

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
February 18, 2015

CALL TO ORDER

President Johnson-Demeter will call the meeting to order at 5:00 p.m. on Wednesday, February 18, 2015 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Johnson-Demeter

Opening Statement –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 4, 2014.

Roll Call – Board Secretary Zalewski

- ___ Dr. Lamonte
- ___ Mr. Roschewsk
- ___ Mr. Rutledge
- ___ Mr. Shotwell
- ___ Mrs. Johnson-Demeter

Adopt the Meeting Agenda

Resolution 11986-15: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the February 18, 2015 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E545-15: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Update on V. Bush Litigation (Exhibit)
 - HIB Discussion - Student #10414
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E546-15: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

• **PUBLIC COMMENTS - Related to Agenda Items Only**

• **COMMUNICATIONS**

• **SUPERINTENDENT'S REPORT**

- Students of the Month for January will be introduced.

• **HIB REPORT/SUSPENSIONS**

- Five (5) incidents were reported since the December Board Meeting.
- Four (4) in-school suspensions and zero (0) out of school suspension since the January Board Meeting.

• **BOARD PRESIDENT'S REPORT**

• **DISCUSS EDUCATIONAL ISSUES**

- Army Assisted Student Armed Services Vocational Aptitude Battery Testing

• **NEW BUSINESS** – Budget Update

• **PUBLIC HEARING**

Violence and Vandalism and Substance Abuse
2014-2015 School Year

As per Public Law 6A:16-5.3 each school district shall report incidents of violence, vandalism, and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there were three (3) incidents of violence, vandalism, or substance abuse during the 2014-2015 school year for the period ending December 31, 2014.

Resolution 11987-15: Accept the Bi-Annual Report of Violence, Vandalism and Substance Abuse for Period Ending December 31, 2014

On the motion of _____ seconded by _____, RESOLVED, that this Board accepts the Bi-Annual Report of Violence, Vandalism, and Substance Abuse dated December 31, 2014.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

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Harassment, Intimidation and Bullying
2014-2015 School Year

As per Public Law N.J.S.A. 18A:7E-3, each school district shall report incidents of harassment, intimidation, and bullying two times per year.

As reported to the Department of Education, there were sixteen (16) incidents of harassment, intimidation, or bullying during the 2014-2015 school year for the period ending December 31, 2014.

Resolution 11988-15: Accept the Bi-Annual Report of Harassment, Intimidation, and Bullying for the Period Ending December 31, 2014

On the motion of _____ seconded by _____, RESOLVED, that this Board accepts the Bi-Annual Report of Harassment, Intimidation, and Bullying dated December 31, 2014.

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

F. Minutes – Regular Meeting Minutes

Resolution 11989-15: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11990-15: Approve January 21, 2015 Regular Meeting Minutes

Resolution 11991-15: Approve January 21, 2015 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

Resolution 11990-15: Approve January 21, 2015 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of January 21, 2015.

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

Resolution 11991-15: Approve January 21, 2015 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of January 21, 2015.

VOICE VOTE: Yeas:____ Nays:____ Abstain:____ Absent:____

Motion Carried: Yes / No

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FINANCE

Resolution 11992-15: Approve February 2015 Finance Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance resolutions as listed below:

<u>Resolution 11993-15:</u>	Receive, Accept, and Approve January 2015 Financial Reports
<u>Resolution 11994-15:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 11995-15:</u>	Approve Payment of Bills for February 2015
<u>Resolution 11996-15:</u>	Approve Transfers for January 2015
<u>Resolution 11997-15:</u>	Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program
<u>Resolution 11998-15:</u>	Approve Application for Additional Perkins Grant Funds for FY15
<u>Resolution 11999-15:</u>	Accept IDEA-B Carryover Grant Funds of \$6,683 for FY15
<u>Resolution 12000-15:</u>	Approve Amending Perkins Post Secondary Grant FY 2015
<u>Resolution 12001-15:</u>	Reject Bids for Window Replacement Project

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11993-15: Receive, Accept, and Approve January 2015 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the January 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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Resolution 11994-15: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's
Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that January 31, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11995-15: **Approve Payment of Bills for February 2015**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February in the amount of \$841,162.77.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11996-15: **Approve Transfers for January 2015**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of January 2015.

(Recommended by the Superintendent)

Exhibit: F4

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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Resolution 11997-15

Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program

On the motion of _____, seconded by _____, RESOLVED, adopt the following resolution:
Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016, and
Whereas, the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students
Now Therefore Be It Resolved, that the Warren County Technical School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC6A23A-5.3 for the 2012-2013 school year.

Exhibit: F5

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

Resolution 11998-15:

Approve Application for Additional Perkins Grant Funds for FY15

On the motion of _____, seconded by _____, RESOLVED, that this Board approve application for additional FY15 Perkins Grant funds in the amount of \$6,000 through the New Jersey Department of Education for the period September 1, 2014 through August 31, 2015 for the purposes, terms and conditions set forth in the proposal. These additional funds are available as a result of certain secondary districts in the county who decided not to apply for the Perkins funds which were originally allocated to them by the state formula.

Perkins Secondary	\$ 55,750 (State Funds: \$23,836 / Federal Funds: \$31,914)
<i>Additional Perkins Secondary Funds</i>	<i>\$ 6,000</i>
Perkins Postsecondary	<u>\$ 84,789</u> (State Funds: \$84,789 / Federal Funds: \$0.00)
FY15 Total	\$146,539

(Recommended by the Superintendent)

Exhibit: F6

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

Resolution 11999-15:

Accept IDEA-B Carryover Grant Funds of \$6,683 for FY15

On the motion of _____, seconded by _____, RESOLVED, that this Board accept the IDEA-B Carryover Grant funds for FY15 for an award amount of \$6,683, through the New Jersey Department of Education for the period July 1, 2014 through June 30, 2015 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

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Resolution 12000-15: Approve Amending Perkins Post Secondary Grant FY 2015

On the motion of _____, seconded by _____, RESOLVED, that this Board approve amending the Perkins Post Secondary Grant for FY2015 to move \$4,838.93 from supplies to equipment to support the purchase of a pipe threader for the HVAC program.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 12001-15: Reject Bids for Window Replacement Project

On the motion of _____, seconded by _____, RESOLVED, that this Board reject the following bids for the Window Replacement Projects for being over budget:

Bidder	Base Bid Front Section of Building including ramp and Gym	Alternate A Shop Section of Building	Alternate B Auto Shop Roll up Doors	Total Base and Alternates
Coopersmith Bros, Inc. BID	\$630,000 WITHDRAWN	\$565,000 DUE to BIDDER	\$62,000 ERROR	\$1,201,200
DeSapio Construction, Inc.	\$1,039,800	\$609,800	\$16,900	\$1,666,500
Panoramic Window & Door	\$1,248,000	\$835,000	\$115,000	\$2,198,000

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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PERSONNEL

Resolution 12002-15: Approve February 2015 Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 12003-15: Accept the Resignation for Retirement of Joyce Coleman, Custodian, Effective June 30, 2015.**
- Resolution 12004-15: Employ Amanda Engel as Special Education Instructor for the 2014-2015 School Year Effective February 16, 2015**
- Resolution 12005-15: Employ Extra-Curricular Sports Personnel for the 2014-2015 School Year**
- Resolution 12006-15: Employ Post-Secondary Substitute Administrators for the 2014-2015 School Year**
- Resolution 12007-15: Employ Darby Harrison as Permanent Substitute Custodian for the 2014-2015 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 12003-15: Accept the Resignation for Retirement of Joyce Coleman, Custodian, Effective June 30, 2015.

On the motion of _____, seconded by _____, RESOLVED that this Board accept, with regret, the resignation for retirement of Joyce Coleman, Custodian, effective June 30, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 12004-15: Employ Amanda Engel as Special Education Instructor for the 2014-2015 School Year Effective February 16, 2015

On the motion of _____ seconded by _____, RESOLVED, that this Board employs Amanda Engel as Special Education Instructor, Step 1 / Column BA, for the 2014-2015 school year effective February 16, 2015 at the annual salary of \$45,867 prorated from February 16, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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Resolution 12005-15: **Employ Extra-Curricular Sports Personnel for the 2014-2015 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra-curricular sports personnel for the 2014-2015 school year for the period from September 1, 2014 to June 30, 2015 as follows:

<u>Last</u>	<u>First</u>	<u>Extra-Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Colucci	Gary	Baseball – Boys Varsity	5	\$5,518
Tierney	Jeff	Baseball – Boys JV	5	\$4,634

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 12006-15: **Employ Post-Secondary Substitute Administrators for the 2014-2015 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board employs Post-Secondary Substitute Administrators for the 2014-2015 school year for the period from September 1, 2014 to July 31, 2015, at a salary of \$31.00 per hour:

Kristen Sarte

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 12007-15: **Employ Darby Harrison as Permanent Substitute Custodian for the 2014-2015 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Laurie Hickey as Permanent Substitute Custodian, effective February 19, 2015 through June 30, 2015, at the salary of \$12.00 per hour without benefits.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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TRAVEL

Resolution 12008-15: Approve Proposed Field Trips for the 2014-2015 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following proposed Field Trips for the 2014-2015 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
2/20/15	US Army Mid-Atlantic	John Mylecraine	1	Skills USA Good Will tour	WCTS
3/4/15	Bethlehem Vo-Tech	Sam Akin	2	Lehigh Valley AWS competition	WCTS
3/8/15	NJIT	Sean McGeough	15	FTC Robotics State Championships	WCTS

*** Paper work received after cutoff date for Board agenda.**

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

CURRICULUM

POLICY

Resolution 12009-15: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

2412	Home Instruction – Policy
2412	Home Instruction – Regulation
5200	Attendance – Policy
5200	Attendance – Regulation
5240	Tardiness - Policy
5530	Substance Abuse - Policy
5530	Substance Abuse – Regulation
5600	Student Discipline – Policy
5600	Student Discipline – Regulation
5610	Suspension – Policy
5610	Suspension – Regulation

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ___ Roschewsk ___ Rutledge ___ Shotwell ___ Johnson-Demeter ___

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ADDENDUM

Resolution 12010 -15: Employ Lisa Sharkey as Part-Time LPN Classroom/Clinical Instructors for the 2014-2015 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs Lisa Sharkey, as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Post-Secondary Supervisor effective January 1, 2015 through July 31, 2015. Any additional hours on an as-needed basis are to be pre-approved by the Superintendent.

(Recommended by the Superintendent)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

Upcoming Dates of Interest:

March 4, 2015	Budget Hearing		5:00 p.m. Regular Session
March 18, 2015	BOE Meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session
March 25, 2015	Board of School Estimate - County Administration Building		6:00 p.m.