

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

CALL TO ORDER

President Johnson-Demeter will call the meeting to order at 5:00 p.m. on Wednesday, April 16, 2014 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Johnson-Demeter

Opening Statement –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 6, 2013.

Roll Call – Board Secretary Zalewski

- ___ Rosalie Lamonte
- ___ Rob Roschewsk
- ___ Gus Rutledge
- ___ David J. Shotwell
- ___ Ellen Johnson-Demeter

Adopt the Meeting Agenda

Resolution 11645-14: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the April 16, 2014 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E525-14: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

Resolution E526-14: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

1. PUBLIC COMMENTS - Related to Agenda Items Only

2. COMMUNICATIONS

- Renee Couvrette of the Blairstown Sycamore Park Playground Project has notified us that Warren Tech will be recognized as a Gold sponsor of the Playground Project. Warren Tech students, under the direction of Carpentry Instructor Brad Bartow and Culinary Instructor Pat Lilly, volunteered their services with this project.

3. SUPERINTENDENT'S REPORT

- Students of the Month for March are as follows:
 - Biology – Jeffrey Atkinson, Grade 10
 - Business Management - Yazan Muheisen , Grade 12
 - Hospitality Management – Nicole Davidson, Grade 12
 - Student Service Award – Rebecca Cruz, Grade 12

4. HIB REPORT

- One (1) incident was reported since the March Board Meeting.
- Discuss HIB Grade issued by NJDOE and posted on WCTS website.

5. BOARD PRESIDENT'S REPORT

6. DISCUSS EDUCATIONAL ISSUES

7. NEW BUSINESS

F. Minutes – Regular Meeting Minutes

Resolution 11646-14: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11647-14: Approve March 19, 2014 Regular Meeting Minutes

Resolution 11648-14: Approve March 19, 2014 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 11647-14: Approve March 19, 2014 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 19, 2014.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

Resolution 11648-14: Approve March 19, 2014 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 19, 2014.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

FINANCE

Resolution 11649-14: Approve April 2014 Finance Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance resolutions as listed below:

Resolution 11650-14: Receive, Accept, and Approve March 2014 Financial Reports
Resolution 11651-14: Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 11652-14: Approve Payment of Bills for April 2014
Resolution 11653-14: Approve Transfers for March 2014

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

Resolution 11650-14: Receive, Accept, and Approve March 2014 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the March 2014 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

Resolution 11651-14: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's
Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that March 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Chief School Administrator)

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11652-14: **Approve Payment of Bills for April 2014**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April in the amount of \$818,028.35.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11653-14: **Approve Transfers for March 2014**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of March 2014 in the amount of \$ 28,546.00.

(Recommended by the Chief School Administrator)

Exhibit: F4

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

PERSONNEL

Resolution 11654-14: Approve April 2014 Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 11655-14: Employ 10-Month Personnel for the 2014-2015 School Year**
Resolution 11656-14: Employ 12-Month Administrative Secretaries for the 2014-2015 School Year
Resolution 11657-14: Employ 12-Month Custodian/Maintenance Personnel for the 2014-2015 School Year
Resolution 11658-14: Acknowledge Tenure for Employee Named Below
Resolution 11659-14: Approve Summer Hours for 12-Month Employees
Resolution 11660-14: Approve Posting for Specific Fall and Winter Sports and Extra-Curricular Activities
Resolution 11661-14: Employ Substitute Instructors for the 2013-2014 School Year

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11655-14: Employ 10-Month Personnel for the 2014-2015 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board employs 10-month personnel for the 2014-2015 school year for the period from September 1, 2014 to June 30, 2015 as per the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2014-2015 school year for the period from July 1, 2014 to June 30, 2015 as per the Exhibit.

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2014-2015 school year for the period from July 1, 2014 to June 30, 2015 as per the Exhibit.

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

On the motion of _____, seconded by _____,

WHEREAS, this individual's performance has been satisfactory;

Laurel Osborn Hire Date: 9/1/11

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

Resolution 11659-14: Approve Summer Hours for 12-Month Employees

On the motion of _____, seconded by _____, RESOLVED, that this Board approves summer hours of 7:30 a.m. to 3:30 p.m. with a half-hour paid lunch, Monday through Thursday, from June 23, 2014 through August 29, 2014 for 12-month employees, excluding custodial staff.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11660-14: Approve Posting for Specific Fall and Winter Sports and Extra-Curricular Activities

On the motion of _____, seconded by _____, RESOLVED, that this Board approves posting for the following Fall and Winter sports and extra-curricular activities:

AM Student Monitor – 1st Semester (3)
AM Student Monitor – 2nd Semester (3)
Class Advisor – Freshman
Class Advisor – Sophomore
Class Advisor – Junior
Class Advisor – Senior
Clock Operator
Detention Proctor (2)
National Honor Society Advisor
National Vocational Honor Society Advisor
Student Government Advisor
Substitute Caller

Tutors (4)
Yearbook Advisor
Basketball Coach – Boys' Varsity
Basketball Coach – Boys' JV
Basketball Coach – Girls' Varsity
Basketball Coach – Girls' JV
Cheerleading Coach - Varsity
Cross Country Coach - Varsity
Soccer Coach – Varsity
Volleyball Coach - Girls
Bowling Advisor

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11661-14: Employ Substitute Instructors for the 2013-2014 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Substitute Instructors for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014, at a salary of \$90.00 per day for each day worked as follows:

Elaine McGuire
Gerilynn Ambrosky

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

TRAVEL

Resolution 11662-14: Approve Proposed Field Trips for the 2013-2014 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following proposed Field Trips for the 2013-2014 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
4/5/14	Garden State Exhibit Center	Patrick Lilly	50	Skills USA Championships	\$400.00 and WCTS bus
4/11, 5/2, 5/9, 5/16, 5/23 & 5/30	Rick-Lynn, Witte, Alpha Lehigh Tool, Custom Alloy, & GJ Oliver	Sam Akin	8	For Juniors and Seniors to see multiple welding and fabricating environments	WCTS
4/28/14	Flynn's, Phillipsburg	Bob Wheatley	6	Corks & Forks for Culinary and Police Explorers	WCTS
4/29/14	Centenary College	Randy Bobish	25	Work on Shakespeare performance with college professors and professional actors	\$300
5/16/14	Rutgers	Maria Tamburro	26	Testing - Rutgers	WCTS
5/31/14	TCNJ	Bob Wheatley	20	To assist with NJ Special Olympics	WCTS

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

CURRICULUM

POLICY

OTHER NEW BUSINESS

Resolution 11663-14: Approve April 2014 Other New Business Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following Other New Business resolutions as listed below:

Resolution 11664-14: Approve Revised High School Calendar for 2013-2014 School Year

Resolution 11665-14: Approve High School Calendar for 2014-2015 School Year

(Recommended by the Chief School Administrator)

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 11664-14: Approve Revised High School Calendar for 2013-2014 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the revised calendar for the high school for the period from September 1, 2013 to June 30, 2014 as indicated in the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: D

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

ADDITIONAL INFORMATION: Six additional days have been added to the school calendar due to the closing of the school because of inclement weather. The final day for students will be June 23 and June 25 for teachers. Graduation will be June 23.

Resolution 11665-14: Approve High School Calendar for 2014-2015 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the calendar for the high school for the period from September 1, 2014 to June 30, 2015 as indicated in the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: E

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

ADDITIONAL INFORMATION: This calendar has been developed in concert with the county calendar. It includes nine (9) Student Early Dismissal days for Professional Development for teachers.

ADDENDUM ITEMS

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
April 16, 2014

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes/No

Upcoming Dates of Interest:

May 21, 2014	BOE Meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session
--------------	-------------	-----------------------------	---------------------------