

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
February 19, 2020

CALL TO ORDER

President Rutledge will call the meeting to order at 5:00 p.m. on Wednesday, February 19, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Rutledge

Opening Statement – President Rutledge

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 8, 2019.

Roll Call – Amy Barkman

___ Dr. Austin
___ Dr. Lamonte
___ Mr. McDonough
___ Mr. Shotwell
___ Mr. Rutledge

Adopt the Meeting Agenda

Resolution 13932-20: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the February 19, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E660-20: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Employee #0541
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E661-20: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
Presentation from Diana Mai/Curriculum and Instruction Director
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Six (6) out-of-school suspensions were reported since the December board meeting.
 - Five (5) HIB's were reported since the December board meeting.
- **BOARD PRESIDENT'S REPORT**
- **STUDENT REPRESENTATIVE REPORT**
- **Update of Goals**

Minutes – Regular Meeting Minutes

Resolution 13933-20: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13934-20: Approve December 18, 2019 Regular Meeting Minutes

Resolution 13935-20: Approve December 18, 2019 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 13934-20: Approve December 18, 2019 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of December 18, 2019.

Resolution 13935-20: Approve December 18, 2019 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 18, 2019.

FINANCE & FACILITIES

Resolution 13936-20: Approve Finance & Facilities Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 13937-20: Receive, Accept, and Approve December 2019 Financial Reports

Resolution 13938-20: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 13939-20: Approve Payment of Bills for January 2020

Resolution 13940-20: Approve Payment of Bills for February 2020

Resolution 13941-20: Approve Transfers for January 2020

Resolution 13942-20: Approve Transfers for December 2019

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<u>Resolution 13943-20:</u>	Approve Change Orders for the Interior Alterations Project
<u>Resolution 13944-20:</u>	Approve Minimum Wage Increase for all Student Workers to \$11.00/hr
<u>Resolution 13945-20:</u>	Approve Amendment 2 to the Perkins Post-Secondary State Funds for FY19
<u>Resolution 13946-20:</u>	Approve Transportation Contract Between WC Special Services School District and WC Technical School
<u>Resolution 13947-20:</u>	Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program
<u>Resolution 13948-20:</u>	Approve Cancellation of Outstanding and Unpaid Checks
<u>Resolution 13949-20:</u>	Approve the Amendment for the 2029-2020 ESEA Application

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Shotwell ___ Rutledge ___

Resolution 138937-20: **Receive, Accept, and Approve December 2019 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the December 2019 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13938-20: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that February 19, 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13939-20: **Approve Payment of Bills for January 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January 2020 in the amount of \$921,775.68.

Exhibit: F2

Resolution 13940-20: **Approve Payment of Bills for February 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2020 in the amount of \$807,296.50.

Exhibit: F2

Resolution 13941-20: **Approve Transfers for January 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month January 2020.

Exhibit F3

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Resolution 13942-20: **Approve Transfers for December 2019**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month December 2019.

Exhibit: F3

Resolution 13943-20: **Approve Change Orders for the Interior Alterations Project**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following change orders related to the Interior Alterations project, this list updates previous change orders:

Change Order	Amount
CO-003 Additional Work at Door Opening	\$1,645.42
CO-004 Locating & surveying existing manhole	\$1,575.00
CO-005 Remove existing wall-mounted semi-recessed electric heater	\$2,469.05
CO-006 Duct Smoke Detector Remote	\$2,642.70
CO-007 Emergency Light at Vestibule	\$1,213.80
CO-008 Existing Vestibule Demolition	\$2,769.65
CO-011 Reconfigure Sanitary Sewer Piping	\$43,495.30

Resolution 13944-20: **Approve Minimum Wage Increase for all Student Workers to \$11.00/hr**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the State of NJ minimum wage increase to \$11.00 per hour for all student workers at Warren County Technical School.

Resolution 13945-20: **Approve Amendment 2 to the Perkins Post-Secondary State Funds for FY19**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve Amendment 2 for the Perkins Post-Secondary State Funds for FY19 through the New Jersey Department of Education for the period July 1, 2019 through June 30, 2020 for the purposes, terms and conditions set forth in the proposal.

Attachment: A

Resolution 13946-20: **Approve Transportation Contract Between WC Special Services School District and WC Technical School**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transportation contract between Warren County Special Services School District and Warren County Technical School for pro-rated contract costs, plus a 4% administration fee.

Attachment: B

Resolution 13947-20: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

On the motion of _____, seconded by _____, RESOLVED, adopt the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021, and Whereas the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students

Now Therefore Be It Resolved, that the Warren County Technical School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2020-2021 school year.

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Resolution 13948-20: Approve Cancellation of Outstanding and Unpaid Checks

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the cancellation of outstanding and unpaid checks listed below:

GENERAL	PAYROLL	STUDENT ACTIVITIES
#51650 12/20/17 \$500.00	#70236 11/15/18 \$15.79	#5737 6/12/17 \$ 38.00
#51901 2/21/18 \$ 80.00	#70251 12/14/18 \$45.16	#5768 8/28/17 \$ 10.00
#52139 6/15/18 \$ 8.00		#5850 1/10/18 \$ 1,550.00
#52143 6/15/18 \$ 10.00		
#52146 6/15/18 \$ 7.00		
#52150 6/15/18 \$ 28.00		

Resolution 13949-20: Approve the Amendment for the 2019-2020 ESEA Application

On the motion of _____, seconded by _____, RESOLVED, that this Board approve Amendment for the ESEA Application during the 2019-2020 for the purposes, terms and conditions set forth in the proposal.

Attachment: C

PERSONNEL

Resolution 13949-20: Approve Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 13950-20: Employ Extra-Curricular Personnel for the 2019-2020 School Year**
Resolution 13951-20: Approve Home Schooling For Student #221075
Resolution 13952-20: Approve Home Schooling For Student #221096
Resolution 13953-20: Employ Nancy Pero as Part Time LPN Instructor for the 2019-2020 School Year
Resolution 13954-20: Approve Revised Curriculum for the 2019-2020 School Year
Resolution 13955-20: Approve 5th Period Preps for the 2019-2020 School Year
Resolution 13956-20: Employ Barbara Lance as Confidential Secretary to the BA for the 2019-2020 School Year
Resolution 13957-20: Employ Denise Weiss as the Health/Physical Education Leave Replacement

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Shotwell ___ Rutledge ___

Resolution 13950-20: Employ Extra-Curricular Personnel for the 2019-2020 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular personnel for the 2019-2020 school year for the period from January 24, 2020 to June 30, 2020 as follows:

<u>Staff</u>	<u>Extra-Curricular Personnel</u>	<u>Stipend</u>
Lenore Arnold	Spring AM Monitor	\$1,150
Kim McCormick	Spring AM Monitor	\$1,150
Laura Goodell	Spring AM Monitor	\$1,150
Jeanne Cooper	Spring AM Monitor	\$1,150
Matthew Ponczek	Perkins Vocational Tutoring	\$35.00/hr

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Tim Longacre	Perkins Vocational Tutoring	\$35.00/hr
Ray Danner	Perkins Vocational Tutoring	\$35.00/hr
Ken Wene	Perkins Vocational Tutoring	\$35.00/hr
Chad Feilbach	Perkins Vocational Tutoring	\$35.00/hr
Scott Lance	Perkins Vocational Tutoring	\$35.00/hr
Maria Tamburro	Perkins Vocational Tutoring	\$35.00/hr
Patty Seugling	Perkins Vocational Tutoring	\$35.00/hr
Pat Lilly	Perkins Vocational Tutoring	\$35.00/hr
Lenore Arnold	Perkins Vocational Tutoring	\$35.00/hr
Vinny Fattorusso	Perkins Vocational Tutoring	\$35.00/hr
Michele Vulcano Hall	Perkins Vocational Tutoring	\$35.00/hr
John Metroke	Perkins Vocational Tutoring	\$35.00/hr
Bob Wheatley	Perkins Vocational Tutoring	\$35.00/hr
Tina Giraldi	Perkins Vocational Tutoring	\$35.00/hr
Sean McGeough	Perkins Vocational Tutoring	\$35.00/hr
Michele Beneducci	Science Tutor	\$35.00 hr
Bobby Cammarota	Testing Coordinator	\$35.00 hr
Tina Giraldi	Testing Coordinator	\$35.00 hr
Jeanne Cooper	Testing Coordinator	\$35.00 hr
Joe Orchulli	Testing Coordinator	\$35.00 hr
Vinny Fattorusso	Gala Chaperone	\$35.00 hr
Pamela Schell	Gala Chaperone	\$35.00 hr
Michele Vulcano-Hall	Gala Chaperone	\$35.00 hr
Colleen Schiller	Gala Chaperone	\$35.00 hr
Kristen Sarte	Gala Chaperone	\$35.00 hr
Bob Wheatley	Gala Chaperone	\$35.00 hr
Greg Dowling	Baseball Varsity	(3) \$4,800
Stef Connolly	Softball Varsity	(5) \$5,850
Brooke Cicale	Softball Junior Varsity	(1) \$2,750
Pitch Count	Ray Danner	\$40/Game
Pitch Count	Kristen Sarte	\$40/Game

Resolution 13951-20: Approve Home Schooling For Student #221075

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Home Schooling for Student #221075 for two weeks with Heidi San Filippo.

Resolution 13952-20: Approve Home Schooling For Student #221096

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Home Schooling for Student #221096 through Learn Well.

Resolution 13953-20: Employ Nancy Pero as Part Time LPN Instructor for the 2019-2020 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Nancy Pero as a part time LPN Instructor at a rate of \$37.00 per hour for the 2019-2020 School year.

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Resolution 13954-20: **Approve Revised Curriculum for the 2019-2020 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following revised curriculum for the 2019-2020 school year:

Automotive 1	Automotive 2	Automotive 3	Automotive 4
Cosmetology 1	Cosmetology 2	Cosmetology 3	Cosmetology 4
Algebra 1	Algebra 2	Algebra 2 Honors	Calculus Honors
Theater	US History 1	US History 2	

Resolution 13955-20: **Approve 5th Period Preps for the 2019-2020 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a 5th period prep for the following instructors for the 2019-2020 school year:

Kim McCormick	Gerry Bossard	Jeff Tierney
Amanda Van Riper	Greg Dowling	

Resolution 13956-20: **Employ Barbara Lance as Confidential Secretary to the BA for the 2019-2020 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Barbara Lance as Confidential Secretary to the Business Administrator for the 2019-2020 school year., effective February 3, 2020.

Attachment: D

Resolution 13957-20: **Employ Denise Weiss as the Health/Physical Education Leave Replacement**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Denise Weiss as the Health/Physical Education Leave Replacement from February 27, 2020 through June 30, 2020, at a rate of \$100 per day and no benefits.

TRAVEL

Resolution 13958-20: **Approve Travel Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13959-20: **Approve Staff Professional Development Travel as Listed Below**

Resolution 13960-20: **Approve Field Trip Resolutions as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes / No

Austin ___ Lamonte ___ McDonough ___ Shotwell ___ Rutledge ___

Resolution 13959-20: **Approve Staff Professional Development Travel as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
1/24/2020	J. Mylecraine	Protecting Students & School Community NJDOE	\$0 + Mileage
1/13/2020	J. Mylecraine	Stop the Bleed, Newark, NJ	\$0 + Mileage

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1/24/2020	P. Schell	Protecting Students & School Community NJDOE	\$0 + Mileage
1/30/2020	T. Giraldi	Cosmetology Curriculum Roundtable, Asbury Park, NJ	\$0 + Mileage
2/5/2020	R. Gara	Skills USA Advisor Meeting, Bridgewater, NJ	\$0 + Mileage
2/5/2020	V. Fattorusso	Skills USA Advisor Meeting, Bridgewater, NJ	\$0 + Mileage
2/10/2020	P. Seugling	Key Club Advisors Summit, Millstone, NJ	\$45 + Mileage
2/19/2020	D. Mai	Legally Compliant IEP's, Monroe Twp., NJ	\$0 + Mileage
2/19/2020	P. Seugling	NJ Key Club District Convention	\$0 + Mileage
2/20/2020	P. Schell	Narcan Training, Washington, NJ	\$0 + Mileage
2/20/2020	R. Gara	Structured Learning Experience Symposium, Westhampton, NJ	\$0 + Mileage
2/21/2020	D. Forsythe	WCPSA/NJPSA Meeting, Hackettstown, NJ	\$0 + Mileage
2/26/2020	J. Mylecraine	NJSLA Training, Whippany, NJ	\$0 + Mileage
3/6/2020	R. Gara	ANJAC Apprenticeship Meeting, Middlesex County Tech	\$0 + Mileage
3/27-29/2020	P. Seugling	2020 NJ Key Club District Convention	\$540 + Mileage
3/31-4/03/2020	P. Schell	US Marine Education Training, Paris Island	\$0 + Mileage
4/13-17/2020	M. Beneducci	CSI Photography & Evidence Procession, Doylestown, PA	\$595 + Mileage

Resolution 13960-20: Approve Field Trip Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the field trip resolutions as listed below:

Date	Destination	Instructor	Student Count	Purpose	Transp. Cost
2/28/20	Northampton Community College	C. Feilbach	2	American Welding Society Competition	\$0

ADDENDUM ITEMS

Resolution E662-20: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- B. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. No Action will be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E663-20: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

March 4, 2020	BOE Meeting
March 18, 2020	BOE Meeting
March 25, 2020	Board of School Estimate 6:30PM @ Wayne Dumont Jr. Building, Belvidere, NJ