

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
January 15, 2014

CALL TO ORDER

President Johnson-Demeter will call the meeting to order at 5:00 p.m. on Wednesday, January 15, 2014 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Johnson-Demeter

Opening Statement –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 6, 2013.

Roll Call – Board Secretary Zalewski

- ___ Rosalie Lamonte
- ___ Rob Roschewsk
- ___ Gus Rutledge
- ___ David J. Shotwell
- ___ Ellen Johnson-Demeter

Adopt the Meeting Agenda

Resolution 11562-14: Adopt the Meeting Agenda

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts the Meeting Agenda for the January 15, 2014 meeting as published with any addenda.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E515-14: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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Resolution E516-14: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Discussion

1. PUBLIC COMMENTS - Related to Agenda Items Only

2. COMMUNICATIONS

3. SUPERINTENDENT'S REPORT

- Students will be introduced at the January Meeting.

4. HIB REPORT

- Zero (0) incidents were reported since the December Board Meeting.

5. BOARD PRESIDENT'S REPORT

6. DISCUSS EDUCATIONAL ISSUES

7. NEW BUSINESS

F. Minutes – Regular Meeting Minutes

Resolution 11563-14: Approve Board Meeting Minutes as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11564-14: Approve December 18, 2013 Regular Meeting Minutes

Resolution 11565-14: Approve December 18, 2013 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 11564-14: Approve December 18, 2013 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of December 18, 2013.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution 11565-14: Approve December 18, 2013 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 18, 2013.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

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FINANCE

Resolution 11566-14: Approve January 2014 Finance Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following finance resolutions as listed below:

<u>Resolution 11567-14:</u>	Receive, Accept, and Approve December 2013 Financial Reports
<u>Resolution 11568-14:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 11569-14:</u>	Approve Payment of Bills for January 2014
<u>Resolution 11570-14:</u>	Approve Transfers for December 2013
<u>Resolution 11571-14:</u>	Approve Submission of 2014 NCLB Amendment

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11567-14: Receive, Accept, and Approve December 2013 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the December 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11568-14: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification

Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that December 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Chief School Administrator)

Exhibit: F2

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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Resolution 11569-14: **Approve Payment of Bills for January 2014**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January in the amount of \$698,004.99.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11570-14: **Approve Transfers for December 2013**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of December 2013 in the amount of \$0.00. (No transfers occurred)

(Recommended by the Chief School Administrator)

Exhibit: F4

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11571-14: **Approve Submission of 2014 NCLB Amendment**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves submission of the amendment to the 2014 NCLB Grant to add the carry over funds from the 2013 NCLB grant.

Title IA	Carryover	\$650
Title IIA	Carryover	\$9,189

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

FACILITIES

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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PERSONNEL

Resolution 11572-14: Approve January 2014 Personnel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 11573-14: Employ Extra Curricular Personnel for the 2013-2014 School Year**
Resolution 11574-14: Accept Resignation of Martin Beatty as GED Chief Examiner
Resolution 11575-14: Approve Agreement between WCTS and WCSSSD for CST Services for the 2013-2014 School Year
Resolution 11576-14: Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11573-14: Employ Extra Curricular Personnel for the 2013-2014 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board employs extra curricular personnel for the 2013-2014 school year for the period from January 31, 2014 to June 30, 2014 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Danner	Raymond	A.M. Student Monitor – Spring Semester	\$1024/semester
Fortun	Pedro	A.M. Student Monitor – Spring Semester	\$1024/semester
Sarte	Kristen	A.M. Student Monitor – Spring Semester	\$1024/semester

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11574-14: Accept Resignation of Martin Beatty as GED Chief Examiner

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the resignation of Martin Beatty as GED Chief Examiner effective December 20, 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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Resolution 11575-14: **Approve Agreement between WCTS and WCSSSD for CST Services for the 2013-2014 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement between the Warren County Technical School and Warren County Special Services School District for the 2013-2014 school year for the following Child Study Team Services on an as-needed basis:

Social Worker	Nancy Adlman	\$395 per day
LDT/C	Cindy Woodall	\$545 per day
Speech	Christa Akers	\$375 per day

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Johnson-Demeter ____ Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____

ADDITIONAL INFORMATION: Nancy Adlman replaces Tiffany Summersett effective January 7, 2014. Ms. Summersett resigned her position with Warren County Special Services School District.

Resolution 11576-14: **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following staff members to provide on-line and one-on-one tutoring for identified students who opt for services and have an application on file. This service is provided by the Targeted Assistance Services (TAS) specified in the No Child Left Behind (NCLB) Act of 2001.

Gerard Bossard	Jeanne McCormick
Patricia Colabella	Lori Miller
Stephanie Connolly	John Mylecraine
Rena Cornella	Laurel Osborn
Sharon Haggerty (WCSSSD)	Connie Piccola
Ellen LePera	Jasmine Slowik
David Lettire	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

ADDITIONAL INFORMATION: One of the most beneficial aspects of NCLB is the Targeted Assistance Services (TAS), which provides free tutoring to children who require assistance to succeed in school. Students/parents who opt for services will sign a contract that states specific expectations of the student, parent, and school. Any identified student/parent who does not want to take advantage of the TAS must sign an Opt Out form.

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TRAVEL

Resolution 11577-14: Approve Travel Resolutions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following proposed Travel Resolutions:

Resolution 11578-14: Approve Proposed Field Trips for the 2013-2014 School Year

Resolution 11579-14: Approve E. Jennette to Attend 2014 National Title 1 Conference

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11578-14: Approve Proposed Field Trips for the 2013-2014 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following proposed Field Trips for the 2013-2014 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
1/26/14	Wayne Hills H.S.	Sean McGeough	15	Robotics Practice Meet	WCTS
1/30/14	NJIT	Sean McGeough	6	Panasonic Creative Design Challenge	WCTS
2/2/14	Highstown H.S.	Sean McGeough	15	Robotics Qualifier	WCTS

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

Resolution 11579-14: Approve E. Jennette to Attend 2014 National Title 1 Conference

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Mr. Jennette to attend the 2014 National Title 1 Conference February 2, 2014 – February 5, 2014 in San Diego, CA. The travel is approved as an allowable expense. The approved costs are:

Airfare: Approximately \$475.00

Registration: \$549.00

Hotel: Approximately \$948.00

Meals: Per GSA Rates

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

Motion Carried: Yes / No

Lamonte ____ Roschewsk ____ Rutledge ____ Shotwell ____ Johnson-Demeter ____

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CURRICULUM

POLICY

Resolution 11580-14: Approve on First Reading Revisions to the Board Policy Manual

On the motion of _____ seconded by _____, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

1240	Evaluation of Superintendent – Policy
R 1240	Evaluation of Superintendent – Regulation
3142	Nonrenewal of Nontenured Teaching Staff Member – Policy
R 3142	Nonrenewal of Nontenured Teaching Staff Member – Regulation
3144	Certification of Tenure Charges – Policy
R 3144	Certification of Tenure Charges – Regulation
4146	Nonrenewal of Nontenured Support Staff Member – Policy
R 4146	Nonrenewal of Nontenured Support Staff Member - Regulation

(Recommended by the Chief School Administrator)

Exhibit: A

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

OTHER NEW BUSINESS

ADDENDUM ITEMS

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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Resolution E517-14: Personnel, Negotiations and Legal Matters

On the motion of _____, seconded by _____, the Board moved into executive session at _____ p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

Resolution E518-14: Resume Regular Session

On the motion of _____, seconded by _____, the Board reconvened into regular session at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes / No

ADJOURNMENT

Adjourn the Meeting

On the motion of _____, seconded by _____, the Board adjourned the meeting at _____ p.m.

VOICE VOTE: Yeas:___ Nays:___ Abstain:___ Absent:___

Motion Carried: Yes/No

Upcoming Dates of Interest:

February 5, 2014	County Freeholder Budget Meeting	7:00 Wayne Dumont Administration Building
February 19, 2014	BOE Meeting	5:00 p.m. Executive Session 5:30 p.m. Regular Session