

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
October 15, 2025

CALL TO ORDER

Board Secretary Williams called the meeting to order at 5:00 p.m. on Wednesday, October 15, 2025, Via ZOOM.

Flag Salute – Donna Williams

Opening Statement – Board Secretary Williams

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 8, 2024.

Roll Call – Board Secretary Williams

A Dr. Austin
A Dr. Lamonte
X Ms. Leahy
X Mr. McDonough
X Dr. Mlecz

Adopt the Meeting Agenda

Resolution 16096-25: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board adopts the Meeting Agenda for the October 15, 2025, meeting as published with any addenda.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Resolution E759-25: Personnel, Negotiations, and Legal Matters

On the motion of Mr. McDonough, seconded by Dr. Mlecz, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. The public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
 - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Resolution E760-25: Resume Regular Session

On the motion of Mr. McDonough, seconded by Ms. Leahy, the Board reconvened into regular session at 5:33 p.m.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only

- **COMMUNICATIONS**

- **SUPERINTENDENT'S REPORT**

- NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act
 - The score was 75 out of 78.
 - Ms. Sarte does a great job finding programs for the district, such as “How to be more tolerant of others and antibullying workshops.
- Upcoming Open House, October 18th, 9 am to 11 am. The open house is open to the public.
- There is no school on November 6th and 7th

- **HIB REPORT/SUSPENSIONS**

- Zero (0) HIBs since the previous Board Meeting
- Zero (0) Out-of-School Suspensions since the previous Board Meeting
- Zero (0) in School Suspensions since the previous Board Meeting

- **BOARD PRESIDENT'S REPORT**

- **STUDENT REPRESENTATIVE**

- Peer2Peer will be hosting a movie night fundraiser. They have not selected a movie yet
- On October 11th, the MAC Club served meals to the homeless
- MAC Club will be hosting a Jeans for the Troops fundraiser on November 5th
- Key Club has 50 dues-paying members; the first meeting of the year was to prepare ice cream sandwiches for their first fundraiser of the year. Their next meeting will be on October 23rd

- **DISCUSS EDUCATIONAL TOPICS**

- New Jersey Graduation Proficiency Assessment (NJGPA) & New Jersey Student Learning Assessment

- **NEW BUSINESS**

MINUTES

Resolution 16097-25: Approve Board Meeting Minutes Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 16098-25: Approve September 17, 2025, Regular Meeting Minutes

Resolution 16099-25: Approve September 17, 2025, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

***Motion Carried:** Yes / No*

Resolution 16098-25: Approve September 17, 2025, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of September 17, 2025.

Resolution 16099-25: Approve September 17, 2025, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting

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Executive Session Minutes of September 17, 2025.

Approval of Minutes Tabled until the November Meeting.

FINANCE & FACILITIES

Resolution 16100-25: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 16101-25:</u>	Receive, Accept, and Approve September 2025 Financial Reports
<u>Resolution 16102-25:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 16103-25:</u>	Approve Payment of Bills for September 2025
<u>Resolution 16104-25:</u>	Approve Transfers for September 2025
<u>Resolution 16105-25:</u>	Disposal of old and damaged textbooks
<u>Resolution 16106-25:</u>	Approve Member Participation in the Educational Cooperative Pricing System
<u>Resolution 16107-25:</u>	Approve Proposal with AM Consultants
<u>Resolution 16108-25:</u>	Approve Contract with Krapf Bus for Field Trips and Sports Trips or the 2025-2026 School Year
<u>Resolution 16109-25:</u>	Approve Contract with GST for Late Buses for the 2025-2026 School Year
<u>Resolution 16110-25:</u>	Receive, Accept, and Approve Amended July 2025 Financial Reports
<u>Resolution 16111-25:</u>	Receive, Accept, and Approve Amended August 2025 Financial Reports
<u>Resolution 16112-25:</u>	Board of Education's Monthly Certification of Major Fund Account/Fund Status
<u>Resolution 16113-25:</u>	Approve Submission of the M1 and Comprehensive Maintenance Plan for the 2025-2026 School Year to the NJ Department of Education

ROLL CALL VOTE:

Motion Carried: Yes

Austin Absent Lamonte Absent Leahy X McDonough X Mlecz X

Resolution 16101-25: Receive, Accept, and Approve September 2025 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the September 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 16102-25: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that September 2025, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The District Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 16103-25: Approve Payment of Bills for September 2025

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for September, 2025, in the amount of \$544,221.75.

Exhibit: F2

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Resolution 16104-25: **Approve Transfers for September 2025**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves transfers for September 2025.

Exhibit: F3

Resolution 16105-25: **Disposal of old and damaged textbooks**

On the motion of _____, seconded by _____, RESOLVED that this Board approves the disposal of old and damaged textbooks.

Resolution 16106-25: **Approve Member Participation in the Educational Cooperative Pricing System**

A RESOLUTION AUTHORIZING THE WARREN COUNTY VOCATIONAL SCHOOLS TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 26EDCP

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the **WARREN COUNTY VOCATIONAL SCHOOLS** within the County of Warren New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED on the (DATE) by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the **WARREN COUNTY VOCATIONAL SCHOOLS** shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby certify that the above Resolution was adopted and approved by WARREN COUNTY VOCATIONAL SCHOOLS at a meeting held on DATE: October 15, 2025.

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By: _____
Board President

Attest By: _____
Board Secretary

Exhibit: F4 & F4.1

Resolution 16107-25: **Approve Proposal with AM Consultants**

On the motion of _____, seconded by _____, RESOLVED that this Board approves the proposal from AM Consultants to conduct the 6/30/2026 fixed asset inventory for \$7,185.00.

Exhibit: F5

Resolution 16108-25: **Approve Contract with Krapf Bus for Field Trips and Sports Trips for the 2025-2026 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the contract with Krapf Bus for field and sports trips during the 2024-2025 school year in the amount of \$127,699.77.

Exhibit: F6

Resolution 16109-25: **Approve Contract with GST for Late Buses for the 2025-2026 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the contract with GST for late buses for the 2024-2025 school year in the amount of \$20,516.33.

Exhibit: F6

Resolution 16110-25: **Receive, Accept, and Approve Amended July 2025 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the amended July 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F7

Resolution 16111-25: **Receive, Accept, and Approve Amended August 2025 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the amended August 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F8

Resolution 16112-25: **Board of Education's Monthly Certification of Major Fund Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that amended July and August 2025, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The District Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 16113-25: **Approve Submission of the M1 and Comprehensive Maintenance Plan for the 2025-2026 School Year to the NJ Department of Education**

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the M1 and Comprehensive Maintenance Plan for the 2025-2026 School Year to the NJ Department of Education.

Exhibit: F9

PERSONNEL

Resolution 16114-25: Approve Personnel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Ms. Leahy, RESOLVED, that this Board approves personnel resolutions as listed below, upon the recommendation of the Superintendent:

Resolution 16115-25: Approve William Horn as Affirmative Action Officer/Title IX Coordinator

Resolution 16116-25: Rescind Resolution 15986-25 for the Following Employees

Resolution 16117-25: Approve Extra Curricular Positions for the Following Employees

Resolution 16118-25: Approve An Incremental Withholding for Employee #1080 for the 2026-2027 School Year

Resolution 16119-25: Approve Audrey DeJesus, a Student at Centenary University, to Observe the Following Algebra Teachers

Resolution 16120-25: Approve the Following Substitute Teachers Pending Proper Criminal Background Check for the 2025-2026 School Year

ROLL CALL VOTE:

Motion Carried: Yes

Austin Absent Lamonte Absent Leahy X McDonough X Mlecz X

Resolution 16115-25: Approve William Horn as Affirmative Action Officer/Title IX Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board approves

Resolution 16116-25: Rescind Resolution 15986-25 for the Following Employees

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the rescind of resolution 15986-25 for the following employees and stipend positions:

Brooke Baylor	Varsity Girls Basketball
Brooke Baylor	JV Softball

Resolution 16117-25: Approve Extra Curricular Positions for the Following Employees

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the extra curricular appointments for the following employees:

Anne Drescher	Varsity Girls Basketball
Annie Lazorchak	JV Girls Basketball
Rob Stasiulaitis	Security Chaperone - Homecoming Dance

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Pat Lilly	Chaperone - Homecoming Dance
Erick Bowers	Chaperone - Homecoming Dance
Jude Thompson	Chaperone - Homecoming Dance
Chad Feilback	Chaperone - Homecoming Dance
Jasmine Slowik	Chaperone - Homecoming Dance

Resolution 16118-25: **Approve An Incremental Withholding for Employee #1080 for the 2026-2027 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board approves withholding an increment for Employee #1080 for the 2026-2027 school year.

Resolution 16119-25: **Approve Audrey DeJesus, a Student at Centenary University, to Observe the Following Algebra Teachers**

On the motion of _____, seconded by _____, RESOLVED that this Board approves Audrey DeJesus, a student at Centenary University, to observe the following teachers for Alegbra:

Matthew Ponczek Nancy Danner Brian Quinones

Resolution 16120-25: **Approve the Following Substitute Teachers Pending Proper Criminal Background Check for the 2025-2026 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board approves the following substitute teachers pending proper criminal background checks for the 2025-2026 school year:

Judith Valborg Painter Jonathan Parker

TRAVEL

Resolution 16121-25: **Approve the Travel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the travel requests as listed below:

Resolution 16122-25: **Approve the Following Professional Development Days as Listed Below**

Resolution 16123-25: **Approve the Following Field Trips as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Austin Absent Lamonte Absent Leahy X McDonough X Mlecz X

Resolution 16122-25: **Approve the Following Professional Development Days as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the professional development days as listed below:

10 22 2025	K. Wene	NJ Skills Fall Leadership Conference	\$95.46
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10 2 2025	Erick Bowers	WC Youth Service Commission, Belvidere	\$0
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Resolution 16123-25: **Approve Field Trips as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the field trips as listed below:

DATE	INSTRUCTOR	TRIP DETAILS	COST
11 12 2025	R. Gara, R. Danner C. Feilbach, K. Wene, S. Lance	Skilled Trades & Apprenticeship Fair/Workforce Development Board of NJ, Mount Olive HS	\$427.90
10 7 2025	R. Gara, C. Feilbach	Assembly and Installation of a locker room for Albea in Washington.	\$342.32 (Perkins)
10 11 2025	P. Lilly	St. Phillips & St. James Church, Phillipsburg - MAC Club preparing lunch for the homeless	\$0
04 09 2026	R. Gara R. Danner E. Bowers	Jacob Javitts Center, NYC NY Auto Show	\$2,141
11 5 2025 & 03 11 2026	R. Gara R. Danner	Northampton Community College Automotive Program Hands-on Competition for Scholarships	\$470.69
03 10 2026	T. Lynch	NY Jacob Javits Center, NYC, Beauty & Wellness Show	\$2,752

EDUCATIONAL

Resolution 16124-25: **Approve the Educational Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Ms. Leahy, RESOLVED, that this Board approves the educational revisions as listed below:

Resolution 16125-25: **Approve Athletic Emergency Action Plan**

Resolution 16126-25: **Approve Athletic Emergency Action Plan**

Resolution 16127-25: **Approve the Nursing Services Plan for 2025-2026 School Year**

Resolution 16128-25: **Approve NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act**

Resolution 16129-25: **Approve Science for The Trades Curriculum as a General Science Elective Jr. Level Course for the 2024-2025 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Austin Absent Lamonte Absent Leahy X McDonough X Mlecz X

Resolution 16125-25: **Approve Athletic Emergency Action Plan**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Athletic Emergency Action Plan.

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Exhibit: A

Resolution 16126-25: **Approve Emergency Action Plan for Sudden Cardiac Event**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Emergency Action Plan for Sudden Cardiac Event.

Exhibit: B

Resolution 16127-25: **Approve the Nursing Services Plan for 2025-2026 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Nursing Services Plan for 2025-2026 school year.

Exhibit: C

Resolution 16128-25: **Approve NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2024-2025 school year.

Exhibit: D

Resolution 16129-25: **Approve Science for The Trades Curriculum as a General Science Elective Jr. Level Course for the 2024-2025 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Science for The Trades curriculum as a general science elective Jr. level course for the 2024-2025 school year.

Exhibit: E

POLICY

Resolution 16130-25: **Approve the Policy Revisions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the policy revisions as listed below:

Resolution 16131-25: **Approve the Second Reading of the Policy Revisions as Listed Below**

Resolution 16132-25: **Approve the First Reading of the Policy Revisions as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Austin Absent Lamonte Absent Leahy X McDonough X Mlecz X

Resolution 16131-25: **Approve the Second Reading of the Policy Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the policy revisions as listed below:

P2365	Acceptable Use of Generative Artificial Intelligence (AI)
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Exhibit: F

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Resolution 16132-25: **Approve the First Reading of the Policy Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the First reading of the policy revisions as listed below:

P4340	GRIEVANCE ®
P1510	AMERICANS WITH DISABILITIES ACT (M)
P4352	SEXUAL HARASSMENT (M)

Exhibit: G, H, I

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes in duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic has been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question the Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

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On the motion of Mr. McDonough, seconded by Ms. Leahy, the Board adjourned the meeting at 5:54 p.m.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Upcoming Dates of Interest:

October 18, 2025

Open House

November 3, 2025

Board Reorganization Meeting