

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

CALL TO ORDER

President Roschewsk will call the meeting to order at 5:00 p.m. on Wednesday, November 15, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2017.

Roll Call – Board Secretary Zalewski

___ Dr. Austin
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 13167-17: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the November 15, 2017 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E620-17: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

Resolution E621-17: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

- **COMPREHENSIVE ANNUAL FINANCIAL REPORT**
 - Heidi Wohlleb – Nisivoccia & Co. Presentation of the 2017 Audit Report
- **STUDENT RECOGNITION**
- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Two (2) HIB incidents were reported since the October Board Meeting.
 - Zero (0) in-school suspensions and one (1) out-of-school suspensions were reported since the October Board Meeting.
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 13168-17: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

- | | |
|------------------------------------|---|
| <u>Resolution 13169-17:</u> | Approve October 18, 2017 Regular Meeting Minutes |
| <u>Resolution 13170-17:</u> | Approve October 18, 2017 Regular Meeting Executive Session Minutes |
| <u>Resolution 13171-17:</u> | Approve November 1, 2017 Regular Meeting Minutes |
| <u>Resolution 13172-17:</u> | Approve November 1, 2017 Regular Meeting Executive Session Minutes |

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13169-17: Approve October 18, 2017 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of October 18, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13170-17: Approve October 18, 2017 Regular Meeting Executive Session Minutes

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of October 18, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13171-17: **Approve November 1, 2017 Regular Meeting Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of November 1, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13172-17: **Approve November 1, 2017 Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of November 1, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

FINANCE & FACILITIES

Resolution 13173-17: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 13174-17:</u>	Receive, Accept, and Approve October 2017 Financial Reports
<u>Resolution 13175-17:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 13176-17:</u>	Approve Payment of Bills for October 2017
<u>Resolution 13177-17:</u>	Approve Transfers for October 2017
<u>Resolution 13178-17:</u>	Adopt Tuition and Transportation Rates for the 2018-2019 School Year

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13174-17: **Receive, Accept, and Approve October 2017 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the October 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13175-17: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that October 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

Resolution 13176-17: **Approve Payment of Bills for October 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October 2017 in the amount of \$1,016,032.59.

Exhibit: F2

Resolution 13177-17: **Approve Transfers for October 2017**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of October 2017.

Exhibit: F3

Resolution 13178-17 **Adopt Tuition and Transportation Rates for the 2018-2019 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board set the tuition and transportation rates for the 2018-2019 school year for the High School programs as follows:

Program	Tuition	Out Of County Tuition
High School (9-12) Regular Education	\$4,000 (\$3,800)	\$11,000
High School (9-12) Special Education	\$5,800 (\$3,800 & \$22,000)	N/A
High School Transportation for regularly scheduled route	\$600 (\$400)	N/A

PERSONNEL

Resolution 13179-17: **Approve Personnel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 13180-17:** **Approve Student Film Association/Film Club for the 2017-2018 School Year**
Resolution 13181-17: **Acknowledge Tenure for Gary Colucci, Director of Curriculum Instruction/Post-Secondary Education**
Resolution 13182-17: **Rescind Employment for Ross Segreaves as Fall AM Student Monitor for the 2017-2018 School Year**
Resolution 13183-17: **Employ Extra Curricular Personnel for the 2017-2018 School Year**
Resolution 13184-17: **Employ Substitute Instructors for the 2017-2018 School Year**

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13180-17: **Approve Student Film Association/Film Club for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the extra-curricular Student Film Association/Film club for the 2017-2018 School Year.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

Resolution 13181-17: **Acknowledge Tenure for Gary Colucci, Director of Curriculum Instruction/Post-Secondary Education**

On the motion of _____, seconded by _____,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District after completing two years' service from their promotional hire date and one day in the 2017-2018 school year; and

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing two years' service from their promotional hire date and one day in the 2017-2018 school year:

Gary Colucci	Date of Hire: 11-1-2015
--------------	-------------------------

Resolution 13182-17: **Rescind Employment for Ross Segreaves as Fall AM Student Monitor for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board Rescind Employment for Ross Segreaves as Fall AM Student Monitor as for the 2017-2018 School Year as approved in resolution 12982-17.

Resolution 13183-17: **Employ Extra Curricular Personnel for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Sarte	Kristen	Substitute Detention Proctor	1/1715
Lilly	Patrick	Substitute Detention Proctor	1/1715
Clark	Elizabeth	Substitute Detention Proctor	1/1715
Wheatley	Robert	Substitute Detention Proctor	1/1715
Riley	Elizabeth	Substitute Detention Proctor	1/1715
Arnold	Lenore	Fall AM Student Monitor	\$1,129/prorated
Ihrie	Katherine	JV Girls Basketball Coach - Step 3	\$3,778

Resolution 13184-17: **Employ Substitute Instructors for the 2017-2018 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Substitute Instructors for the 2017-2018 school year for the period from September 1, 2017 to June 30, 2018 at a salary of \$100.00 per day for each day worked as follows:

Ralph Avard
Thomas B. Lynch
Nikki Appezzato

TRAVEL

Resolution 13185-17: **Approve Travel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following travel resolutions as listed below:

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

Resolution 13186-17: **Approve Staff Professional Development Travel as Listed Below**
Resolution 13187-17: **Approve Field Trip Resolutions as Listed Below**

ROLL CALL VOTE: ***Motion Carried:*** Yes / No

Austin ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

Resolution 13186-17: **Approve Staff Professional Development Travel as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
*10-27-2017	P. Colabella	AMTNJ Conference	\$205 + Mileage
*10-30-2017	K. Ihrle	Training for Paraprofessionals	\$140 + Mileage
*10-30-2017	B. Miller	Training for Paraprofessionals	\$140 + Mileage
*10-30-2017	L. Riley	Training for Paraprofessionals	\$140 + Mileage
*10-30-2017	L. Clark	Training for Paraprofessionals	\$140 + Mileage
*11-2-2017	M. Beneducci	Intro to Maker Education	\$135+ Mileage
*11-8-2017	G. Vogel	NJPSA/FEA, Monroe Township, NJ	\$0 + Mileage
*11-10-2017	L. Miller	Teaching AP Language & Composition	\$240 + Mileage
12-1-2017	L. Goodell	25 th Annual History Conference, Princeton, NJ	\$80 + Mileage
12-11-2017	M. Earl	2017 Health Education Conference	\$215 + Mileage
12-15-2017	Maria Tamburro	WCCC Advisory Board Meeting	\$0 + Mileage
1-25,26- 2018	R. Cammarota	Techspo18	\$425 + Mileage
2-6-2018	D. Miller	Special Education Law in NJ, Parsippany, NJ	\$0 + Mileage
2-27-2018	E. LePera	Sentence Structure – Written Expression Workshop	\$554 + Mileage
2-27,28-2018	M. Earl	NJASPERD 2018 Annual Convention	\$120 +Mileage

Resolution 13137-17: **Approve Field Trip Resolutions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
*10-30-2017	Pittstown Grow a Row	S. McGeough	20	Robotics Community Service	WCTS
11-19-2017	Byram Int. School	S. McGeough	15	FTZ Robotics Meeting	WCTS
11-29-2017	9-1-1 Museum	B. Wheatley	42	Educate students about Sept. 11, 2001	\$?
12-7-2017	Union County Community College	S. McGeough	6	Bridge Building Competition	WCTS
12-8-2017	NY City	R. Gara	TBD	Skills USA Leadership Trip to Broadway	WCTS
12-8-2017	Warren County Correction Facility	B. Wheatley	24	Tour the Warren County Correctional Facility	WCTS

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

12-14-2017	Rockaway Borough Police Dept.	B. Wheatley	24	Explore inner working of a police department	WCTS
12-16-2017	FTZ Holiday Meeting	S. McGeough		FTZ Holiday Meeting	WCTS
12-19-2017	Oakwood Lanes	P. Seugling	2	Key Club Santa	WCTS
1-10-2018	Morris County Correctional Facility	B. Wheatley	24	Law & Public Safety students will observe correctional facility	WCTS
1-20-2018	Englewood H.S.	S. McGeough	15	First Robotics Qualifier	WCTS
1-30-2018	Panasonic Head Quarters	S. McGeough	3	Panasonic Creative Design Challenge preliminary competition	WCTS
2-5-2018	Morris County Police Academy	R. Wheatley	20	Tour the Police & Fire Academy, Crime Lab and Communication Center	WCTS
2-25-2018	Plainsboro HS	S. McGeough	20	FTZ Robotics Championship	WCTS
3-2-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
3-3-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
3-9-2018	Eastern State Penitentiary	B. Wheatley	42	Tour prison to get the historical perspective and its iconic value with the correction field.	WCTS
3-10-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
3-14-2018	Panasonic Headquarters	S. McGeough	3	Creative Design Challenge/Oral Presentation	WCTS
3-16-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
3-17-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
3-20-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
3-24-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
4-14-2018	Atlantic City	R. Gara	TBD	Skills USA Wedding Cake Contest	WCTS
4-14-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
4-16-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
4-17-2018	Morris County Youth Detention Center	B. Wheatley	TBD	Our Morris County Juvenile Detention Center	WCTS
4-25-2018	NJIT	S. McGeough	3	Panasonic Creative Design Challenge Final Challenge	WCTS
5-4-2018	Hershey Park	MJ Schubert	100	Senior Day Trip to Hershey Park	WCTS
5-15-2018	NJSP Museum	B. Wheatley	10	Tour the NJSP Museum	WCTS
5-24-2018	Skills Competitions	R. Gara	TBD	Skills USA	WCTS
TBD	Pequest Trout	M. Beneducci		Ecosystem Balance and Evidence Identification and Tracking	WCTS
TBD	Fox News Channel	P. Seugling		Tour a studio, control room, newsroom and be involved in a live sound production.	Other \$?
TBD	Frasier Industrial	S. Aikin	16	Visit local business's that regularly employ welders & fabricators	WCTS
TBD	GJ Oliver, Phillipsburg, NJ	S. Aikin	16	Familiarize students with local fabricator of heavy industrial and refinery control systems	WCTS
TBD	Custom Alloy, High Bridge, NJ	S. Aikin	16	Familiarize students with local forging & fabricating business	WCTS
TBD	Teen Arts	P. Seugling		Workshop by Professionals	WCTS

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

TBD	Montclair State University	P. Seugling		Tour and attend workshops given by MSU staff	WCTS
TBD	William Paterson University	P. Seugling		Tour campus and sit in on live productions	WCTS
TBD	Americas Grow A Row	P. Seugling		Key Club will volunteer for harvesting	WCTS

** Paper work received after cutoff date for Board agenda.*

POLICY

OTHER NEW BUSINESS

Resolution 13188-17: Approve Update of Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2017-2018 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Update of the Uniform State Memorandum of Agreement – 2015 Revisions between Education and Law Enforcement Officials for the 2017-2018 School Year.

Exhibit

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 15, 2017

- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

November 9 & 10, 2017	School Closed for NJEA Convention
November 22, 2017	Early Dismissal – Thanksgiving Recess
November 22, 2017	5:00 p.m. Executive Session 5:30 p.m. Regular Session
November 23-24, 2017	Thanksgiving Recess – (School Closed)
December 20, 2017	5:00 p.m. Executive Session 5:30 p.m. Regular Session