

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 29, 2023

CALL TO ORDER

President Austin will call the meeting to order at 4:30 p.m. on Wednesday, November 29, 2023, at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

Roll Call – Board Secretary Barkman

___ Dr. Lamonte
___ Mr. McDonough
___ Mr. Rutledge
___ Dr. Austin

Adopt the Meeting Agenda

Resolution 15503-23: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the November 29, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E719-23: Personnel, Negotiations, and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Facilities
 - Personel
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E720-23: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Seven (7) HIB since September's Board Meeting
 - Six (6) Out of School Suspensions since September's Board Meeting
 - Four (4) In School Suspensions since September's Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE**
 - Kate Martinez
- **DISCUSS EDUCATIONAL TOPICS**
 - NJSLA - Noreen Matias
- **NEW BUSINESS**

MINUTES FOR OCTOBER

Resolution 15504-23: Approve Board Meeting Minutes for October as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15505-23: Approve October 18, 2023, Regular Meeting Minutes

Resolution 15506-23: Approve October 18, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

***Motion Carried:** Yes / No*

Resolution 15505-23: Approve October 18, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of October 18, 2023.

Resolution 15506-23: Approve October 18, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of October 18, 2023.

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MINUTES FOR NOVEMBER

Resolution 15507-23: Approve Board Meeting Minutes for November 1, 2023 as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15508-23: Approve November 1, 2023, Reorganization Meeting Minutes

Resolution 15509-23: Approve November 1, 2023, Reorganization Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

***Motion Carried:** Yes / No*

Resolution 15508-23: Approve November 1, 2023, Reorganization Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Reorganization Meeting Minutes of November 1, 2023.

Resolution 15509-23: Approve November 1, 2023, Reorganization Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Reorganization Meeting Executive Session Minutes of November 1, 2023.

FINANCE & FACILITIES

Resolution 15510-23: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 15511-23: Receive, Accept, and Approve October 2023 Financial Reports

Resolution 15512-23: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 15513-23: Approve Payment of Bills for November 2023

Resolution 15514-23: Approve Transfers for October 2023

Resolution 15515-23: Approve Submission of the School Health & Safety Checklist for the 2023-2024 School Year to the NJ Department of Education

Resolution 15516-23: Accept Donation of Automotive Tools from Linda Bradway

Resolution 15517-23: Approve Disposal of (1) Refrigerator Asset Tag #00618

Resolution 15518-23: Approve Change Order #1 with Iron Mountain Mechanical LLC in the Amount of \$10,000

Resolution 15519-23: Approve the Withdrawal of \$100,000 from Maintenance Reserve to be Deposited Into the General Fund

Resolution 15520-23: Approve Submission of the 2024-2025 ASSA Application to the Department of Education

ROLL CALL VOTE:

***Motion Carried:** Yes / No*

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

Resolution 15511-23: Receive, Accept, and Approve October 2023 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the October 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

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Resolution 15512-23: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that October 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 15513-23: **Approve Payment of Bills for November 2023**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for November 2023, in the amount of \$1,075,803.55.

Exhibit: F2

Resolution 15514-23: **Approve Transfers for October 2023**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Transfers for October 2023.

Exhibit: F3

Resolution 15515-23: **Approve Submission of the School Health & Safety Checklist for the 2023-2024 School Year to the NJ Department of Education**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the School Health and Safety Checklist for the 2023-2024 School Year to the NJ Department of Education.

Exhibit: F4

Resolution 15516-23: **Accept Donation of Automotive Tools from Linda Bradway**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the donation of automotive tools from Linda Bradway.

Resolution 15517-23: **Approve Disposal of (1) Refrigerator Asset Tag #00618**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the disposal of (1) refrigerator Asset Tag #00618.

Resolution 15518-23: **Approve Change Order #1 with Iron Mountain Mechanical LLC in the Amount of \$10,000**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Change Order #1 with Iron Mountain Mechanical LLC in the amount of \$10,000.

Exhibit: F5

Resolution 15519-23: **Approve the Withdrawal of \$100,000 from Maintenance Reserve to be Deposited into the General Fund**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the withdrawal of \$100,000 from maintenance reserve to be deposited into the general fund.

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Resolution 15520-23: **Approve Submission of the 2024-2025 ASSA Application to the Department of Education**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the 2024-2025 ASSA Application to the Department of Education.

Exhibit: F6

PERSONNEL

Resolution 15521-23: **Approve Personnel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 15522-23: **Approve the Following Administrative Grant Stipends for the 2023-2024 School Year**

Resolution 15523-23: **Approve The Following Extra Curricular Positions**

Resolution 15524-23: **Approve the Shared Services Agreement with Washington Borough School District for Payroll Services**

Resolution 15525-23: **Approve Eben Loudin as Special Education Full-Time Leave Replacement**

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

Resolution 15522-23: **Approve the Following Administrative Grant Stipends for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following administrative grant stipends for the 2023-2024 school year:

AMINISTRATOR	STIPEND	GRANT
Noreen Matias	\$2,999 \$3,000 \$2,021	ESEA Consolidated, Admin Fee Perkins Post Secondary, Admin Fee Perkins Secondary, Admin Fee
Dian Mai	\$4,000	ARP ESSER Grant Administration
Jeff Tierney	\$4,000	ARP ESSER Program Administration

Resolution 15523-23: **Approve The Following Extra Curricular Positions**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra-curricular positions listed below:

On-Site Chaperone \$25.00 per hour	P. Seugling, B. Cicale, K. Wene, C. Schiller, B. Wheatley, J. White
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Resolution 15524-23: **Approve the Shared Services Agreement with Washington Borough School District for Payroll Services**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Shared Service Agreement with Washington Borough School District for payroll services.

Exhibit: A

Resolution 15525-23: **Approve Eben Loudin as Special Education Full-Time Leave Replacement**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Ebon Loudin as a full-time leave replacement as a Special Education Instructor from January 1, 2024, to June 30, 2024, at BA Step 5, \$60,040 prorated for the school year.

TRAVEL

Resolution 15526-23: **Approve Travel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves travel resolutions as listed below:

Resolution 15527-23: **Approve Field Trips as Listed Below**

Resolution 15528-23: **Approve Professional Development Travel as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

Resolution 15527-23: **Approve Field Trips as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
11- 15- 23	T. Giraldi & K. Sarte	Cosmo Prof. Class, Easton PA	\$429.50 (Bus through ARP ESSER)
4- 1- 24	R. Gara & R. Danner	Mercedes Benz, Robbinsville, NJ	\$546.63 (Bus through ARP ESSER)

Resolution 15528-23: **Approve Professional Development Travel as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development travel as listed below:

DATE	EMPLOYEE	DESTINATION	COST
1- 24-26, 2024	B. Cammarota	NJ TECHSPO 2024, Atlantic City, NJ	\$810.00

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EDUCATIONAL

Resolution 15529-23: Approve Educational Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following educational resolutions:

- | | |
|------------------------------------|---|
| <u>Resolution 15530-23:</u> | Approve Revised Board of Education Meeting Dates for the 2023-2024 School Year |
| <u>Resolution 15531-23:</u> | Approve School Bus Evacuation Drills for the 2023-2024 School Year |
| <u>Resolution 15532-23:</u> | Approve Warren County Technical School Gifted and Talented Curriculum and Programs for the 2023-2024 School Year |
| <u>Resolution 15533-23:</u> | Approve NJSLA Summary Results for the 2022-2023 School Year |

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

Resolution 15530-23: Approve Revised Board of Education Meeting Dates for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the revised Board of Education meeting dates for the 2023-2024 school year.

November 29, 2023	May 15, 2024
December 20, 2023	June 26, 2024
January 17, 2024	July 17, 2024
February 21, 2024	August 21, 2024
March 6, 2024 (Budget)	September 18, 2024
March 20, 2024	October 16, 2024
April 17, 2024	November 1, 2024 Organization Meeting

November 1, 2024 Organization meeting Friday
Special Meetings will be advertised within appropriate state guidelines.

Resolution 15531-23: Approve School Bus Evacuation Drills for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2023-2024 School Bus Evacuation Drills.

Exhibit: B

Resolution 15532-23: Approve Warren County Technical School Gifted and Talented Curriculum and Programs for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School Gifted and Talented curriculum and programs for the 2023-2024 school year.

Exhibit: C

Resolution 15533-23: Approve NJSLA Summary Results for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the NJSLA Summary results for the 2022-2023 school year.

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POLICY

Resolution 15534-23: Approve Second Reading of Policy and Regulation Revisions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Second reading of the following policy and regulation revisions as listed below:

P 1524	School Leadership Councils (Abolished)
P&R 1642.01	Sick Leave (New)
P 2270	Religion in the Schools (Revised)
P&R 2419	School Threat Assessment Teams (M) (New)
P3161	Examination for Cause (Revised)
P&R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P&R 3432	Sick Leave (Abolished)
P 4161	Examination of Cause (Revised)
P&R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P&R 4432	Sick Leave (Abolished)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P&R 5116	Education of Homeless Children and Youths (Revised)
P&R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P6361	Relations With Vendors for Abbott Districts (Abolished)
P8500	Food Service (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

Exhibit: D

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ McDonough ___ Rutledge ___ Austin ___

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ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Upcoming Dates of Interest:

December 20, 2023	BOE Meeting
December 22, 2023	Delayed Opening PD
December 25-29, 2023	School Closed for Winter Break
January 1, 2024	School Closed for New Years Day
January 12, 2024	Delayed Opening PD
January 15, 2024	Closed for MLK Day
January 17, 2024	BOE Meeting