

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**August 31, 2016**

**CALL TO ORDER**

President Johnson-Demeter called the meeting to order at 5:00 p.m. on Wednesday, August 31, 2016 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute** –President Johnson-Demeter

**Opening Statement** –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 3, 2015.

**Roll Call** – Board Secretary Zalewski

**Present:** Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge, Mr. Shotwell and Mrs. Johnson-Demeter

**Also Present:** Mr. Glowacky, Superintendent (Arrived 5:39)  
Mr. Zalewski, Board Secretary  
Ms. Rottenberg, Attorney

**Others Present:** Approximately 12 members of the public.

**Adopt the Meeting Agenda**

**Resolution 12675-16: Adopt the Meeting Agenda**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board adopts the Meeting Agenda for the August 31, 2016 meeting as published with any addenda.

VOICE VOTE: YEAS: 5

MOTION CARRIED

**Resolution E588-16: Personnel, Negotiations and Legal Matters**

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board moved into executive session at 5:02p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Legal Update
  - Candidate for Hire
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution E589-16:**                    **Resume Regular Session**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:39 p.m.

VOICE VOTE: YEAS: 5

MOTION CARRIED

**Discussion**

- **PUBLIC COMMENTS - Related to Agenda Items Only** - None
- **COMMUNICATIONS** - None
- **SUPERINTENDENT'S REPORT** – Mr. Glowacky advised the Board that the school is ready to open and everyone is excited for the students to return. He praised the facility team on the great work they did this summer.
- **BOARD PRESIDENT'S REPORT** - None
- **DISCUSS EDUCATIONAL ISSUES** – Mr. Glowacky told the Board that we are receiving requests from students at this late date wishing to attend our secondary and post-secondary programs. We are looking to begin a post-secondary welding program and possibly an HVAC program. The college has provided free classes for a number of our junior students to attend the community college in the evening. Mr. Colucci continues to update the curriculum and submit it for Board approval in the near future. Mr. Mylecraine was asked to identify the number of students in each program; Mrs. Johnson-Demeter explained that in the past each class required a minimum of 10 students to operate.
- **NEW BUSINESS** – Ms. Sarte and Ms. Connolly discussed the Senior Educational trip with the Board.

**Minutes – Regular Meeting Minutes**

**Resolution 12677-16:**                    **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 12678-16:**                    **Approve June 14, 2016 Regular Meeting Minutes**

**Resolution 12679-16:**                    **Approve June 14, 2016 Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSTAIN: Mr. Shotwell

MOTION CARRIED

**Resolution 12678-16:**                    **Approve June 14, 2016 Regular Meeting Minutes**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of June 14, 2016.

VOICE VOTE: YEAS: 4

ABSTAIN: Mr. Shotwell

MOTION CARRIED

**Resolution 12679-16:**                    **Approve June 14, 2016 Executive Session Minutes**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Executive Session Minutes of June 14, 2016.

VOICE VOTE: YEAS: 4

ABSTAIN: Mr. Shotwell

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**FINANCE & FACILITIES**

**Resolution 12680-16:**                    **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

|                                    |                                                                                          |
|------------------------------------|------------------------------------------------------------------------------------------|
| <b><u>Resolution 12681-16:</u></b> | <b>Receive, Accept, and Approve June &amp; July 2016 Financial Reports</b>               |
| <b><u>Resolution 12682-16:</u></b> | <b>Board of Education's Monthly Certification of Major Account/Fund Status</b>           |
| <b><u>Resolution 12683-16:</u></b> | <b>Approve Payment of Bills for July &amp; August 2016</b>                               |
| <b><u>Resolution 12684-16:</u></b> | <b>Approve Transfers for June &amp; July 2016</b>                                        |
| <b><u>Resolution 12685-16:</u></b> | <b>Establish 2016-2017 Tuition Reimbursement Rates</b>                                   |
| <b><u>Resolution 12686-16:</u></b> | <b>Approve Voiding Outstanding Checks</b>                                                |
| <b><u>Resolution 12687-16:</u></b> | <b>Approve Professional Services Agreement with Nisivoccia &amp; Company, LLP.</b>       |
| <b><u>Resolution 12688-16:</u></b> | <b>Approve Professional Services Agreement with J&amp;B Therapy, LLC.</b>                |
| <b><u>Resolution 12689-16:</u></b> | <b>Renew Transportation Contracts with First Student, Inc. for 2016-2017 School Year</b> |
| <b><u>Resolution 12690-16:</u></b> | <b>Renew Transportation Contracts with GST, Inc. for 2016-2017 School Year</b>           |
| <b><u>Resolution 12691-16:</u></b> | <b>Renew Transportation Contracts with Snyder Bus Company for 2016-2017 School Year</b>  |
| <b><u>Resolution 12692-16:</u></b> | <b>Approve Submission of the FY17 NCLB Grant</b>                                         |
| <b><u>Resolution 12693-16:</u></b> | <b>Approve Submission of the FY17 IDEA-B Grant</b>                                       |
| <b><u>Resolution 12693-16:</u></b> | <b>Approve Submission of the FY17 IDEA-B Grant</b>                                       |
| <b><u>Resolution 12694-16:</u></b> | <b>Approve Change Orders for HVAC Phase 5 Project</b>                                    |

(Recommended by the Superintendent)

SEE VOTES FOLLOWING INDIVIDUAL RESOLUTIONS

**Resolution 12681-16:**                    **Receive, Accept, and Approve June & July 2016 Financial Reports**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that the June & July 2016 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12682-16:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that June 30, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 31, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12683-16:**                    **Approve Payment of Bills for July & August 2016**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for July 20, 2016 in the amount of \$1,230,330.02 and August 17, 2016 in the amount of \$834,179.22.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12684-16:**                    **Approve Transfers for June and July 2016**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of June and July 2016.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12685-16:**                    **Establish 2016-2017 Tuition Reimbursement Rates**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board establishes the 2016-2017 tuition reimbursement rates as \$624.62 per credit for Graduate courses and \$314.73 per credit for Undergraduate courses effective for the period July 1, 2016 through August 31, 2017. Reimbursement rate will be based upon the start date of the course taken.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12686-16:                    Approve Voiding Outstanding Checks**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the voiding of the following outstanding checks:

| Check # | Date of Check   | Amount  |
|---------|-----------------|---------|
| 69186   | April 15, 2015  | \$30.72 |
| 69452   | October 30,2015 | \$30.30 |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12687-16:                    Approve Professional Services Agreement with Nisivoccia & Company, LLP.**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the professional services agreement with Nisivoccia & Company, LLP. for the 2015-2016 Audit Process in the amount of \$40,500.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12688-16:                    Approve Professional Services Agreement with J&B Therapy, LLC.**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the professional services agreement with J&B Therapy, LLC. for the following services:

| Service                                      | Rate                |
|----------------------------------------------|---------------------|
| Occupational, Physical and/or Speech Therapy | \$79.00/hour        |
| Educational Support Services (LDTC)          | \$90.00/hour        |
| Evaluations (Educational)                    | \$405.00/evaluation |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12689-16:**                    **Renew Transportation Contracts with First Student, Inc. for 2016-2017 School Year**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following transportation contract renewal with First Student, Inc. for the 2016-2017 school year as listed below:

| <b>Company</b>     | <b>Route</b>       | <b>2015-16</b> | <b>CPI Adj</b> | <b>2016-17</b> |           |
|--------------------|--------------------|----------------|----------------|----------------|-----------|
| First Student Inc. | A                  | \$45,946.89    | .57%           | \$46,208.79    | Per Annum |
| First Student Inc. | B                  | \$43,293.30    | .57%           | \$43,540.07    | Per Annum |
| First Student Inc. | C                  | \$43,293.30    | .57%           | \$43,540.07    | Per Annum |
| First Student Inc. | H                  | \$41,613.70    | .57%           | \$41,850.90    | Per Annum |
| First Student Inc. | K                  | \$179.76       | .57%           | \$180.78       | Per Diem  |
| First Student Inc. | D-2                | \$41,608.10    | .57%           | \$41,485.27    | Per Annum |
| First Student Inc. | F-2                | \$37,378.56    | .57%           | \$37,591.61    | Per Annum |
| First Student Inc. | G-2                | \$38,268.05    | .57%           | \$38,486.18    | Per Annum |
| First Student Inc. | I-2                | \$33,298.25    | .57%           | \$33,488.05    | Per Annum |
| First Student Inc. | M                  | \$33,298.25    | .57%           | \$33,488.05    | Per Annum |
| First Student Inc. | Activ./Field Trips | \$65.01        | .57%           | \$65.38        | Per Hour  |
| First Student Inc. | Late Run #'s 1,2,3 | \$86.22        | .57%           | \$86.71        | Per Run   |
| First Student Inc. | Late Run #4        | \$84.02        | .57%           | \$84.50        | Per Run   |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

**Resolution 12690-16:**                    **Renew Transportation Contracts with GST, Inc. for 2016-2017 School Year**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following transportation contract renewal with GST, Inc. for the 2016-2017 school year as listed below:

| <b>Company</b>     | <b>Route</b> | <b>2015-16</b> | <b>CPI Adj</b> | <b>2016-17</b> |           |
|--------------------|--------------|----------------|----------------|----------------|-----------|
| GST Transport Inc. | J            | \$184.72       | .57%           | \$185.77       | Per Diem  |
| GST Transport Inc. | L            | \$31,308.06    | .57%           | \$31,486.52    | Per Annum |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12691-16:**                    **Renew Transportation Contracts with Snyder Bus Company for 2016-2017 School Year**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following transportation contract renewal with Snyder Bus Company for the 2016-2017 school year as listed below:

| <b>Company</b> | <b>Route</b> | <b>2015-16</b> | <b>CPI Adj</b> | <b>2016-17</b>           |
|----------------|--------------|----------------|----------------|--------------------------|
| Snyder Bus Co. | E-2          | \$39,533.24    | .57%           | \$39,758.58    Per Annum |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSTAIN: Dr. Lamonte                    MOTION CARRIED

**Resolution 12692-15:**                    **Approve Submission of the FY17 NCLB Grant**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the submission of the NCLB Grant for the Fiscal Year of 2017 as identified below:

|                 | <b>NCLB FY17</b> |
|-----------------|------------------|
| Title I Part A  | \$89,977.00      |
| Title II Part A | \$ 9,405.00      |
| Total           | \$99,382.00      |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5                    MOTION CARRIED

**Resolution 12693-16:**                    **Approve Submission of the FY17 IDEA-B Grant**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the submission of the IDEA-B Grant for the Fiscal Year of 2017 in the amount of \$124,488.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5                    MOTION CARRIED

**Resolution 12694-16:**                    **Approve Change Orders for HVAC Phase 5 Project**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the change orders to the HVAC Phase 5 project as listed below:

| <b>Change Order #</b> | <b>Description</b>                  | <b>Amount</b> |
|-----------------------|-------------------------------------|---------------|
| CO-01                 | Relocate Structural Steel           | \$4,042.50    |
| CO-02                 | Ceiling in Knights Café Toilet Room | \$3,431.40    |
| CO-03                 | Ceiling in Locker Room Office       | \$4,427.50    |
| CO-04                 | Eliminate Bulkheads in Locker Room  | (\$12,406.00) |
| CO-05                 | Removal of Existing HVAC Unit       | \$3,696.00    |
| CO-06                 | Repair Existing Roof Leaks          | \$3,901.80    |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5                    MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
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**PERSONNEL**

**Resolution 12695-16:**                    **Approve August 2016 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 12696-16:**                    **Accept the Resignation of Kelly Lisa, Post-Secondary Cosmetology Instructor, Effective June 30, 2016**
- Resolution 12697-16:**                    **Accept the Resignation of Randy Bobish, Theater Arts Instructor, Effective June 30, 2016**
- Resolution 12698-16:**                    **Employ JoAnne Ward, Judith McGreevy, Martha Gugel, and Joan Young as Part-Time LPN Classroom/Clinical Instructors for the 2016-2017 School Year**
- Resolution 12699-16:**                    **Approve Local Professional Development Committee for Three-Year Term**
- Resolution 12700-16:**                    **Employ ABE/GED/ESL Staff for the 2016-2017 School Year**
- Resolution 12701-16:**                    **Employ Daniel L. Lamson as Long Term Substitute Math and Computer Science Instructor for the 2016-2017 School Year**
- Resolution 12702-16:**                    **Employ Daniel L. Lamson as Math and Computer Science Instructor for the 2016-2017 School Year**
- Resolution 12703-16:**                    **Employ Alyssa Derling-Fisher as Theater Instructor for the 2016-2017 School Year**
- Resolution 12704-16:**                    **Employ Beth A. Miller as a 10-Month Non-Bargaining Personnel for the 2016-2017 School Year**
- Resolution 12705-16:**                    **Approve Vocational Substitute Instructors for the 2016-2017 School Year**
- Resolution 12706-16:**                    **Approve Substitute Instructors for the 2016-2017 School Year**
- Resolution 12707-16:**                    **Employ Alan Miers as a Substitute Custodian for the 2016-2017 School Year**
- Resolution 12708-16:**                    **Approve Following Staff to Manage Sub-Calling System**
- Resolution 12709-16:**                    **Approve Teachers Having More than 4 Daily Preparation Periods**
- Resolution 12710-16:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**
- Resolution 12711-16:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of IDEA-B Grant**
- Resolution 12712-16:**                    **Employ CIE Students for the 2016-2017 School Year**
- Resolution 12713-16:**                    **Employ Joseph Ofungwu as Math Instructor for the 2016-2017 School Year**
- Resolution 12714-16:**                    **Employ Kathleen Marshall as Post-Secondary Cosmetology Instructor for the 2016-2017 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12696-16:**                    **Accept the Resignation of Kelly Lisa, Post-Secondary Cosmetology Instructor, Effective June 30, 2016**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED that this Board accept, with regret, the resignation of Kelly Lisa, Post-Secondary Cosmetology Instructor, effective June 30, 2016.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12697-16:**                    **Accept the Resignation of Randy Bobish, Theater Arts Instructor, Effective June 30, 2016**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED that this Board accept, with regret, the resignation of Randy Bobish, Theater Arts Instructor, effective June 30, 2016.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12698-16:**                    **Employ JoAnne Ward, Judith McGreevy, Martha Gugel, and Joan Young as Part-Time LPN Classroom/Clinical Instructors for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs JoAnne Ward, Judith McGreevy, Martha Gugel, and Joan Young as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Post-Secondary Director effective September 1, 2016 through July 31, 2017. Any additional hours on an as-needed basis are to be pre-approved by the Superintendent.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12699-16:**                    **Approve Local Professional Development Committee for Three-Year Term**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Local Professional Development Committee for a three-year term from September 1, 2016 through June 30, 2019 as follows:

| Name                    |
|-------------------------|
| Colleen Schiller, Chair |
| Amanda Engel            |
| John Metroke            |
| Jasmine Slowik          |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12700-16:**                    **Employ ABE/GED/ESL Staff for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs ABE/GED/ESL staff for the 2016-2017 school year for the period July 1, 2016 to July 31, 2017 as follows:

|               |                   |                          |
|---------------|-------------------|--------------------------|
| Beth Hachlica | Registration Aide | \$3,087.00/year prorated |
|---------------|-------------------|--------------------------|

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADDITIONAL INFORMATION: Funded by Title II Adult Basic Skills Grant.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12701-16:**                    **Employ Daniel L. Lamson as Long Term Substitute Math and Computer Science Instructor for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Daniel L. Lamson as long term substitute Math and Computer Science Instructor, Step 1 / Column BA, for the 2016-2017 school year at the annual salary of \$49,750, effective September 1, 2016 after about 20 days as a full time substitute until issuance of Certificate of Eligibility from the NJ Department of Education.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12702-16:**                    **Employ Daniel L. Lamson as Math and Computer Science Instructor for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Daniel L. Lamson as Math and Computer Science Instructor, Step 4 / Column BA, for the 2016-2017 school year effective September 1, 2016 at the annual salary of \$49,750, prorated to actual start date.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12703-16:**                    **Employ Alyssa Derling-Fisher as Theater Instructor for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Alyssa Derling-Fisher as Theater Instructor, Step 6 / Column BA, for the 2016-2017 school year effective September 1, 2016 at the annual salary of \$51,386, prorated to actual start date.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12704-16:**                    **Employ Beth A. Miller as a 10-Month Non-Bargaining Personnel for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED that this Board employs Beth A. Miller as a Paraprofessional, for the 2016-2017 school year effective September 1, 2016 at the annual salary of \$28,970, prorated to actual start date.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12705-16:                    Approve Vocational Substitute Instructors for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following Vocational Substitute Instructors for the Fire Science Program at the rate of \$32.00 per hour not to exceed 150 hours per individual.

Joseph Fox, Sr.  
John Lefler  
Stephen Matuszek  
Randy Trimmer

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12706-16:                    Employ Substitute Instructors for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute Instructors for the 2016-2017 school year for the period from September 1, 2016 to June 30, 2017, at a salary of \$90.00 per day for each day worked as follows:

|                            |                          |                              |                       |
|----------------------------|--------------------------|------------------------------|-----------------------|
| Michelle Adams             | Matthew DellElba         | William Lowe                 | Gina Regan            |
| Alicia Amato               | Daniel Dillon            | Thomas Lynch                 | Joseph Rogers         |
| Gerilynn Ambrosky          | Ralph Drake              | Joan Mandel                  | Aimee Salmon – Nurse  |
| Gregg Ambruso              | Chris Finnegan-Menegus   | Robert Mandel                | Kimberly Santomartino |
| Edward Biegaj              | Guy Gorman               | Rosemarie McMenamin          | Dominick Sidoti       |
| Lisa Biello – Cosmetology  | Janine Horber            | Deborah McGill – Nurse       | Anne Stentz           |
| Heather Burd               | Brandon Iuzzolino        | Paul Milea                   | Nancy Tribble         |
| Dana Casella               | Brynn Lee                | Martin Nyland                | Walter Tutka          |
| Karen Conrad – Nurse       | Judith Levine            | Joseph Parkin – Fire Science |                       |
| Penny Deemer – Cosmetology | Kelly Livingston – Nurse | Travis Powell                |                       |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12707-16:                    Employ Alan Miers as a Substitute Custodian for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Alan Miers as a Substitute Custodian on an as-needed basis for the 2016-2017 school year effective July 1, 2016 to June 30, 2017 at \$16.21 per hour.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**August 31, 2016**

**Resolution 12708-16:**                    **Approve Following Staff to Manage Sub-Calling System**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following staff members to manage sub-calling system at the rate of \$813.00 for the 2016-2017 School Year:

Beth Hachlica  
Mary Jane Schubert

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12709-16:**                    **Approve Teachers Having More than 4 Daily Preparation Periods**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following staff members to have more than 4 daily preparation periods as outlined in the WTEA agreement:

| <b>Name</b>   | <b># of Preparation Periods</b> | <b>Amount</b> |
|---------------|---------------------------------|---------------|
| Laurel Osborn | 5                               | \$1,250       |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12710-16:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following staff members to provide on-line and one-on-one tutoring for identified students who opt for services and have an application on file. This service is provided by the Targeted Assistance Services (TAS) specified in the No Child Left Behind (NCLB) Act of 2001. The rate of pay for tutoring will be \$33.00 per hour. Account 20-231-100-1000-FF17.

Michele Beneducci  
Gerard Bossard  
Beth Clark  
Patricia Colabella  
Stefanie Connolly  
MaryAnne Czarnecki  
Katherine Ihrie  
Dan Lamson  
Ellen LePera  
David Lettire  
Lori Miller  
Ken Muller  
Kim McCormick  
Laurel Osborn  
Liz Riley  
Jasmine Slowik  
Jay Werkheiser

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
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**Resolution 12711-16:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of IDEA-B Grant**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following staff members to provide educational instruction and support to identified students who qualify for IDEA-B services. Account 20-250-100-1000-FF17.

Beth Miller                    \$28,970.00

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12712-16:**                    **Employ CIE Students for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board authorizes the Superintendent to employ CIE students to work with technology and maintenance personnel during the period from September 1, 2016 to June 30, 2017 at the rate of \$8.50 per hour.

| Students Name  | Department  | Account Charged      |
|----------------|-------------|----------------------|
| Evan Markowitz | Technology  | 11-000-252-1001-0000 |
| Tim Zube       | Maintenance | 11-000-261-1000-00HP |
| Tom Zube       | Maintenance | 11-000-261-1000-00HP |
| James Zube     | Maintenance | 11-000-261-1000-00HP |
| James Contessa | Maintenance | 11-000-261-1000-00HP |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12713-16:**                    **Employ Joseph Ofungwu as Math Instructor for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Joseph Ofungwu as Math Instructor, Step 3 / Column MA+60, for the 2016-2017 school year effective September 1, 2016 at the annual salary of \$54,038, prorated to actual start date.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12714-16:**                    **Employ Kathleen Marshall as Post-Secondary Cosmetology Instructor for the 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Kathleen Marshall as Post-Secondary Cosmetology Instructor, for the 2016-2017 school year effective September 1, 2016 at the annual salary of \$50,000, and employment as a Cosmetology Instructor for 2 hours during the day in the High School, for the 2016-2017 school year effective September 1, 2016 at an annual stipend of \$10,000, prorated to actual start date.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
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**TRAVEL**

**Resolution 12715-16:**                    **Approve Educational Travel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the travel resolutions as listed below:

| Date     | Destination           | Instructor              | Number Of Students | Purpose                                      | Approximate Transportation Cost |
|----------|-----------------------|-------------------------|--------------------|----------------------------------------------|---------------------------------|
| 9/16/16  | Meadowbreeze Park     | Katie Ihrle / Liz Riley | 129                | Freshmen class experience                    | WCTS                            |
| 10/11/16 | TCNJ                  | Lenore Arnold           | 20                 | Attend NJ Future Educators Assoc. Conference | WCTS                            |
| 10/20/16 | FEA Conference Center | Ray Gara / Lori Miller  | 12                 | Skills USA Fall Leadership Conference        | WCTS                            |

*\* Paper work received after cutoff date for Board agenda.*

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

**Resolution 12716-16:**                    **Approve Senior Class Educational Trip**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Senior Class educational trip as outlined in the exhibit.

(Recommended by the Superintendent)

Exhibit: Senior Class Trip Exhibit

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

**Resolution 12717-16:**                    **Approve Project Graduation**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Project Graduation trip as outlined in the exhibit.

(Recommended by the Superintendent)

Exhibit: Project Graduation Trip Exhibit

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
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**POLICY**

**Resolution 12718-16:**                    **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

|          |                                                             |
|----------|-------------------------------------------------------------|
| P 1220   | Employment o Chief School Administrator                     |
| P 1310   | Employment of School Business Administrator/Board Secretary |
| P 3111   | Creating Positions                                          |
| P 3124   | Employment Contract                                         |
| P 3125   | Employment of Teaching Staff Members                        |
| P 3125.2 | Employment of Substitute Teachers                           |
|          |                                                             |

(Recommended by the Superintendent)

Exhibits: A

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**Resolution 12719-16**                    **Approve Policy 2415, NCLB Parent Right to Know Letter and Explanation of Services Letter for the 2016-2017 School Year**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves Policy 2415, NCLB Parent Right to Know Letter and Explanation of Services Letter for the 2016-2017 school year as required by the NCLB regulations.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

**OTHER NEW BUSINESS**

**ADDENDUM ITEMS**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
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**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: April, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
    - Freeholder Smith expressed interest in working with the Board on a communication to parents on a drug initiative.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board adjourned the meeting at 6:20 p.m.

**Upcoming Board Meeting Dates:**

|                            |                                |                           |
|----------------------------|--------------------------------|---------------------------|
| September 21, 2016         | 5:00 p.m. Executive Session    | 5:30 p.m. Regular Session |
| October 19, 2016           | 5:00 p.m. Executive Session    | 5:30 p.m. Regular Session |
| November 1, 2016 (Tuesday) | 5:00 p.m. Organization Meeting |                           |