

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING AGENDA**  
**January 20, 2016**

**CALL TO ORDER**

President Johnson-Demeter will call the meeting to order at 5:00 p.m. on Wednesday, January 20, 2016 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute –President Johnson-Demeter**

**Opening Statement –President Johnson-Demeter**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 3, 2015.

**Roll Call – Board Secretary Zalewski**

\_\_\_ Dr. Lamonte  
\_\_\_ Mr. Roschewsk  
\_\_\_ Mr. Rutledge  
\_\_\_ Mr. Shotwell  
\_\_\_ Mrs. Johnson-Demeter

**Adopt the Meeting Agenda**

**Resolution 12391-16: Adopt the Meeting Agenda**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board adopts the Meeting Agenda for the January 20, 2016 meeting as published with any addenda.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

**Resolution E576-16: Personnel, Negotiations and Legal Matters**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board moved into executive session at \_\_\_\_\_ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Negotiations Update
  - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

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**Resolution E577-16: Resume Regular Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board reconvened into regular session at \_\_\_\_\_ p.m.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

**Discussion**

• **STUDENT RECOGNITION**

- Mrs. Vogel - Introduction of Students of the Month

• **PUBLIC COMMENTS - Related to Agenda Items Only**

• **COMMUNICATIONS**

• **SUPERINTENDENT'S REPORT**

• **HIB REPORT/SUSPENSIONS**

- Two (2) HIB incidents were reported since the December Board Meeting.
- Zero (0) in-school suspensions and one (1) out-of-school suspensions since the December Board Meeting.

• **BOARD PRESIDENT'S REPORT**

• **DISCUSS EDUCATIONAL ISSUES**

- Mr. Mylecraine – Scheduling for 2016-2017

• **NEW BUSINESS**

- Mr. Zalewski – Budget Update

**Minutes – Regular Meeting Minutes**

**Resolution 12392-16: Approve Board Meeting Minutes as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 12393-16: Approve December 16, 2015 Regular Meeting Minutes**

**Resolution 12394-16: Approve December 16, 2015 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

**Resolution 12393-16: Approve December 16, 2015 Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of December 16, 2015.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

*Motion Carried: Yes / No*

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**Resolution 12394-16:**                    **Approve December 16, 2015 Regular Meeting Executive Session Minutes**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 16, 2015.

VOICE VOTE: Yeas:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_ Absent:\_\_\_

***Motion Carried:*** Yes / No

**FINANCE & FACILITIES**

**Resolution 12395-16:**                    **Approve Finance & Facilities Resolutions as Listed Below**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 12396-16:**                    **Receive, Accept, and Approve December 2015 Financial Reports**  
**Resolution 12397-16:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**  
**Resolution 12398-16:**                    **Approve Payment of Bills for January 2016**  
**Resolution 12399-16:**                    **Approve Transfers for December 2015**  
**Resolution 12400-16:**                    **Approve Application for Additional County Apprenticeship Coordinator Grant Funds for FY15**  
**Resolution 12401-16:**                    **Accept NCLB Funds for the 2015-2016 School Year**  
**Resolution 12402-16:**                    **Approve using \$771,898 of Capital Reserve Funds for the Window Replacement Project**  
**Resolution 12403-16:**                    **Accept Grant Donation from Ingersoll-Rand**

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_ Roschewsk \_\_\_ Rutledge \_\_\_ Shotwell \_\_\_ Johnson-Demeter \_\_\_

**Resolution 12396-16:**                    **Receive, Accept, and Approve December 2015 Financial Reports**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the December 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_ Roschewsk \_\_\_ Rutledge \_\_\_ Shotwell \_\_\_ Johnson-Demeter \_\_\_

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**Resolution 12397-16:**

**Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that December 31, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12398-16:**

**Approve Payment of Bills for January 2016**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January 2016 in the amount of \$962,092.90.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12399-16:**

**Approve Transfers for December 2015**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the transfers of monies for the month of December 2015.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

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**Resolution 12400-16:**                    **Approve Application for Additional County Apprenticeship Coordinator Grant Funds for FY15**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approve application for additional FY15 County Apprenticeship Coordinator Grant funds in the amount of \$6,750 through the New Jersey Department of Labor and Workforce Development (LWD) for the period January 1, 2016 through June 30, 2016 for the purposes, terms and conditions set forth in the proposal. Final determination for funding is contingent upon authorization and availability from the state.

|                                                         |                 |
|---------------------------------------------------------|-----------------|
| County Apprenticeship Coordinator Grant                 | \$13,500        |
| Additional CAC Grant Funds (July – December 2015)       | \$ 6,750        |
| <i>Additional CAC Grant Funds (January – June 2016)</i> | <u>\$ 6,750</u> |
| FY15 Total                                              | \$27,000        |

(Recommended by the Superintendent)

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Lamonte \_\_\_ Roschewsk \_\_\_ Rutledge \_\_\_ Shotwell \_\_\_ Johnson-Demeter \_\_\_

ADDITIONAL INFORMATION: The original period of performance for these funds was July 1, 2014 through June 30, 2015 with an extension granted from July 1 through December 31, 2015. The LWD has approved another extension of the period of performance from January 1 through June 30, 2016.

**Resolution 12401-16:**                    **Accept NCLB funds for the 2015-2016 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts NCLB funds for the 2015-2016 School Year as identified below:

|              | <u>2015-2016</u> | <u>2014-2015 Carryover Funds</u> | <u>Total Available Funds</u> |
|--------------|------------------|----------------------------------|------------------------------|
| NCLB Title 1 | \$ 97,772.00     | \$46,531.00                      | \$144,303.00                 |
| NCLB Title 2 | \$ 10,411.00     | \$ 9,536.00                      | \$ 19,947.00                 |
| Total        | \$108,183.00     | \$56,067.00                      | \$164,250.00                 |

(Recommended by the Superintendent)

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Lamonte \_\_\_ Roschewsk \_\_\_ Rutledge \_\_\_ Shotwell \_\_\_ Johnson-Demeter \_\_\_

**Resolution 12402-16:**                    **Approve Using \$472,727 of Capital Reserve Funds for the Window Replacement Project**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves using \$472,727 of Capital Reserve funds for the Window Replacement Project.

(Recommended by the Superintendent)

ROLL CALL VOTE:

*Motion Carried: Yes / No*

Lamonte \_\_\_ Roschewsk \_\_\_ Rutledge \_\_\_ Shotwell \_\_\_ Johnson-Demeter \_\_\_

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**Resolution 12403-16: Accept Grant Donation from Ingersoll-Rand**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts a \$10,000 grant donation for specific classroom improvements.

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**PERSONNEL**

**Resolution 12404-16: Approve January 2016 Personnel Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 12405-16: Employ Extra-Curricular Sports Personnel for the 2015-2016 School Year**  
**Resolution 12406-16: Employ Substitute Instructor for the 2015-2016 School Year**  
**Resolution 12407-16: Employ Post-Secondary Substitute Administrator for the 2015-2016 School Year**  
**Resolution 12408-16: Employ Maria Tamburro as Part-Time LPN Classroom/Clinical Instructor for the 2015-2016 School Year**  
**Resolution 12409-16: Approve Larysa Hachlica to Shadow Athletic Trainers**  
**Resolution 12410-16: Employ Substitute School Bus Drivers for Student Field Trips**

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12405-16: Employ Extra-Curricular Sports Personnel for the 2015-2016 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs extra-curricular personnel for the 2015-2016 school year for the period from August 31, 2015 to June 30, 2016 as follows:

| <b><u>Last</u></b> | <b><u>First</u></b> | <b><u>Extra Curricular Sports Personnel</u></b> | <b><u>Step</u></b> | <b><u>Stipend</u></b> |
|--------------------|---------------------|-------------------------------------------------|--------------------|-----------------------|
| Tierney            | Jeffrey             | Basketball Coach – Girls Varsity - Prorated     | 4                  | \$3,527.68            |
| Earl               | Michael             | Basketball Coach – Girls Varsity – Prorated     | 2                  | \$1,498.32            |
| Ihrle              | Katherine           | Basketball Coach – Girls JV - Prorated          | 1                  | \$1721.60             |
| Earl               | Michael             | Basketball Coach – Girls JV - Prorated          | 1                  | \$968.40              |
| Tierney            | Jeffrey             | Basketball Coach – Boys JV - Prorated           | 5                  | \$1,751.40            |
| TBD                |                     | Basketball Coach – Boys JV - Prorated           | TBD                | TBD                   |

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

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**Resolution 12406-16:**                    **Employ Substitute Instructor for the 2015-2016 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs Substitute Instructor for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016 at a salary of \$90.00 per day for each day worked as follows:

Gary Taborelli

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12407-16:**                    **Employ Post-Secondary Substitute Administrator for the 2015-2016 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs Post-Secondary Substitute Administrator for the 2015-2016 school year, at a salary of \$31.00 per hour:

Robert Cammarota

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12408-16:**                    **Employ Maria Tamburro as Part-Time LPN Classroom/Clinical Instructor for the 2015-2016 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs Maria Tamburro as Part-Time LPN Classroom/Clinical Instructor at a salary of \$37.00 an hour on an as-needed basis

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12409-16:**                    **Approve Larysa Hachlica to Shadow Athletic Trainers**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Larysa Hachlica to shadow the St. Luke's Athletic trainers as they work with the students.

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

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**Resolution 12410-16:                    Employ Substitute School Bus Drivers for Student Field Trips**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board employs Substitute School Bus Drivers to transport students for student field trips from September 1, 2015 through June 30, 2016 at the rate of \$20.00 per hour as follows:

James Reed

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Johnson-Demeter \_\_\_\_ Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_

**TRAVEL**

**Resolution 12411-16:                    Approve Travel Resolutions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the travel resolutions as listed below:

| Date               | Destination            | Instructor    | Number Of Students | Purpose                                | Approximate Transportation Cost |
|--------------------|------------------------|---------------|--------------------|----------------------------------------|---------------------------------|
| *1/14/16           | Port Colden School     | Brad Bartow   | 5                  | Deliver Greenhouse                     | WCTS                            |
| 1/31/16            | Hightstown High School | Sean McGeough | 15                 | FTC Robotics Qualifier                 | WCTS                            |
| 2/4/16             | NJIT                   | Sean McGeough | 3                  | Panasonic CDC Preliminary Comp.        | WCTS                            |
| 2/7/16             | River Dell High School | Sean McGeough | 12-15              | FTC Robotics Comp. (Meet Championship) | WCTS                            |
| 2/28/16            | NJIT                   | Sean McGeough | 12-15              | FTC Robotics State Championships       | WCTS                            |
| 3/16/16 or 3/17/16 | Panasonic HQ           | Sean McGeough | 3                  | CDC – Oral Presentation Comp.          | WCTS                            |
| 4/27/16            | NJIT                   | Sean McGeough | 3                  | CDC – Final Round Comp.                | WCTS                            |
|                    |                        |               |                    |                                        |                                 |

\* Paper work received after cutoff date for Board agenda.

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**POLICY**

**Resolution 12412-16:            Approve January 2016 Policy Resolutions as Listed**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board approves the January 2016 Policy Resolutions as listed below:

**Resolution 12413-16:            Approve on Second Reading Revisions to the Board Policy Manual**

**Resolution 12414-16:            Approve on First Reading Revisions to the Board Policy Manual**

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12413-16:            Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

|        |                                                                                                            |
|--------|------------------------------------------------------------------------------------------------------------|
| 1240   | Evaluation of Superintendent – Policy                                                                      |
| R1240  | Evaluation of Superintendent – Regulation                                                                  |
| 3221   | Evaluation of Teachers – Policy                                                                            |
| R3221  | Evaluation of Teachers – Regulation                                                                        |
| 3222   | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators – Policy                       |
| R3222  | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators – Regulation                   |
| 3223   | Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals – Policy     |
| R3223  | Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals – Regulation |
| 3224   | Evaluation of Principals, Vice Principals, and Assistant Principals – Policy                               |
| R3224  | Evaluation of Principals, Vice Principals, and Assistant Principals – Regulation                           |
| 3431.1 | Family Leave – Policy                                                                                      |
| 4431.1 | Family Leave – Policy                                                                                      |
| 5337   | Service Animals – Policy                                                                                   |
| 5516   | Use of Electronic Communication and Recording Devices – Policy                                             |

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

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**Resolution 12414-16:**                    **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

|      |                                  |
|------|----------------------------------|
| 8550 | Outstanding Food Service Charges |
|------|----------------------------------|

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**OTHER NEW BUSINESS**

**Resolution 12415-16:**                    **Authorize the Affirmative Action Team to Develop a Needs Assessment, Comprehensive Plan, Implement the Plan Over a Three-Year Period of Time and Submit an Annual Statement of Assurance of its Implementation and Progress**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board authorize the Affirmative Action Team to develop a Needs Assessment, Comprehensive Plan, implement the plan over a three-year period of time and submit an annual Statement of Assurance of its implementation and progress.

(Recommended by the Superintendent)

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**Resolution 12416-16:**                    **Adopt the Comprehensive Equity Plan (CEP)**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, RESOLVED, that this Board adopt the Comprehensive Equity Plan.

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE:

***Motion Carried:*** Yes / No

Lamonte \_\_\_\_ Roschewsk \_\_\_\_ Rutledge \_\_\_\_ Shotwell \_\_\_\_ Johnson-Demeter \_\_\_\_

**ADDENDUM ITEMS**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board adjourned the meeting at \_\_\_\_\_ p.m.

**Upcoming Dates of Interest:**

February 17, 2016

5:00 p.m. Executive Session

5:30 p.m. Regular Session