

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
October 18, 2017

CALL TO ORDER

President Roschewsk will call the meeting to order at 5:00 p.m. on Wednesday, October 18, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 8, 2017.

Roll Call – Board Secretary Zalewski

___ Mrs. Johnson-Demeter
___ Dr. Lamonte
___ Mr. Rutledge
___ Mr. Shotwell
___ Mr. Roschewsk

Adopt the Meeting Agenda

Resolution 13114-17: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the October 18, 2017 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E616-17: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E617-17: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

- **STUDENT RECOGNITION**
- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Four (4) HIB incidents were reported since the September Board Meeting.
 - Zero (0) in-school suspensions and seven (7) out-of-school suspensions were reported since the September Board Meeting.
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 13115-17: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13116-17: Approve September 20, 2017 Regular Meeting Minutes

Resolution 13117-17: Approve September 20, 2017 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13116-17: Approve September 20, 2017 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of September 20, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13117-17: Approve September 20, 2017 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of September 20, 2017.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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FINANCE & FACILITIES

Resolution 13118-17: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 13119-17: Receive, Accept, and Approve September 2017 Financial Reports
Resolution 13120-17: Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 13121-17: Approve Payment of Bills for September 2017
Resolution 13122-17: Approve Transfers for September 2017

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13119-17: Receive, Accept, and Approve September 2017 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the September 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13120-17: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that September 30, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13121-17: Approve Payment of Bills for October 2017

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October 2017 in the amount of \$_____

Exhibit: F2

Resolution 13122-17: Approve Transfers for September 2017

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of September 2017.

Exhibit: F3

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PERSONNEL

Resolution 13123-17: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 13124-17: Employ Extra Curricular Personnel for the 2017-2018 School Year

Resolution 13125-17: Employ Substitute Bus Driver for the 2017-2018 School Year

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13124-17: Employ Extra Curricular Personnel for the 2017-2018 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Lara	Norise	Spanish Tutor	\$33.00 hr.
Segreaves	Ross	Spanish Tutor	\$33.00 hr.
Sarte	Kristen	ESEA Hall Monitor	\$25.00 hr.
McGeough	Sean	Robotics Club Advisor	\$813
Davis	Elmer	Volunteer for Basketball	\$0
Dowling	Gregory	Bowling Club	\$813

Resolution 13125-17: Employ Substitute Bus Driver for the 2017-2018 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Philip Carlton as a Substitute Bus Driver for the 2017-2018 school year for the period from September 1, 2017 to June 30, 2018 at a salary rate of \$20.00 per hour.

TRAVEL

Resolution 13127-17: Approve Travel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13128-17: Approve Staff Professional Development Travel as Listed Below

Resolution 13129-17: Approve Field Trip Resolutions as Listed Below

Resolution 12130-16: Approve Project Graduation Date

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Rutledge ____ Shotwell ____ Roschewsk ____

Resolution 13128-17: Approve Staff Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

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Date	Name	Description/Reason	Approx. Cost
9-20-2017	G. Vogel	SWC Directors Meeting, Succasunna, NJ	\$0 + Mileage
9-26-2017	G. Vogel	Meeting the Challenge of Personalized Education, Lenape Valley H.S.	\$0 + Mileage
10-9-2017	C. Schiller	BLS Certification, Hackettstown, NJ	\$40 + Mileage
10-10-2017	B. Cammatota	Future Ready Workshop, Piscataway, NJ	\$0 + Mileage
10-24-2017 10-25-2017	M. Beneducci	NJ Science Convention, Princeton, NJ	\$0 + Mileage
11-1-2017	R. Gara	CTE Program Re-Approval Workshop, Pennington, NJ	\$0 + Mileage
11-7-2017	L. Miller	English Language & Composition, Abington, PA	\$0 + Mileage
11-13-2017	R. Gara	Transportation/MVC, Morris Knolls HS	\$0 + Mileage
11-15-2017	K. Sarte	LGBT Changes in Law, Morristown, NJ	\$0 + Mileage
12-1-2017	A. Engel	Annual History Conference, Princeton, NJ	\$80 + Mileage
12-5-2017	G. Vogel	The Role of the School Climate Team	\$0 + Mileage
12-8-2017	K. Sarte	Montclair Counselor Workshop	\$0 + Mileage
2-6-2018	K. Sarte	The Pressure To Be Perfect, Warren Hills HS	\$0 + Mileage

Resolution 13129-17: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
*10-06-2017	William Paterson University	L. Arnold	13	NJ Future Educators Association Conference	WCTS
*10-13-2017	Middlesex Tec.	R. Gara	10	Skills USA Day	WCTS
*10-17-2017	Warren Hills HS	K. Sarte	50	Teem Summit	WCTS
11-3-2017	Mercer Tech.	R. Gara	2	Skills USA Day/Officer Training	WCTS
11-7-2017	Easton, PA	J. Metroke	15	Visit Electronic Manufacturers to explore various job opportunities	WCTS
12-1-2017	Passaic Tech.	R. Gara	2	Skills USA Day/Officer Training	WCTS
12-1-2017	Easton Market	P. Lilly	34	Food Demo, costing, ordering from suppliers	WCTS
12-1-2017	Statue of Liberty	K. Sarte	8	Team Bonding	WCTS
1-6-2018	Rutgers University	K. Ihrie	15	Team Building, Basketball Skills	WCTS
1-19-2017	Mercer Tech.	R. Gara	2	Skills USA Day/Officer Training	WCTS
1-24-2018	St. Philip & James Church	F. Tomeo	23	Community Service Project	WCTS
3-6-2018	NY Trade Show	F. Tomeo	44	Introduce Students to Trade Shows	Charter
4-25-2018	Meadowlands College Expo	K. Sarte	75	College Fair	WCTS
5-18-2018	Dorney Park	J. Werkheiser	21	Physics Day	WCTS
5-30-2017	NJ Convention Center	R. Gara	12	Construction Industrial Career Day	WCTS
TBA (January)	St. Philip & St. James Mercy Hall	L. Arnold	5	Clothing Drive	WCTS

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TBA (April)	Pax Amicus Theater	J. Slowik	130	Shakespeare Play	WCTS
TBA May	Raritan Valley Community College	T. Leal	197	Holocaust & Genocide Studies	WCTS
TBA	Local Daycare Center	L. Arnold	20	Visit Preschool facilities and observe teachers in the classroom	WCTS
TBA	TBA	K. Sarte	8	Teen Summit Planning	WCTS
TBA	Burlington County Institute of Technology	F. Tomeo	16	NJ Board of Cosmetology Practical Licensing Exam	WCTS
TBA	Repechage	F. Tomeo	20	Education on Skin Care	WCTS

* Paper work received after cutoff date for Board agenda.

Resolution 13130-17: Approve Project Graduation Date

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Senior Class trip for Project Graduation on June 19th, 2019.

POLICY

Resolution 13131-17: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves on Second reading revisions to the Board Policy Manual as follows:

P 2700	Services to Nonpublic School Students (M) (Revised)
P & R 7100	Long-Range Facilities Planning (M) (Revised)
P & R 7101	Educational Adequacy of Capital Projects (Revised)
P 7102	Site Selection and Acquisition (Revised)
R 7102	Site Selection and Acquisition (New)
P 7130	School Closing (Revised)
P 7300	Disposition of Property (Revised)
R 7300.1	Disposition of Instructional Property (Abolished)
R 7300.2	Disposal of Land (Revised)
R 7300.3	Disposition of Personal Property (Revised)
R 4300.4	Disposition of Federal Property (Revised)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ___ Lamonte ___ Rutledge ___ Shotwell ___ Roschewsk ___

OTHER NEW BUSINESS

ADDENDUM ITEMS

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PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

November 1, 2017 5:00 p.m. Reorganization Meeting