

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
January 18, 2012

I. CALL TO ORDER

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, January 18, 2011 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

A. Flag Salute –President Shotwell

B. Opening Statement –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 2, 2011.

C. Roll Call – Board Secretary Zalewski

Present: Ellen Johnson, Michael Pierone, Gus Rutledge (arrived 5:05), and David Shotwell

Also Present: Robert Glowacky, Chief School Administrator
Edmund Zalewski, Board Secretary
Bruce Jones, Attorney

Others Present: Ten members of the public.

D. Adopt the Meeting Agenda

Resolution 10750-12: Adopt the Meeting Agenda

On the motion of Mrs. Johnson, seconded by Mr. Pierone, RESOLVED, that this Board adopts the Meeting Agenda for the January 18, 2012 meeting as published with any addenda.

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Rutledge

MOTION CARRIED

Resolution E469-12: Personnel, Negotiations and Legal Matters

On the motion of Mrs. Johnson, seconded by Mr. Pierone, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
Burlew Mechanical Arbitration Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

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Resolution E470-12: Resume Regular Session

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, the Board reconvened into regular session at 6:01 p.m.

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

E. Minutes – Regular Meeting Minutes

Resolution 10751-12: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 10752-12: Approve December 21, 2011 Regular Meeting Minutes

Resolution 10753-12: Approve December 21, 2011 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

Resolution 10752-12: Approve December 21, 2011 Regular Meeting Minutes

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the Regular Meeting Minutes of December 21, 2011.

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

Resolution 10753-12: Approve December 21, 2011 Regular Meeting Executive Session Minutes

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 21, 2011.

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

1. COMMUNICATIONS - None.

2. SUPERINTENDENT'S REPORT

- Mrs. Vogel introduced the December Students of the Month – Lucas Walsh, Marisa Gallagher, and Nicholas Lallo.
- Mr. Glowacky advised the Board that Mr. Zebrowski has received 190 applications to date.

3. HIB REPORT

- Mr. Glowacky told the Board that two HIB incidents were reported since the December Board Meeting.

4. BOARD PRESIDENT'S REPORT – None.

5. PUBLIC COMMENTS - None.

6. DISCUSS EDUCATIONAL ISSUES

- Mr. Glowacky explained the new teacher evaluation system that will need to be purchased and implemented.

7. TABLED OR POSTPONED MATTERS – None.

8. NEW BUSINESS - None.

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FINANCE

Mr. Zalewski discussed the budget timeline with the Board.

Resolution 10754-12: Approve December 2011 Finance Resolutions as Listed Below

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 10755-12:</u> | Receive, Accept, and Approve December 2011 Financial Reports |
| <u>Resolution 10756-12:</u> | Board of Education's Monthly Certification of Budgetary Major Account/Fund Status |
| <u>Resolution 10757-12:</u> | Approve Payment of Bills for January 2012 |
| <u>Resolution 10758-12:</u> | Approve Payment of Bills from Student Activity Accounts for December 2011 |
| <u>Resolution 10759-12:</u> | Approve Transfers for December 2011 |
| <u>Resolution 10760-12:</u> | Approve Coordinated Transportation Agreement with WCSSSD |
| <u>Resolution 10761-12:</u> | Accept Donation of a "F900 Johnson Gas Appliance" Foundry Furnace from Mr. Akin. |
| <u>Resolution 10762-12:</u> | Approve the Donation of Refurbished Computers |
| <u>Resolution 10763-12:</u> | Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program |
| <u>Resolution 10764-12:</u> | Approve the December Cancellation of Outstanding Reconciliation Items |

(Recommended by the Chief School Administrator)

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10755-12: Receive, Accept, and Approve December 2011 Financial Reports

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that the December 2011 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

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Resolution 10756-12: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as December 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: F2

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10757-12: **Approve Payment of Bills for December 2011**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for December in the amount of \$721,441.18.

(Recommended by the Chief School Administrator)

Exhibit: F3

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10758-12: **Approve Payment of Bills from Student Activity Accounts for December 2011**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills from the Student Activity accounts for the month of December 2011 in the amount of \$8,040.23.

(Recommended by the Chief School Administrator)

Exhibit: F4

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

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Resolution 10759-12: **Approve Transfers for December 2011**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of December 2011 in the amount of \$171,415.90.

(Recommended by the Chief School Administrator)

Exhibit: F5

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10760-12: **Approve Coordinated Transportation Agreement with WCSSSD**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approve the following resolution:

WHEREAS, the Warren County Technical School Board of Education desires to transport students for the purpose of special education, non-public school education, or their own public school students to specific destinations; and WHEREAS, the Warren County Special Services School District hereinafter referred to as WCSSSD offers coordinated transportation services; and WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness; NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus a 4 % administration fee as presented to the Warren County Technical School Board of Education as calculated by the billing formula adopted by the WCSSSD's Board of Education.

(Recommended by the Chief School Administrator)

Exhibit: F6

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10761-12: **Accept Donation of a “F900 Johnson Gas Appliance” Foundry Furnace**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board accept the donation on a F900 Gas Appliance foundry furnace from Mr. Sam Akin (Welding Instructor).

(Recommended by the Chief School Administrator)

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

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Resolution 10762-12: Approve the Donation of Refurbished Computers

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the donation of computers that have been refurbished by our electronics students to local agencies and individuals as approved by the Chief School Administrator.

(Recommended by the Chief School Administrator)

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10763-12: Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, adopt the following resolution:
Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013, and
Whereas, the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students
Now Therefore Be It Resolved, that the Warren County Technical School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC6A23A-5.3 for the 2012-2013 school year.

(Recommended by the Chief School Administrator)

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

Resolution 10764-12: Approve the December Cancellation of Outstanding Reconciliation Items

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the December 2011 cancelation of outstanding reconciliation items in the amount of \$1,486.70.

(Recommended by the Chief School Administrator)

Roll Call:	Yeas:	Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
	Absent:	Dr. Lamonte

MOTION CARRIED

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FACILITIES

Resolution 10765-12: **Approve Facility Usage Requests and Charges as Listed Below**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the facility usage requests and charges as identified below:

<u>Organization</u>	<u>Date of Use</u>	<u>Time</u>	<u>Tech Location</u>	<u>Rental Fee</u>	<u>Admission Fee</u>	<u>Food Service</u>	<u>Custodian</u>	<u>Police Coverage</u>
Warren County Community College**	5/19/12	8 am-2 pm	Gymnasium, 3 classrooms, and parking lot	N/A	N/A	N/A	6 hrs-\$180.00	N/A
US Army Corp/NJ DEP	2/22/12	2:30 pm-7:30 pm	Cafeteria	N/A	N/A	N/A	N/A	N/A
Green Schools Committee – SSP Architects	2/15/12	5:30 pm-8:00pm	Tour of building	N/A	N/A	N/A	N/A	N/A
Hunterdon County Polytech	1/1/12 - 4/16/12	6:00 pm-9:00 pm	Classroom	N/A	N/A	N/A	N/A	N/A

(Recommended by the Chief School Administrator)

**ADDITIONAL INFORMATION: WCCC will only use the facility if there is inclement weather

Roll Call: Yeas: Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte

MOTION CARRIED

PERSONNEL

Resolution 10766-12: **Approve January 2012 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Pierone, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 10767-12: **Approve Compensation for Teaching more than Four Preparations for part of 2011-2012 School Year**

Resolution 10768-12: **Employ Extra Curricular Sports Personnel for the 2011-2012 School Year**

Resolution 10769-12: **Employ Extra Curricular Personnel for the 2011-2012 School Year**

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte

MOTION CARRIED

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Resolution 10767-12: **Approve Compensation for Teaching more than Four Preparations for part of 2011-2012 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Pierone, RESOLVED, that this Board approves compensation for teaching more than four preparations for part of 2011-2012 school year to Leslie Dempsey-Marchese and Kenneth Muller, payable at their hourly rate of pay.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte

MOTION CARRIED

ADDITIONAL INFORMATION: Leslie Marchese and Kenneth Muller have been teaching a science class to Health Science seniors during the transition of Health Science Instructors in December.

Resolution 10768-12: **Employ Extra Curricular Sports Personnel for the 2011-2012 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Pierone, RESOLVED, that this Board employs extra curricular personnel for the 2011-2012 school year for the period from September 1, 2011 to June 30, 2012 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Colucci	Gary	Baseball Coach – Boys Varsity	2	\$3,595
Tierney	Jeffrey	Baseball Coach – Boys JV	3	\$3,264
Connolly	Stefanie	Softball Coach – Girls Varsity	4	\$4,535
Muller	Kenneth	Softball Coach – Girls JV	5	\$4,203

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte

MOTION CARRIED

Resolution 10769-12: **Employ Extra Curricular Personnel for the 2011-2012 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Pierone, RESOLVED, that this Board employs extra curricular personnel for the 2011-2012 school year for the period from September 1, 2011 to June 30, 2012 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Buccino	Jennifer	A.M. Monitor – Spring Semester	\$975/semester
Fortun	Pedro	A.M. Monitor – Spring Semester	\$975/semester
Sarte	Kristen	A.M. Monitor – Spring Semester	\$975/semester
Bossard	Gerard	Substitute Clock Operator	\$22.00/hour

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte

MOTION CARRIED

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TRAVEL

Resolution 10770-12: **Approve Proposed Field Trips for the 2011-2012 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the following proposed Field Trips for the 2011-2012 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approx Transportation Cost
1/21/12	Hightstown High School, Hightstown, NJ	Sean McGeough	8	First Robotics Qualifying Round	School Van
1/24/12	Trenton State House, Trenton, NJ	Jennifer Buccino & Pedro Fortun	6	Catering event for freeholders, state house	School Van
1/25/12	Mercy Hall St. Phillips and St. James, Phillipsburg, NJ	Cathy Bennett	20	Structured Learning Exp. Support of Cosmo Program	\$241.20 or \$422.10 if bus remains with group
1/25/12	Panasonic Corp. of North America, Secaucus, NJ	Sean McGeough	3	Robotics Creative Design Challenge, Competition	School Van
5/7/12	Mayo Performing Arts Center, Morristown, NJ	Ellen Lepera	108	Students will view and understand and use nontextual	2 buses at \$407.02 each to be paid by students

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Pierone, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte

MOTION CARRIED

CURRICULUM

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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POLICY

Resolution 10771-12: **Approve January 2012 Policy Resolutions as Listed Below**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy resolutions as listed below:

Resolution 10772-12: **Approve on Second Reading Revisions to the Board Policy Manual**

Resolution 10773-12: **Approve on First Reading Revisions to the Board Policy Manual**

(Recommended by the Chief School Administrator)

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

Resolution 10772-12: **Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

0144	Board Member Orientation and Training – Bylaw
0146	Board Member Authority – Bylaw
0167	Public Participation – Bylaw
0171	Board President/Vice President Duties – Bylaw
0173 – ABOLISH	Duties of Public School Accountant – Bylaw **ABOLISH**
2320	Independent Studies – Policy
2428.1	Standards-Based Instructional Priorities – Policy
2440	Summer Session – Policy
R 2440	Summer Session – Regulation
5519	Dating Violence at School – Policy
R 5519	Dating Violence at School – Regulation
5600	Pupil Discipline/Code of Conduct – Policy
R 5600	Pupil Discipline/Code of Conduct – Regulation
5620	Return to Sending District – Policy
8505	School Nutrition – Policy

(Recommended by the Chief School Administrator)

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 10773-12: **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

3125.2	Employment of Substitute Teachers – Policy
3144	Certification of Tenure Charges – Policy
R 3144	Certification of Tenure Charges – Regulation
4159	Support Staff Member/School District Reporting Responsibilities – Policy
5320	Immunization – Policy
5350	Pupil Suicide Prevention – Policy
6150	Tuition Income – Policy
6311	Contracts for Goods or Services Funded by Federal Grants – Policy
6320	Purchases Subject to Bid – Policy
6424	Emergency Contracts – Policy
R 6424	Emergency Contracts – Regulation
6740	Reserve Accounts – Policy
R 6740	Reserve Accounts - Regulation

(Recommended by the Chief School Administrator)

Exhibit: A

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

OTHER NEW BUSINESS

ADDENDUM ITEMS

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, the Board adjourned the meeting at 6:30 p.m.

VOICE VOTE: Yeas: 4

Absent: Dr. Lamonte

MOTION CARRIED

Upcoming Dates of Interest:

February 15th BOE meeting

5:00 p.m. Executive Session

6:00 p.m. Regular Session

Respectfully submitted,

Edmund Zalewski
Edmund Zalewski
Board Secretary