by _____, RESOLVED, that the Board appoint Donna Williams, Facilities

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Manager, as the Integrated Pest Management Coordinator.

Resolution 16149-25: Appoint Donna Williams, Facilities Manager, as the Indoor Air Quality Designated Person

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Facilities Manager, as the indoor air quality designated person.

Resolution 16150-25: Appoint Donna Williams, Facilities Manager, as Asbestos Management Plan Designated Person

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Facilities Manager, as the Asbestos Management Plan designated person in charge of administering the plan.

Resolution 16151-25: Appoint Donna Williams, Facilities Manager, as Written Hazardous Communication Program Designated Person

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Donna Williams, Facilities Manager, as the Written Hazardous Communication designated person in charge of administering the plan.

Resolution 16152-25: Appoint Donna Williams, Facilities Manager as Employer Responsible Right to Know Official (ERRO)

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Donna Williams, Facilities Manager, as the Employer Responsible Right to Know Official.

Resolution 16153-25: Appoint Donna Williams as Chemical Hygiene Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Donna Williams, Facilities Manager, as the Chemical Hygiene Officer.

Resolution 16154-25: Appoint William Horn, Assistant Principal, as Affirmative Action Officer/Title IX Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Derrick Forsythe, Superintendent, as Affirmative Action Officer.

Resolution 16155-25: Approve Bill Horn, Assistant Principal, as HIB Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve Bill Horn, Assistant Principal, as the HIB Coordinator.

Resolution 16156-25: Appoint Jeff Tierney, Principal, as Title I Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Jeff Tierney, Principal, as Title I Coordinator.

Resolution 16157-25: Appoint Jeff Tierney, Principal, as Director of Special Services

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Jeff Tierney, Principal, as Director of Special Services.

Resolution 16158-25: Appoint Erick Bowers as Americans with Disabilities Act (504) Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Erick Bowers as Americans with Disabilities Act (504) Officer.

Resolution 16159-25: Appoint Centric Consulting to Serve as Broker of Record for Health and Dental Benefits

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Centric Consulting to

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serve as the Broker of Record for Health and Dental Benefits.

Resolution 16160-25: **Appoint the Willis Towers Watson Group to Serve as Broker of Record for Property and Casualty**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint the Willisowers Watson Group to serve as the Broker Property and Casualty.

Resolution 16161-25: **Name Depositories**

On the motion of _____, seconded by _____, RESOLVED, that the following depositories be named for the accounts indicated:

General Account – PNC Bank
Payroll Account – PNC Bank
Agency Account – PNC Bank
Cafeteria Account - PNC Bank
Day School Student Activity – PNC Bank
Athletic Activities Account – PNC Bank
Unemployment Depository – PNC Bank
Activity Account - PNC Bank
Petty Cash Account - PNC Bank

Temporary Investments – Authorize the Board Secretary to invest surplus monies in any State-approved depositories.

Resolution 16162-25: **Appoint Donna Williams, Business Administrator, to Award Contracts up to the Bid Threshold**

On the motion of _____, seconded by _____, RESOLVED, that this Board Donna Williams, Business Administrator, to award contracts up to the bid threshold.

Resolution 16163-25: **Authorize Derrick Forsythe, Superintendent, and Donna Williams, Business Administrator/Board Secretary, to Sign Checks and Vouchers in Matters Relating to the General Operation of the School District**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorize Derrick Forsythe, Superintendent, and Donna Williams, Business Administrator/Board Secretary, to sign checks and vouchers in matters relating to the general operation of the school district.

Resolution 16164-25: **Appoint Derrick Forsythe, Superintendent, to Operate the School District in Accordance with Title 18A, Title 6, and Board Policy**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes Derrick Forsythe, Superintendent to operate the school district in accordance with Title 18A:6, Board Policy and other rules and regulation as befit the Warren County Technical School District.

Resolution 16165-25: **Designate the Official Newspapers**

On the motion of _____, seconded by _____, RESOLVED, that NJ.com be designated the official newspaper(s) for publication of legal notices.

Resolution 16166-25: **Adopt the Open Public Meetings Act**

On the motion of _____, seconded by _____, RESOLVED, that the Board adopt the following in accordance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq.

Resolution 16167-25: **Adopt Warren County Technical School Policies**

On the motion of _____, seconded by _____, RESOLVED, that all existing policies of the Board remain in effect for one year subject to change by rules within these policies

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Teacher/Master Schedules
Staff Handbook
Student Handbook
Emergency Management Plan

All exhibits are available for review in the High School Office.

Resolution 16168-25: Appoint Florio, Perrucci, Steinhardt & Cappelli, LLC as Board Attorney-Special Education Attorney

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Florio, Perrucci, Steinhardt & Cappelli, LLC as Board and Special Education Attorney.

Resolution 16169-25: Appoint Comegno Law Group as Labor Attorney

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Comegno Law Group as Labor attorney.

Resolution 16170-25: Approve Warren County Technical School Curriculum and Textbooks

On the motion of _____, seconded by _____, RESOLVED, that all existing policies of the Board approve the Curriculum and Textbooks for the 2025-2026 School year.

Resolution 16171-25: Appoint DiGroup Architects to Serve as Architect of Record

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints DiGroup Architects as the architect of record.

Resolution 16172-25: Approve Board Policies and Bylaws

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the following resolution:

RESOLVED, that the Warren County Technical School District Board of Education, in the County of Warren, New Jersey adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulation, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book.

Resolution 16173-25: Approve School Superintendent as Designee to Review Claims for Payment Presented by the School Business Administrator/Board Secretary and Authorize Payment Using an Approved EFT Method

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the School Superintendent as designee to review claims for payment presented by the School Business Administrator/Board Secretary and authorize payment using an approved EFT method.

Resolution 16174-25: Approve the School Business Administrator/Board Secretary as the Authorized Person to Initiate Claims for Payment Using an Approved EFT Method

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the School Business Administrator/Board Secretary as authorized person to initiate claims for payment using an approved EFT method.

Resolution 16175-25: Set Meeting Time and Place of Regular Board of Education Meetings

On the motion of _____, seconded by _____, RESOLVED, that the regular Board of Education meetings be held at the Warren County Technical School on the 3rd Wednesday of each month unless otherwise noted. The Board will open in public session at 4:30 pm. and immediately go into executive session until 5:30 pm., when the public session will begin, except for the reorganization meeting. The meeting dates are as follows:

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November 19, 2025	May 20, 2026
December 17, 2025	June 17, 2026
January 21, 2026	July 15, 2026
February 18, 2026	August 19, 2026
March 4, 2026 BUDGET	September 16, 2026
March 18, 2026	October 21, 2026
April 15, 2026	

November 2, 2026 Organization Meeting <i>Special Meetings will be advertised with appropriate state guidelines.</i>
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Resolution 16176-25: Approve Chart of Accounts

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the following resolution:

RESOLVED, that the Warren County Technical School District Board of Education, in the County of Warren, New Jersey, designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

BE IT FURTHER RESOLVED, that the business office be authorized to add additional sub-account designation (both within the existing sub-accounts as well as additional sub-positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

Resolution 16177-25: Authorize Interim Payment of Obligations

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with Policy #4133 and #9250, Travel and Related Services, and N.J.S.A. 18A:11-12 in between board meetings on an emergency basis with a list of such transfers, payment and travel subject to presentation and ratification at the next board meeting.

Resolution 16178-25: Approve New Jersey School Board Code of Ethics

On the motion of _____, seconded by _____, RESOLVED, that this Board Approves the following resolution:

RESOLVED, that the Warren County Technical School District Board of Education, in the County of Warren, New Jersey, adopt the following Code of Ethics as per N.J.S.A. 18A:12-21 et seq.:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

A. I will uphold and enforce all laws, rules, and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public

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schools that meet the individual needs of all children regardless of their ability, race creed, sex, or social standing.

- C. I will confine my board action to policy making, planning, and appraisal, and will help to frame policies and plans only after the board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- E. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- F. I will refuse to surrender my independent judgment to special interests or partisan political groups or to use the school for the personal gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- H. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in the proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after the failure of an administrative solution.
- K. The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at regularly scheduled public meetings. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

Resolution 16179-25: Authorization of Procurement of State Contracts - Goods/Services

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Warren County Technical School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Warren County Technical School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED that the Warren County Technical School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

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Resolution 16180-25: Authorization of Procurement of Goods/Services

On the motion of _____, seconded by _____, RESOLVED, that this Board Approves the following resolution:

WHEREAS, Title 18A:18A-10 provides that, A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and WHEREAS, the Warren County Technical School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Warren County Technical School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED that the Warren County Technical School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into with Joint Purchasing Agreements on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

Resolution 16181-25: Adopt Roberts Rule of Order, Newly Revised

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts Roberts Rule of Order, Newly Revised, except as otherwise provided by board rules or by statute.

Resolution 16182-25: Appoint Willis Towers Insurance as Insurance Risk Manager for the District

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Antric Insurance as Insurance Risk Manager for the district.

Resolution 16183-25: Appoint Nisivoccia Accounting Firm as District Auditor

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Nisivoccia Accounting Firm as the district auditor.

Resolution 16184-25: Appoint RK Environmental as Environmental Consultants

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint RK Environmental as environmental consultants for the district.

Resolution 16185-25: Appoint Strauss Esmay as Policy Service Provider

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Strauss Esmay as policy service provider for the district.

Resolution 16186-25: Appoint Dr. Keller of St. Luke as School Physician

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Dr. Keller of St. Luke's as school physician for the district.

Resolution 16187-25: Appoint Comegno Law Group as Negotiator for the Board of Education

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Comegno Law Group as negotiator for the Board of Education.

Resolution 16188-25: Appoint Bill Horn, Assistant Principal, as Truant Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Bill Horn, Assistant Principal, as Truant Officer.

Resolution 16189-25: Appoint Jeff Tierney, Principal, as ELL Coordinator

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On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Jeff Tierney, Principal. as ELL Coordinator.

Resolution 16190-25: Appoint Ray Gara as Perkins Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Ray Gara as Perkins Coordinator.

Resolution 16191-25: Appoint Kristen Sarte as State Testing Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint **Kristen Sarte** as State Testing Coordinator.

Resolution 16192-25: Appoint Bill Horn, Assistant Principal, as the Gifted and Talented Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Bill Horn, Assistant Principal, as the Gifted and Talented Coordinator.

PUBLIC COMMENTS

ADJOURNMENT

Motion to adjourn the meeting by Mr. McDonough, seconded by Dr. Mlecz, the Board adjourned the meeting at 5:41 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Upcoming Dates of Interest:

November 6-7, 2025	School Closed for Teacher's Convention
November 19, 2025	BOE Meeting
November 26, 2025	Early Dismissal for Thanksgiving Break
November 27 & 28, 2025	School Closed for Thanksgiving Break